



TERAPANTH PROFESSIONAL FORUM

To
The Registrar of Societies
Government of NCT of Delhi
Delhi

Subject: Submission of Documents for Amendment of Memorandum of Association

Respected Sir/Madam,

We hereby submit for your approval and record the amendment to the Memorandum of Association of Terapanth Professional Forum (TPF), registered under the Societies Registration Act, 1860 bearing Registration No. S/06/2010.

The proposed amendment(s) were duly approved by the requisite majority of members at the General Body Meeting held on 6th December 2025, in accordance with the provisions of the Act and the Rules & Regulations of the Society. It also pertinent to mention that the said amendment in the memorandum does not alter, extent or abridge the purpose of TPF within the meaning of Act and does not amalgamate TPF either wholly or partially with other society.

In support of the above, we enclose the following documents:

1. Certified copy of Special Resolution passed by the General Body.
2. Certified copy of Minutes of the General Body Meeting.
3. Amended Memorandum of Association.
4. Comparative statement showing existing and amended clauses.

We request you to kindly take the same on record and issue necessary confirmation/approval in this regard.

For the said purposes, we hereby authorize Advocate Reema Jain (D/5971/2020) (+91 99532 99308) and/or CA Ankur Dugar (+91 99993 40430) who may be contacted locally for any submission or document collection.

Thanking you.

Yours faithfully,
For Terapanth Professional Forum



Manish Kothari
National General Secretary
Enclosures: As above

Registered Office

AMKC, #229/8, Joshi Road, Karol Bagh, New Delhi- 110005
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TERAPANTH PROFESSIONAL FORUM

NOTICE OF SPECIAL GENERAL MEETING

Notice Date : November 15th, 2025
Meeting Date : 6th December, 2025
Meeting Time : 4.30 PM
Meeting Mode : Physical at Terapanth Bhavan, Shahibaug- Ahmedabad

Dear Members,

Notice is hereby given that a Special General Meeting (SGM) of the Terapanth Professional Forum (TPF) will be held as per the following agenda:

AGENDA:

1. Invocation of meeting by chanting of Navkar Mantra.
2. Welcome note by National President.
3. To consider and approve the proposed amendments to the Memorandum of Association and Articles of Association of the Terapanth Professional Forum (TPF) as approved by the National Executive Committee.
4. To authorise the National President and General Secretary of TPF or their nominee to proceed with the submission of the amendments and further authorise them to incorporate the changes as may be suggested by the Registrar of society or any other statutory authority.
5. Any other matter with the permission of the Chair.
6. Vote of thanks.

Note:

- Enclosed herewith copy of proposed amendments.
- In the absence of quorum meeting will be adjourned by 30 mins.
- Members are requested to kindly make it convenient to attend the meeting in person.

Your's faithfully,

Manish Kothari

National General Secretary

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CERTIFIED TRUE COPY OF THE RESOLUTION PASSED AT THE SPECIAL GENERAL MEETING OF THE MEMBERS OF TERAPANTH PROFESSIONAL FORUM HELD AT TERAPANTH BHAWAN, SHAHIBAUG, AHMEDABAD, ON 6TH DECEMBER 2025.

IT IS HEREBY RESOLVED BY THE MEMBERS OF MEMBERS OF TERAPANTH PROFESSIONAL FORUM AT THE SPECIAL GENERAL MEETING HELD AT TERAPANTH BHAWAN, SHAHIBAUG, AHMEDABAD, ON 6TH DECEMBER 2025 AS FOLLOWS:

WHEREAS, the National Executive Committee (“NEC”) of Terapanth Professional Forum recognizes the necessity to ensure that the Society remains fully compliant with all applicable laws, rules, and regulations, including but not limited to those under the Societies Registration Act, Income Tax Act, and any other statutory or regulatory framework relevant to its functioning;

WHEREAS, it is expedient and in the best interest of the Society to authorize its key office bearers to take all necessary steps and engage requisite professionals, advisors, and consultants from time to time, to ensure proper legal, financial, and statutory compliance;

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT:

Authority to Ensure Compliance:

The National President, National Secretary, of Terapanth Professional Forum or their nominee be and are hereby jointly and severally authorized to take all necessary actions to ensure due compliance with all applicable laws, regulations, and statutory requirements at the national and state levels including further power to them to incorporate the changes as may be suggested by the Registrar society or any other authority during the registration process.

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Engagement of Professionals:

The aforesaid office bearers are further authorized to appoint, engage, or consult requisite professionals, including but not limited to Chartered Accountants, Company Secretaries, Cost Accountants, Legal Advisors, Advocates, and other consultants, as and when necessitated, for ensuring timely and proper compliance.

Execution of Documents:

The National President, National Secretary, are also empowered to sign, execute, and submit all necessary documents, returns, forms, declarations, or applications, and to represent the Society before any statutory, regulatory, or governmental authority, either directly or through authorized representatives.

Ratification:

Any actions taken by the aforementioned office bearers in pursuance of this resolution prior to its formal adoption are hereby ratified and approved.

IT IS RESOLVED FURTHER THAT a certified true copy of this resolution be issued under the signature of the National Secretary for all necessary and consequential purposes.

The above resolution was proposed to be adopted by: **Shri Raichand Lunia** and seconded by: **Shri Bachraj Nahata of Ahmedabad Branch.**

National President Shri Himmath Mandoth gratitude on behalf of TPF to the by-laws amendments committee, comprising of Chairperson Sri Deepak Sancheti, Past National Presidents Shri Nirmal Kotecha, Shri Naveen Parakh and National Vice President Shri Manoj Nahata, for their guidance and tireless efforts. He also appreciated the arrangements made by Ahmedabad Branch for the smooth conduction of the SGM.

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The meeting concluded with a Vote of Thanks proposed by National General Secretary, Shri Manish Kothari,

Yours faithfully,

Manish Kothari



National General Secretary

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Minutes of Special General Meeting

Meeting Date: Saturday 06-Dec-2025, 4:30 PM onwards.

Meeting Venue: Terapanth bhavan, Shahibaugh, Ahmedabad

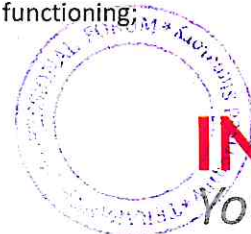
1. The meeting commenced with adequate quorum, with the chanting of **Navkar Mantra**.
2. **National President Shri Himmath Mandoth** welcomed everybody present to the SGM and informed that after much deliberations by the MOA amendment committee, the Office Bearers and the NEC, the amendments, as circulated with the agenda, were proposed, keeping in mind the exponential growth of the organization since its inception. He further informed that these amendments in the structure and provisions we much desired for further progress and efficiency.
3. Amendments in the Memorandum and Articles of Association of TPF as circulated with the Agenda, were tabled before the house by the **National President Shri Himmath Mandoth**.
4. Proposed Amendments were discussed and deliberated in the meeting and some suggestions for minor changes, without any change in the essence of the AOA & MOA were received from members.
5. The house unanimously approved the amendments tabled, to be incorporated in the Memorandum and Articles of Association, as per the legal provisions. The same was proposed by: **Shri Pravin Sirohia of South Kolkata Branch and Shri Dhanpat Maloo of Ahmedabad Branch** and seconded by: **Shri Shripal Jain of Surat Branch and Shri Vimal Shah of Ahmedabad Branch**.
6. In order to ensure Legal and Statutory Compliance related to the Amendments and to Engage Professionals for compliance in this regard following Resolution was passed unanimously by the house:

IT IS HEREBY RESOLVED BY THE MEMBERS OF TERAPANTH PROFESSIONAL FORUM AT THE SPECIAL GENERAL MEETING HELD AT TERAPANTH BHAWAN, SHAHIBAUG, AHMEDABAD, ON 6TH DECEMBER 2025 AS FOLLOWS:

WHEREAS, the National Executive Committee ("NEC") of Terapanth Professional Forum recognizes the necessity to ensure that the Society remains fully compliant with all applicable laws, rules, and regulations, including but not limited to those under the Societies Registration Act, Income Tax Act, and any other statutory or regulatory framework relevant to its functioning;

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WHEREAS, it is expedient and in the best interest of the Society to authorize its key office bearers to take all necessary steps and engage requisite professionals, advisors, and consultants from time to time, to ensure proper legal, financial, and statutory compliance;

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT:

Authority to Ensure Compliance:

The National President, National Secretary, of Terapanth Professional Forum or their nominee be and are hereby jointly and severally authorized to take all necessary actions to ensure due compliance with all applicable laws, regulations, and statutory requirements at the national and state levels including further power to them to incorporate the changes as may be suggested by the Registrar society or any other authority during the registration process.

Engagement of Professionals:

The aforesaid office bearers are further authorized to appoint, engage, or consult requisite professionals, including but not limited to Chartered Accountants, Company Secretaries, Cost Accountants, Legal Advisors, Advocates, and other consultants, as and when necessitated, for ensuring timely and proper compliance.

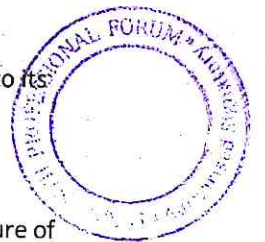
Execution of Documents:

The National President, National Secretary, are also empowered to sign, execute, and submit all necessary documents, returns, forms, declarations, or applications, and to represent the Society before any statutory, regulatory, or governmental authority, either directly or through authorized representatives.

Ratification:

Any actions taken by the aforementioned office bearers in pursuance of this resolution prior to its formal adoption are hereby ratified and approved.

IT IS RESOLVED FURTHER THAT a certified true copy of this resolution be issued under the signature of



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the National Secretary for all necessary and consequential purposes.

7. The above resolution was proposed to be adopted by: **Shri Raichand Lunia** and seconded by: **Shri Bachraj Nahata of Ahmedabad Branch.**
8. **National President Shri Himmath Mandoth** gratitude on behalf of TPF to the by-laws amendments committee, comprising of Chairperson Sri Deepak Sancheti, Past National Presidents Shri Nirmal Kotecha, Shri Naveen Parakh and National Vice President Shri Manoj Nahata, for their guidance and tireless efforts. He also appreciated the arrangements made by Ahmedabad Branch for the smooth conduction of the SGM.
9. The meeting concluded with a Vote of Thanks proposed by National General Secretary, Shri Manish Kothari,

Yours faithfully,



Manish Kothari

National General Secretary

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MEMORANDUM OF ASSOCIATION OF

TERAPANTH PROFESSIONAL FORUM

NAME:

The name of the Society shall be "TERAPANTH PROFESSIONAL FORUM" which has hereinafter been referred to as "TPF" for the sake of brevity.

OFFICE:

The Registered Office of TPF shall be situated at #229/8, Joshi Road, Karol Bagh, New Delhi - 110005. The location of the registered office may be changed to any other place by the approval of NEC. The TPF may establish other regional offices, state offices, branches and units of the TPF and / or close such office or offices as may be decided from time to time by the Executive Committee.

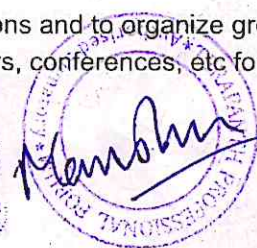
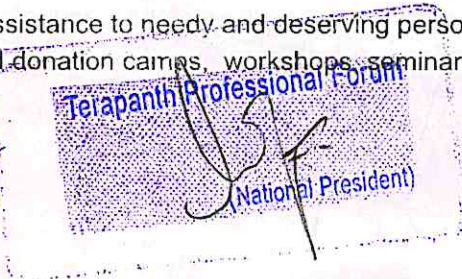
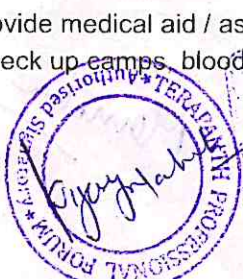
AREA OF OPERATION:

Entire India.

OBJECTS:

The objects for which the TPF is established amongst others are:-

- i. To support, help, promote, train, motivate and provide all types of legal, medical, educational or financial help to the public in general to develop them as professionals in different field of education.
- ii. To establish, take over, manage and/or join in management of schools, colleges, institutions and universities and bodies for imparting any kind of education and training including primary, secondary and higher academic, scientific, commercial, industrial, agriculture , technological, vocational, medical, legal, political historical, psychological, sociological, Physical education and training , training in arts (including fine arts) and crafts and post-graduate diploma courses in journalism, marketing, management and business administration, to deserving and needy students of all communities without discrimination on the ground of caste, class, colour, creed or sex.
- iii. To recognize, sponsor, promote, establish, conduct or undertake scientific research in any way or by means whatsoever and in any area or field
- iv. To teach, encourage, the different languages such as English, Hindi, Marathi, Sanskrit, Gujarati, Urdu, Arabic, Persian, Prakrit, or any other language etc.
- v. To help and promote education of poor boys and girls in schools, colleges and other institutions in all possible ways by means of providing scholarships and prizes, or payment of School fees, College fees, providing books, instruments, tools, defraying other expenses whatsoever.
- vi. To provide medical aid / assistance to needy and deserving persons and to organize group health check up camps, blood donation camps, workshops, seminars, conferences, etc for creating



awareness in such matters in general people.

vii. To provide legal aid / assistance to needy and deserving persons and to organize workshops, seminars, conferences, etc for create awareness in such matters in general people.

viii. To help in the advancement and propagation of education and learning in different faculties including the establishment, maintenance and support of colleges, Universities, technical institutions, schools, work classes, laboratories, museum, vidyapeeths, libraries balmandirs, pathshalas, study centers, or other educational institutions, and Hostels and assisting students to study either by payment of a lump-sum or by payment of periodical sums at normal fee or at concessional fee or free of charges.

ix. To publish and/or to aid in publishing books, magazine reports, periodicals, annuals to impart education, promote literature and culture etc.

x. To Establish and maintain and/or support to hostels and/or boarding houses and grant of free boarding and lodging to the poor and deserving students upon such terms and for such period as the Executive Committee or any other committee authorized by the Executive Committee may determine.

xi. To grant endowment to Universities, research institutions (whether now existing or hereafter established) for spread of education and knowledge in all or any branches of knowledge.

xii. To grant scholarships, other assistance , refundable grants , loans or became guarantor for education / study loan to deserving and needy students of any community without discrimination on grounds of caste, class, colour, creed, religion or sex to enable them to receive education, training and acquire qualifications.

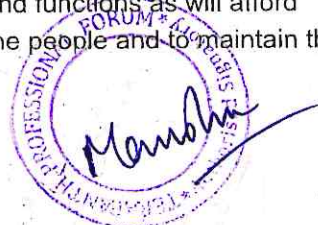
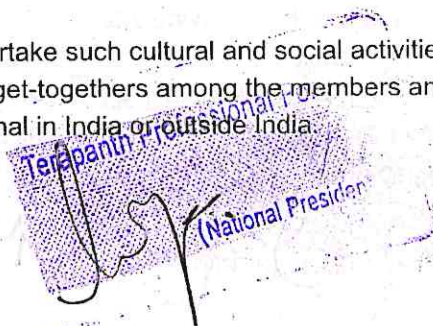
xiii. To establish and/or maintain and/or support by providing grant of monetary or other assistance to any hostels and/or boarding houses and/or grants of free boarder-ship for the lodging and boarding of students studying in any schools, colleges, hostels or institutions upon such terms as the Executive Committee may in their absolute discretion from time to time decide.

xiv. To conduct, establish, equip, maintain and/or manage laboratories workshops and to undertake, conduct, carry on or help to carry on scientific research and other scientific works and provide funds for such works and payment to any person or persons engaged in research work whether in such laboratories or elsewhere in the fields of natural or applied science..

xv. To award prizes, gold, silver , any other medals or cash payment to meritorious students in the examination held by school, college, university or such other educational institutions.

xvi. To organize and hold lectures, discussions, debates, conferences, study circles, seminars, reading of papers and group studies on diverse topics of contemporary interest including peace and non violence ahimsa, Anuvrat, meditation, environment, pollution, safe-drinking water, etc.

xvii. To organize and undertake such cultural and social activities and functions as will afford opportunities for contacts/get-togethers among the members and the people and to maintain the data base of the professional in India or outside India.



xviii. To build a Book Bank, Reading Room, Library, Computer Classes of its own.

xix. To do all such other lawful things as may be incidental to or conducive to the attainment of its objects.

If any one or more of the objects as specified in clause 4 of these presents are held not to be objects of public charitable nature, the members of the TPF shall not carry out such object or objects as if the same were not incorporated in these presents but the validity of the TPF created by these presents as society for public charitable purposes shall not however be affected in any manner under any circumstances.

The TPF shall be for the benefit of all persons belonging to any community irrespective of caste, creed, religion or sex. The objects and activities of the TPF shall in no way be profit motivated and any surplus which may arise or accrue on any account whatsoever shall be applied for carrying out the objectives of the TPF as hereinbefore mentioned and for other charitable purposes as defined in the I.T. Act, 1961 for the time being in-force.

APPLICATION OF FUNDS:

The fund, property and income of the TPF shall be applied solely for promotion of the objects of the TPF as set forth above and no portion thereof shall be paid, applied for transferred directly or indirectly by way of dividends, bonus or otherwise by way of profit to the members of the TPF or any other person claiming through under or in trust for the members provided that nothing herein contained shall prevent the payment in good faith or remuneration or reward to any officer, employees or servant of the TPF, for any services rendered by them.

The following are the first members of the Society entrusted with its management:

DISSOLUTION:

If upon dissolution of the TPF there remains, after the payment and satisfaction of all the debts and liabilities/costs and claims, any property/funds whatsoever, the same shall not be paid to or distributed amongst the members of the TPF or any of them but shall be given or transferred to some other society or societies having similar objective to those of the TPF to be determined by the votes of three fourth of the members of the TPF for the time being present personally at a general meeting of the TPF specially called for this purpose or in default thereof by a competent Court having Jurisdiction in the matter.

DESIROUS PERSONS:

We, the several persons whose names and addresses are subscribed hereunder are desirous of forming ourselves into a society namely "TERAPANTH PROFESSIONAL FORUM" in pursuance of the Memorandum of Association aforesaid and under the provisions of the Societies Registration Act of 1860:-

ARTICLES OF ASSOCIATION (RULES AND REGULATIONS)



DEFINITIONS:

In the rules and regulations unless otherwise excluded by or repugnant to or inconsistent with the subject or context:

(i) The TPF means TERAPANTH PROFESSIONAL FORUM.

(ii) The "Annual General Meeting", "Special General Meeting" and the "Requisition Meeting" respectively mean

Annual General Meeting (AGM):

The AGM is a mandatory meeting of members that takes place once a year.

The AGM is held to review the performance of the society, approve financial statements, appoint auditors, discuss the future directions of the society and address other general and special business matters.

Special General Meeting (SGM):

An SGM is a meeting of members which is called to address specific urgent matters. The society may hold SGM to make amendments to the bye laws, resolve critical issues or to address disputes.

Requisition Meeting (RM)

A requisition meeting is a meeting of members that is called upon on the written request of 1/10 of the member of the society.

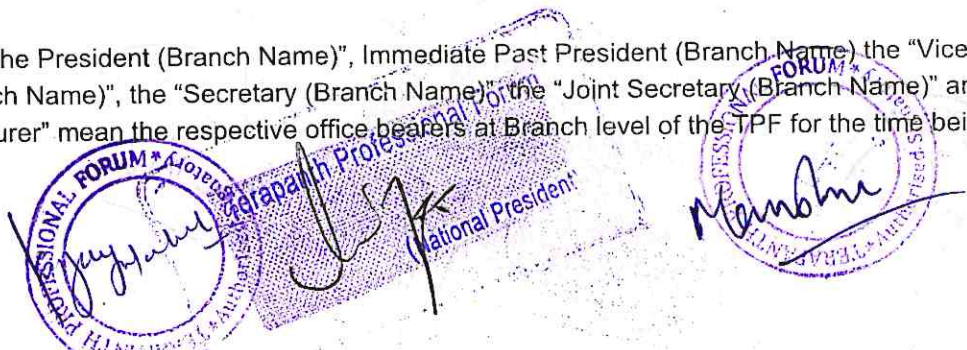
(iii) "Resolution" means a resolution of the Annual General Meeting, Special General Meeting and Requisition Meeting of the TPF or of the Meeting of the Trust Board or National Executive Committee or Zonal Executive Committee or Executive Committee at Branch level or of the sub committees as the case may be, duly passed and adopted in respective meetings.

(iv) "Member" means a member of the TPF enrolled as such in any of the categories specified herein below.

(v) "The National President", National "Immediate Past President" the "National Vice Presidents", the "National General Secretary", the "National Joint Secretaries", "National Treasurer" and "National Joint Treasurers" mean the respective office bearers of the TPF at National level for the time being.

(vi) "The Zonal President", Zonal Immediate Past President the "Zonal Vice President", the "Zonal Secretary", the "Zonal Joint Secretary" and "Zonal Treasurer" mean the respective office bearers of the TPF at various zonal level for the time being.

(vii) "The President (Branch Name)", Immediate Past President (Branch Name) the "Vice President (Branch Name)", the "Secretary (Branch Name)", the "Joint Secretary (Branch Name)" and "Treasurer" mean the respective office bearers at Branch level of the TPF for the time being .



(viii) The "National Executive Committee" means the National Executive Committee of the TPF formed and constituted as hereinafter mentioned under the rules for the time being in force.

(ix) The "Zonal Executive Committee" means the Zonal Executive Committee of the TPF various Zones formed and constituted as hereinafter mentioned under the rules for the time being in force.

(x) The "Branch Executive Committee (TPF Branch Name)" means the Branch Executive Committee of the TPF various branches formed and constituted as hereinafter mentioned under the rules for the time being in force.

(xi) "Board of Arbitrators" means the Board of Arbitrators of the TPF for the time being.

(xii) "Arbitrator" means a member of the Board of Arbitrators of the TPF for the time being.

(xiii) The "Seal" means the Common Seal of the TPF, maintained at National level.

(xiv) "Year" means the year commencing from the 1st day of April and ending on the 31st day of March and in the case of first year, commencing from the date of execution of Memorandum and Articles of Association to 31st March, 2011.

(xv) Bye-laws' means the Bye-laws of the Terapanth Professional Forum (TPF), as framed and amended from time to time.

(xvi) "Acharya" of Jain Swetamber Terapanthi Sect means the Supreme religious head of the said sect and includes its founder Acharya, the late revered Acharya Bhikhanji (Acharya Bhikshu) and successor Acharyas of the sect, appointed by the predecessor Acharya and the present Acharya Shree Mahasharaman and his successor Acharya appointed by him and by his successors.



(xvii) "Associate" means any Shrivak and Shrivika who is or has been professional and acting as such in any stream of profession approved by the Executive Committee and who has attained the age of 21 years.

(xviii) "Auditor" means a duly qualified Chartered Accountant/s entitled to practice as Auditor and appointed as such for the purpose of Audit of the accounts of the TPF

(xix) "Chief Trustee" means the Chief Trustee of the TPF elected as per the rules and regulations of the TPF at National Level.

(xx) "National Immediate Past President" means the person who has held the post of National President immediately before the Present President.

(xxi) "Jain Swetamber Terapanthi Sect" means the sect consisting of the four fold Sangh i.e. - Sadhus, Sadhis (including Shraman and Shramanies) Shrivaks and Shrivikas, following the religious order founded and propounded by revered Acharya Bhikhanji (Acharya Bhikshu) and followed, preached and propounded by all the successive Acharyas of the sect including the Present Acharya Shree Mahasharaman and further include successors of the Present Acharya Shree Mahasharaman appointed by him or by his successor.



Terapanth Professional Forum
(National President)

(xxii) A Convener is a member appointed by the National President of TPF to manage and execute the activities of a particular functional area under a project.

The Convener shall be responsible for operational planning, execution of programs, and achievement of objectives within the assigned area.

The Convener shall function under the guidance of the Project Chairman and shall also be responsible for coordination with the Co-Convener and reporting the progress of the area to the Project Chairman.

(xxiii) A Co-Convener is a member appointed by the National President of TPF to assist the Convener in carrying out the functions of the assigned area under a project.

The Co-Convener shall support the Convener in execution, coordination, and administration of the programs and shall act on behalf of the Convener in his/her absence.

The Co-Convener shall work under the direction of the Convener and Project Chairman.

(xxiv) Shrivak" or "Shravika" means a person who has implicit faith in the Acharya of the Jain Swetamber Terapanthi sect and in his religious views and in his rules of conduct and limitations and in the Sadhu who follows his order and also in the religious principles of the Jain Swetamber Terapanthi Sect

(xxv) "Trust Board" means Board of Trustees of the TPF constituted under these present at national level.

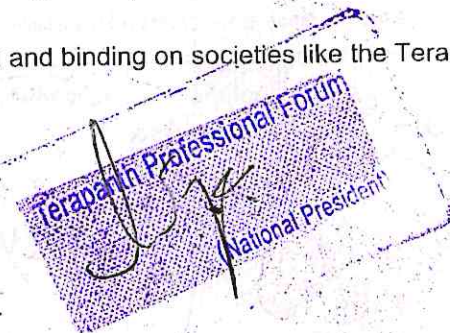
(xxvi) The Kalyan Board is constituted of the following members, who represent the institutions and organizations of the Jain Shwetambar Terapanth sect :

- a) President, Jain Shwetambar Mahasabha
- b) President, Akhil Bhartiya Terapanth Yuvak Parishad
- c) President, Akhil Bhartiya Terapanth Mahila Mandal
- d) President, Terapanth Professional Forum
- e) Chancellor, Jain Vishva Bharati
- f) President, Jain Vishva Bharati
- g) Managing Trustee, Jai Tulsi Foundation
- h) Managing Trustee, Akhil Bhartiya Anuvrat Nyas
- i) President, Anuvrat Vishva Bharati Society
- j) President, Amritvani
- k) President, Parmarthik Shikshan Sanstha
- l) President, Acharya Bhikshu Samadhi Sthal Sansthan
- m) President, Prekshadhyan Academy
- n) President, Preksha International
- o) President, Acharya Tulsi Shanti Pratisthan

Together, the above office-bearers form the Kalyan Board, which collectively exercises powers and functions for the welfare, policy direction, and coordinated progress of the Terapanth Dharam Sangh and its allied institutions

All decisions of the Kalyan Board shall be taken by a majority of not less than three-fourths (¾) of the members present and voting

Such decisions shall be final and binding on societies like the Terapanth Professional Forum.



(xxvii) "Trustees" means a trustee of the TPF as provided in the rules and regulations of the TPF at National level.

(xxviii) "Professional" -Professional shall mean an associate who is holding a Post Graduate Diploma in Management OR a degree of well recognized University or Institution to practice or employ himself as a professional and shall include a person qualified CA, CS, CMA, CWA, CFA, CPA, MBA, DISA (ICAI), BE/ B. Tech, MCA, M.Tech, M.Pharma, LLB, Advocate, LLM, Judge, Doctor (MD/MBBS/ BDM/ BHMS/ BAMS/ BDS) , MS, MDS, B.P.Th, M. Phil, PhD, Professor, IAS, IPS, Administrative Services or Allied civil services, Scientist, Architect, Masters degree in Designing/Designing Technology from UGC approved recognized University, Members of Institute of Actuaries of India, Commercial Pilots of DGCA approved Airlines, Professors/ Readers and lecturers who are teaching or have taught in any college or in a university or in an institution imparting higher education or training in academic discipline and also includes Administrators who are holding or have held a class I post or equivalent under either the Union or in the State or any other person approved by the Executive Committee.

(xxix) Project Chairman

A Project Chairman is a member appointed by the National President of TPF to head and oversee a specific project of the Forum.

The Project Chairman shall be responsible for planning, guiding, supervising, and monitoring the effective implementation of the project.

The Project Chairman shall coordinate with the respective Conveners and Co-Conveners working under the project and shall report to the National President/Executive Committee regarding the progress and activities of the project.

(xxx) Camp Office is a temporary office setup to handle tasks or operations often away from the registered office

(xxxi) Interpretation; Number and Gender. The definitions in Section 1 shall apply equally to both the singular and plural form of the terms defined. Whenever the context may require, any pronoun shall include the corresponding masculine, feminine and neuter form.

(a) All references to Sections, paragraphs, clauses, Exhibits and Schedules are to Sections, paragraphs and clauses in, and Exhibits and Schedules to, this Article of association; and

(b) The terms "herein", "hereof", "hereto", "hereunder" and words of similar import refer to this article of association as a whole.

MEMBERSHIP:

Any Associate who is qualified professional irrespective of the caste, colour, creed, gender or race having attained the age of twenty one years and who agrees to abide by the rules and regulations of this TPF shall subject to provisions of these presents be eligible for enrolment as member.

APPLICATION FOR MEMBERSHIP:

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Any Associate who is eligible and willing to become a member shall submit duly filled application to TPF in prescribed form to the National Secretary or his duly authorised person. The said form can be in physical or electronic format and the membership of the TPF shall be a unitary one and the Roll of the members shall be maintained at the registered office only.

ADMISSION OF MEMBERS:

(i) All applications for membership shall be placed before the National Executive Committee in the earliest meeting for consideration. The National executive committee may accept or reject any application and the decision of the National executive committee shall be final and binding in the matter. The National executive committee shall not be bound to assign any reason for its decision. Such names as are approved by the National executive committee shall be duly entered as members in the Register of members of the TPF, maintained at Registered office.

(ii) The National executive committee shall have the right to stop admitting/enlisting new members for such period or time as may be determined by it from time to time.

(iii) After the finalization of date of annual general meeting and appointment of election officers, admission of new members to the TPF shall continue. However, the names of such new members shall not be included in the finalized voter list for that Annual General Meeting, and they shall not be entitled to exercise voting rights therein.

CATEGORIES OF MEMBERS:

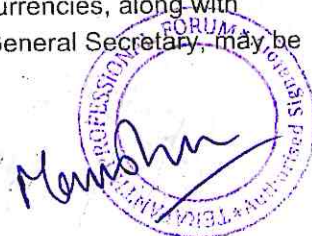
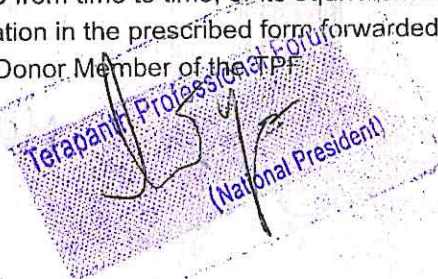
Subject to the provisions mentioned hereinabove regarding membership, the following categories of members shall be recognized under TPF.

(i) Founder Members: Associates who are signatories to the Memorandum of Association of the TPF shall be designated as Founder Members.

(ii) Chief Patron Donor Members: Any associate donating or arranging a donation towards the corpus of the organization a sum of ■11,01,000/- (Rupees Eleven Lakhs One Thousand only) or such amount as may be fixed by the NEC from time to time, or its equivalent in other currencies, along with submission of an application in the prescribed form forwarded to the General Secretary, may be recognized as a Chief Patron Donor Member of the TPF.

(iii) Patron Donor Members: Any associate donating or arranging a donation towards the corpus of the organization a sum of ■5,01,000/- (Rupees Five Lakhs One Thousand only) or such amount as may be fixed by the NEC from time to time, or its equivalent in other currencies, along with submission of an application in the prescribed form forwarded to the General Secretary, may be recognized as a Patron Donor Member of the TPF.

(iv) Fellow Donor Members: Any associate donating or arranging a donation towards the corpus of the organization a sum of ■1,01,000/- (Rupees One Lakh One Thousand only) or such amount as may be fixed by the NEC from time to time, or its equivalent in other currencies, along with submission of an application in the prescribed form forwarded to the General Secretary, may be recognized as a Fellow Donor Member of the TPF.



(v) Life Members: Any associate donating towards the corpus of the organization a sum of ■8,100/- (Rupees Eight Thousand One Hundred only), or such amount as may be fixed by the NEC from time to time, along with submission of an application in the prescribed form forwarded to the General Secretary, may be recognized as a Life Member of the TPF.

(vi) Honorary Members: Any individual who has rendered outstanding services to the TPF, or whose association is considered beneficial to the TPF, or who is a person of distinguished talent and merit, may, with his/her consent, be admitted as an Honorary Member of the TPF if so decided by the NEC. Such members shall not have the right to vote. The tenure of an Honorary Member shall be co-terminous with the tenure of the NEC.

Members shall be permitted to upgrade their membership from Life to Fellow or Patron or Chief Patron, from Fellow to Patron or Chief Patron, and from Patron to Chief Patron, upon payment of the requisite differential fees as determined by the NEC from time to time.

vii) Change of Membership fee: The National Executive Committee may alter, enhance or reduce the membership fee in case of all category of members by passing a resolution by a majority of ¾ members present in a meeting.

CESSATION/TERMINATION OF MEMBERSHIP:

A member shall cease to be a member of the TPF in any one or the following events:

(i) If a member resigns in writing and his resignation is accepted by the National Executive Committee.

(ii) If the member dies.

(iii) If the member is adjudged as lunatic, insane or insolvent.

(iv) If the member is convicted of any criminal offence involving moral turpitude.

(v) If the member ceases to be an associate in the opinion of the TPF on the basis of the resolution of the National executive committee of the TPF passed by at least 3/4th of the members present

(vi) If any member has ceased to be a member under any of the rules and regulations of the TPF.

(vii) If the member is removed from the Membership by a resolution passed in the Annual General Meeting by 3/4th of the members present and voting.

(viii) If the member is found to be associated with any of the litigation process and pleads against any institution of the Terapanth Sect in any legal matter whether directly or indirectly and/or files a suit or initiates any legal action before any authority, he/she shall automatically cease to be a member of the TPF.

7. REGISTER OF MEMBERS:



(i) The TPF shall maintain a separate register at National Head Office for each categories of members and shall enter therein the following particulars or such other particulars as may be considered necessary.

(a) Name in full

(b) Father's /Husband's name

(c) Address

(d) Age

(e) Occupation

(f) Date of Membership

(g) Place of the unit / Branch where he is presently active/enrolled.

(h) Place of the State where the aforesaid Branch/ Unit is located.

(i) Any change in the information provided in any of the clauses

(j) Date of cessation or termination of the membership.

(ii) Entries in the register shall be made within fifteen days from the date of admission or cessation or termination as the case may be.

(iii) Inspection of the register of members shall be allowed to any member on his written application to the National General Secretary of the TPF within a period of 30 days from the date of receiving the application. Inspection shall be allowed only on the working day and shall be for a maximum period of one hour at a place decided by the National General Secretary.

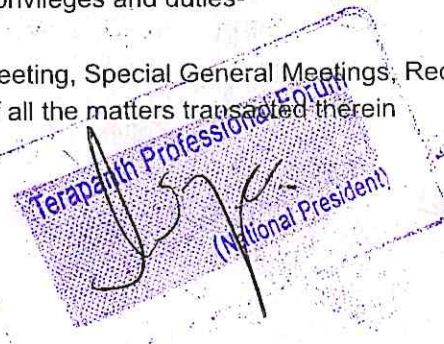
(iv) The Register of members may be kept in the form of computer printouts or even in the form of soft copy. The same will be considered as Register of Members.

(v) A member may change his Branch in case of his/her change in residence or work place. No member shall be associated with or shall continue his/her association with more than one Branch at one point of time. Any change, if proposed or requested by the member shall after due process be made in the record of membership.

RIGHTS, AND DUTIES OF THE MEMBERS:

Save as otherwise provided in respect of honorary members in clause (vi) of Rule 5, every member shall have the following rights, privileges and duties-

(i) To attend Annual General Meeting, Special General Meetings, Requisition Meetings and functions and vote in respect of all the matters transacted therein



(ii) To elect and to be elected in any election of the TPF "provided however that no member shall be entitled to be elected to and shall also not hold the post of National President for more than two consecutive terms."

(iii) To inspect the minutes of the previous meeting(s) on a written application to the National General Secretary or Zonal Secretary or Branch Secretary of the TPF as provided in rule 12 hereinafter.

(iv) To inspect the register of members on prior request by written application as provided in clause (iii) of Rule 7 herein before.

(v) To vote in person or any electronic system approved by National executive Committee.

(vi) To inspect, discuss and approve accounts of the TPF placed in the Annual General Meeting.

(vii) No member of the TPF shall file any suit or take any legal action in any Court of Law with regard to any matter concerning the TPF or against any action of the office bearers of the TPF, but he/she is entitled to file his/her grievance before the Board of Arbitrators and the award passed by the board of arbitrator shall be final and binding upon such member or TPF as the case may be.

(viii) No member shall indulge in any activity prejudicial or derogatory to the interest of the TPF.

(ix) Every member shall observe and abide by the rules and regulations of the TPF and shall follow the religious views, order and principles of Jain Swetamber Terapanthi Sect.

(x) A member shall follow the guidelines and instructions as may be considered necessary and issued by the Executive Committee of the TPF at national level or by the Zonal / Branch or Unit. In case of conflict in guideline / instruction National executive committee will super seed Zonal and branch executive committee's guideline / instruction and Zonal executive committee's guideline / instruction will supersede branch's guideline and instructions.

Every member is expected to be actively involved with the activities of the Unit at zonal or the Branch in which he / she is enrolled.

9. NATIONAL EXECUTIVE COMMITTEE:

All the activities of the TPF shall be planned, executed, administered, managed and controlled by the National Executive Committee consisting of not more than 108 members of the organization including the President.

(i) The President shall form the Executive Committee as follows:

The executive committee will be formed with minimum members consisting of 51 members and maximum number of members shall not exceed 108 members of TPF. No sitting office bearers of the Branch or Zone shall be a member of the NEC, however they may be Permanent invitees to the same, without any voting rights in matters requiring the same.

The image shows three official purple circular stamps and handwritten signatures in blue ink. The stamps are for the National Executive Committee, National Secretary, and National President of the Terapanthi Professional Forum. The signatures are in blue ink.

(ii) Any vacancy caused in the National Executive Committee shall be filled up by the National President within a period of one month.

(iii) The National Executive Committee shall hold office from the date of its appointment till the next AGM is concluded. However, the National President will have the right to continue with the same till the expiry of the terms of the President or appoint a new executive committee for the remaining tenure.

(iv) The National executive committee shall have the following office bearers:

(a) National President

(b) National Vice Presidents (Maximum 6 in number)

(c) National General Secretary

(d) National Joint Secretary(s) (Maximum 4 in number)

(e) National Treasurer

(f) National Joint Treasurer(s) (Maximum 2 in number)

(v) The National Executive Committee may nominate any of its members or others to form a committee or sub committees and appoint Conveners or such other authorities with such designations and powers as may be considered fit by the National Executive Committee. The National President and National General Secretary of the National executive Committee shall always be the ex-officio members of such committee(s).

(vi) The National President shall nominate the office bearers at National level for every year from amongst the members of the National Executive Committee within one month from the date of his election as National President. The tenure of the National President is of 2 years.

(vii) The National President, Immediate Past National President, National Vice- Presidents, National General Secretary, National Joint Secretary(s), National Treasurer and National Joint Treasurer(s) shall be the ex-officio Members of the National Executive Committee.

(viii) If any vacancy is caused in the post of the National President, the same shall be filled up by the National Vice President, who is age-wise senior most and in his absence for whatever reason by any of the other National Vice-Presidents as may be nominated by the National Executive Committee within 15 days from the date of the vacancy as per the rules who shall discharge the functions of the National President till the next Annual General Meeting. He shall be designated as "Acting National President"

(ix) If any vacancy is caused in the post of other office bearers the same shall be filled up by the National President /Acting National President from amongst the members within 30 days from the date of such vacancy.



(x) If any other vacancy is caused in the National Executive Committee the same shall be filled up by the National President / Acting National President within 30 days from the date of such vacancy from amongst the members as per the rules.

(xi) The National Executive Committee shall meet at least four times in a year and the interval between two meetings shall not exceed four months. Such meetings shall be held at such place as may be decided by the National President.

(xii) A meeting of the National Executive Committee shall be called by the National General Secretary by giving not less than Twenty One (21) days notice specifying the place/mode, time and the agenda of the meeting. Such notice shall be given to every member of the National Executive Committee. In case of urgency, such meeting may be called by the National President or with his consent by the National General Secretary giving a notice of not less than 48 hours to the members. In any meeting of the National executive committee special/permanent invites may also be invited as may be decided by the National President.

(xiii) The National Executive Committee shall have power to act notwithstanding any vacancy in its members.

(xiv) If any requisition signed by at least 25% of the members of the National Executive Committee is received by the National General Secretary to call a meeting of the National Executive Committee to discuss any subject which is in conformity with the objects of the TPF, he shall within 10 days of the receipt of such requisition, issue notice calling such meeting within one month from the date of receipt of the notice as per the rules and regulations of the TPF for issue of notice. If the National General Secretary fails to issue notice within the aforesaid period, the requisition party may after 10 days from the expiry of the aforesaid period of one month, however within 2 months from date of notice to General Secretary, call the meeting in presence of arbitrators and no subject other than the subject mentioned in the requisition notice shall be discussed. The quorum of such meeting shall be atleast 25 members of the National Executive Committee present in person.

(xv) Till the date of the first election, all the affairs of the TPF shall be looked after by the National Executive Committee and its Office bearers as formed and constituted under the Memorandum of Association and extended further thereon

10.A. POWERS AND RIGHTS OF KALYAN BOARD

(i) If the board of Kalyan members, by a three-fourth majority, finds the TPF President's actions against the interests of Jain Terapanth Sect, it may issue a show cause notice and order expulsion. On expulsion, the entire working committee stands dissolved. In such situation, Board of Kalyan Members shall appoint an Ad-hoc Committee consisting 11 members amongst the members of TPF and appoint one of the members as the Convenor. The said Ad-hoc committee shall get the elections of President completed within a period of 3 (three) months in pursuance of the rules and regulations of the TPF and for said periods, said Ad-hoc committee will look after the day to day affairs of the TPF. The tenure of the President so elected shall be for the remaining period of the President so expelled.

(ii) In case of sale, transfer, gift, exchange, lease of any immovable property owned by TPF, the TPF shall obtain prior consent of the Kalyan Board



10.B. POWERS, RIGHTS, DUTIES, RESPONSIBILITIES AND FUNCTIONS OF THE NATIONAL EXECUTIVE COMMITTEE:

The National Executive Committee shall have the general power of supervision, management, and control over all activities and affairs of the TPF. In particular, its powers, rights, duties, responsibilities, and functions shall include the following:

- (i) To exercise overall supervision and control in all matters relating to the management and organization of the TPF. In addition to the powers expressly conferred by these bye-laws or any statute, the National Executive Committee may exercise all such powers and perform all such acts and functions as it may deem necessary or expedient for the furtherance of the objectives of the TPF.
- (ii) To consider and admit members of the TPF.
- (iii) To fix the date, place, time, and agenda of the Annual General Meetings, Special General Meetings, and its own meetings.
- (iv) To frame and approve resolutions to be placed before the Annual General Meeting or Special General Meeting.
- (v) To refer any matter to the Special General Meeting of the TPF for advice or decision, if deemed necessary.
- (vi) To consider and approve the Annual Report as presented by the National General Secretary, for submission to the Annual General Meeting.
- (vii) To carry out the directions of the Annual General Meeting, Special General Meeting, and the Trust Board in respect of the funds, properties, investments, income, and expenditure of the TPF.
- (viii) To receive and accept donations, contributions, subscriptions, gifts, bequests, endowments, and grants of both movable and immovable properties from the public, institutions, organizations, corporations, local authorities, governments, and other bodies.
- (ix) To establish, raise, or set apart funds for specific purposes and to receive and accept donations, contributions, subscriptions, gifts, or other properties, movable or immovable, towards such purposes.
- (x) To raise or borrow, in the name of the TPF or otherwise on its behalf, such sums of money as the National Executive Committee may from time to time deem fit and expedient, with or without security, including the mortgage of the whole or part of its properties and assets, or in such other manner as it may consider proper.

However, no borrowing shall be undertaken without the prior approval of the Trust Board, and suitable arrangements shall be made for repayment thereof as the Committee may deem fit and proper.



- (xi) To plan, discuss, prepare and approve the Annual, Interim, or Periodical Budgets.
- (xii) To raise, disburse, or reimburse funds in accordance with the budget passed or as approved by the Trust Board.
- (xiii) To incur all necessary expenses for executing, administering, managing, and supervising the activities of the TPF.
- (xiv) To grant donations, charities, and gifts in furtherance of the objects of the TPF or as approved by the Trust Board.
- (xv) To consider and approve the accounts as presented by the National Treasurer, National General Secretary, or National President, before placing the same before the Annual General Meeting for adoption.
- (xvi) To authorise the opening and operation of bank account(s) in the name of the TPF or as authorised by the Trust Board.
- (xvii) To arrange for and/or authorise the signing or execution of any agreement, contract, instrument, document, or any other writing required to be executed on behalf of the TPF, and to make the same effective and binding as if executed by all members.
- (xviii) To authorise the National President, National General Secretary, or any other office bearer to institute, conduct, defend, compound, or abandon any legal proceedings by or against the TPF or its office bearers concerning the affairs of the TPF; and also to settle such proceedings, grant time for payment or satisfaction of any debts due to the TPF, and/or refer any claim or demand by or against the TPF to arbitration, and to accept, observe, and perform the award.
- (xix) To authorise one or more office bearers, members, or other persons to conduct any legal action, suit, or proceeding by or against the TPF.
- (xx) To delegate powers and functions to members or others and to form sub-committees in furtherance of the objects of the TPF, subject to such rules and regulations as may be decided by the National Executive Committee.
- (xxi) To decide all matters pertaining to or in connection with the administration and functioning of the sub-committee(s) and to take appropriate action on their reports.
- (xxii) To appoint special advisors with such powers and duties as may be deemed necessary or expedient, and to remove them when required.
- (xxiii) To define and regulate the powers and duties of the Project Chairman, Conveners, and Co-Conveners.
- (xxiv) To revise, increase, or reduce the membership fees or subscription from time to time, as may be considered appropriate.



(xxv) To approve, establish, open, close, or merge any Branch, State Branch, or Unit of the TPF, and to issue necessary instructions or directions to them concerning the management of their affairs.

(xxvi) To frame rules, regulations, and bye-laws in conformity with the objectives of the TPF.

(xxvii) To ratify the actions and decisions taken by the National President from time to time.

MEETINGS:

(i) ANNUAL GENERAL MEETING

Time and Place

The Annual General Meeting (AGM) of the TPF shall be held within six months from the close of the financial year, at such time and place as may be determined by the National Executive Committee. The meeting shall be convened at the registered office of the TPF or at any other venue as decided by the National Executive Committee.

Notice of Meeting

The National President/General Secretary shall convene the AGM by issuing a notice at least 21 days prior to the meeting. The notice shall clearly specify the mode, place, date, time, and agenda of the meeting and shall be sent to all members of TPF by electronic communication or by such other mode as may be approved by the National Executive Committee.

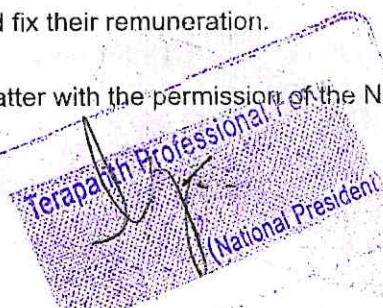
Quorum

The quorum for the AGM shall be a minimum of 101 members present in person. If the quorum is not present, the meeting shall stand adjourned for 30 minutes. At the adjourned meeting, a minimum of 51 members present in person shall constitute the quorum. If the adjourned meeting also fails for want of quorum, it shall stand cancelled, and a fresh notice shall be issued to convene the meeting in accordance with the provisions mentioned above.

Business of the AGM

The following business shall ordinarily be transacted at the AGM:

- (a) To consider and confirm the minutes of the previous Annual General Meeting.
- (b) To receive, consider, and adopt the Annual Report and audited accounts.
- (c) To elect the National President, the Chief Trustee, Trustees, and the Board of Arbitrators, if such elections are due.
- (d) To appoint Auditor(s) and fix their remuneration.
- (e) To consider any other matter with the permission of the National President.



(ii) SPECIAL GENERAL MEETING

Notwithstanding anything to the contrary contained herein, the National President/General Secretary shall, if so directed by the National Executive Committee, convene a Special General Meeting (SGM) of the members of the TPF.

A notice of at least 21 days shall be issued prior to the date of the meeting, specifying the mode, place, date, time, and agenda of the meeting. Such notice shall be sent to all members of TPF by electronic communication or by any other mode as may be approved by the National Executive Committee.

The following business may be transacted at the Special General Meeting:

- (a) To approve the sale of immovable properties of the TPF.
- (b) To amend, alter, modify, or delete any provisions of the bye-laws, rules, and regulations of the TPF and/or to insert new provisions in respect of any matter.
- (c) To consider any other matter as may be decided by the National Executive Committee. No business other than that specified in the agenda shall be transacted at the Special General Meeting.
- (d) The quorum for the Special General Meeting shall be a minimum of 51 members present in person. Resolutions at the SGM shall require the approval of not less than 3/4th of the members present and voting.

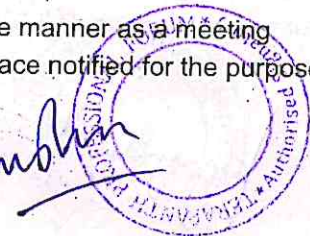
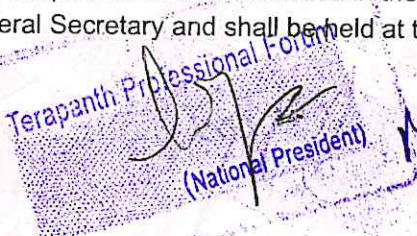
(iii) REQUISITION MEETING.

The National General Secretary shall, on receipt of a valid requisition signed by at least one-tenth (1/10th) of the total members of the TPF, proceed to convene a Requisition Meeting.

- (a) The requisition shall clearly state the matter or matters to be considered at the meeting and shall be sent to the Registered Office of the TPF either by Post or delivered by hand.
- (b) Upon receipt of a valid requisition, the National General Secretary shall convene the Requisition Meeting within forty-five (45) days from the date of receipt of the requisition, by issuing a notice at least 21 days prior to the date of the meeting.

Such notice shall specify the mode, place, date, time, and agenda of the meeting and shall be sent to all members of the TPF either by electronic communication or by such other mode as may be approved by the National Executive Committee. If the National General Secretary fails to convene the meeting within the prescribed time, the Requisitionist's themselves may convene the meeting with the same agenda, after giving at least 30 days' notice. However, no such meeting shall be held beyond eighty (80) days from the date of receipt of the requisition by the TPF.

- (c) A meeting convened by the Requisitionist shall be called in the same manner as a meeting convened by the National General Secretary and shall be held at the place notified for the purpose.



The quorum for the Requisition Meeting shall be fifty percent (50%) of the members who have signed the requisition.

(iv) NATIONAL EXECUTIVE COMMITTEE MEETING:

The National Executive Committee shall meet at least four (4) times in a year, and the interval between two consecutive meetings shall not exceed four (4) months.

Such meetings shall be held at such place, time, and mode as may be determined by the National General Secretary in consultation with the National President.

The National General Secretary shall issue a notice of the meeting at least seven (7) days prior to the date of the meeting in the case of an online meeting, and at least twenty-one (21) days prior in the case of a physical meeting. Such notice shall specify the date, time, mode (online/physical), and agenda of the meeting, and shall be circulated to all members of NEC through electronic communication.

The quorum for a meeting of the National Executive Committee shall be a minimum of twenty-five (25) members present in person. If the quorum is not present, the meeting shall stand adjourned for at least one hour. At the adjourned meeting, the presence of fifteen (15) members shall constitute a valid quorum, and the meeting shall proceed to transact business.

12. MINUTES:

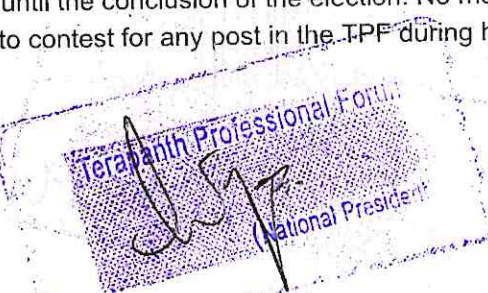
(a) Proper minutes shall be maintained of the proceedings of all Annual General Meetings, Special General Meetings, Requisition Meetings, and Committee Meetings of TPF, as well as the meetings of the Trust Board, National Executive Committee, and Sub-Committees. Any member shall be entitled to inspect such minutes upon submitting a written application to the National Secretary of TPF and obtaining a prior appointment.

(b) Minutes of the proceedings of the Zonal Committees, Branch Committees, Executive Committees, and Sub-Committees shall be duly recorded in the Minutes Book maintained for that purpose by the respective authorized person or Secretary.

(c) The National Executive Committee may resolve to maintain the minutes and all other records of TPF and its Branches in electronic form, either in addition to or in substitution of the records maintained in physical (hard copy) form.

13. ELECTION:

(i) The National Executive Committee shall, at least sixty (60) days prior to the date of election, appoint an Election Committee consisting of three persons from Kalyan Board. One of them shall be designated as the Election Officer and the other two as Additional Election Officers. Any vacancy arising in the Election Committee shall be filled by the National Executive Committee from any of the member of the Kalyan Board by convening a meeting for that purpose. The Election Committee shall continue to hold office until the conclusion of the election. No member of the Election Committee shall be eligible to contest for any post in the TPF during his/her tenure as a member of the said Committee.



(ii) The Election Officers shall conduct the election for the following posts, namely the National President, Chief Trustee, other Trustees, and the Board of Arbitrators in the manner prescribed herein, ensuring that the process is free, fair, and transparent.

(iii) The Election Officer shall publish a list of the voters at least 50 days before the date of the Election and such list shall be placed at the registered office of the TPF.

(iv) Any complaint, petition, or request for correction, revision, or amendment of the voters list shall be filed before the Election Officer within ten (10) days from the date of publication of the voters list. The Election Officer shall, after due consideration, carry out such corrections, revisions, or amendments in the voters list as may be necessary and shall issue an addendum/corrigendum to the voters list. The corrected voters list along with such addendum/corrigendum shall be published and placed at the registered office of the TPF at least thirty-five (35) days prior to the date of election.

(v) Nominations for the election of the National President, Chief Trustee, other Trustees, and the Board of Arbitrators shall be submitted in the prescribed form approved by the National Executive Committee. Each nomination shall be duly signed by the candidate, proposed by two members of TPF & two members of Kalyan Board, and seconded by two members of TPF & two members of Kalyan Board. The nomination paper, addressed to the Election Officer, shall be filed at the Registered Office and/or Camp Office of TPF and must reach the said office at least thirty (30) days prior to the date of the Annual General Meeting at which the election is to be held.

(vi) The Election Officer may reject the nomination paper of any candidate if it is found to be incomplete or otherwise invalid. Every such rejection shall be notified in accordance with the election schedule by displaying it on the notice board of the Registered Office, at the place of meeting, and/or on the official website of TPF.

(vii) The Election Officer may convene one or more meetings of all candidates whose nominations have been found valid, with a view to facilitating consensus for the respective post(s) of TPF.

(viii) Any candidate may withdraw his/her nomination paper at any time before the commencement of the election.

(ix) The list of all candidates whose nominations have been accepted and not withdrawn shall be placed before the Annual General Meeting. In the event of a contest, the election shall be conducted by secret ballot in such manner as may be decided by the Election Officer. Voting shall be by members entitled to vote and personally present.

(x) In the absence of the Election Officer at the time of election, the senior-most (by age) Additional Election Officer shall discharge the functions of the Election Officer.

(xi) The Election Officer shall declare the results of the election at the meeting itself or at a subsequent meeting, and the same shall be displayed on the Notice Board of TPF and published on its official website.



Terapanth Professional Forum
(National President)



(xii) The election shall be held on the date and at the place fixed in the Annual General Meeting or on such other date and place as may be determined by the Election Officer. If, for any reason, the election cannot be held on the scheduled date, the Election Officer shall announce an alternative date and time of the election.

(xiii) Any dispute relating to the election, arising after the declaration of results, shall be referred exclusively to the Election Committee, whose decision shall be final and binding on all the parties.

(xiv) The entire election process and procedure shall be completed within the time prescribed by the Election Committee.

(xv) Elections shall be conducted only for the posts of National President, Chief Trustee, other Trustees, and the Board of Arbitrators. No election shall be held for any other post, and all such other posts shall be filled by nomination by the respective Presidents at different levels.

(xvi) The National President shall nominate the National Office Bearers, National Executive Committee, Zonal Presidents, and Branch Presidents (in consultation with the concerned Zonal Presidents) for a term of one (1) year, which may either be continued during his/her tenure or reconstituted afresh.

(xvii) Each Zonal President shall nominate the respective Zonal Office Bearers and Zonal Executive Committee within his/her Zone for a term of one (1) year, which may either be continued during his/her tenure or reconstituted afresh.

(xviii) Each Branch President shall nominate the respective Branch Office Bearers and Branch Executive Committee within his/her Branch for a term of one (1) year, which may either be continued during his/her tenure or reconstituted afresh.

14. NATIONAL PRESIDENT:

The National President shall be elected at the Annual General Meeting from amongst any category of the member of the TPF as per the rules of the TPF and shall hold office till the termination of the second succeeding Annual General Meeting electing the National President for the next term.

15. RIGHTS AND DUTIES OF THE NATIONAL PRESIDENT:

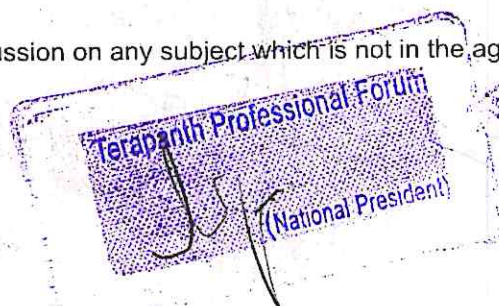
(i) To devise means and act for the progress of the TPF and fulfilment of its objects.

(ii) To give proper interpretation to the rules and regulations of the TPF.

(iii) To nominate members of the National Executive Committee, Zonal Presidents, Branch Presidents and to nominate Chairperson/s, Convener/s, Co-convener/s and other authorities with such nomenclatures of the Sub-Committees as he/she may deem fit.

(iv) To attend and preside over all the meetings of the TPF

(v) To allow or disallow discussion on any subject which is not in the agenda.



(vi) In case of a tie in any meeting to give the casting vote.

(vii) To call Annual General Meeting and Special General Meeting of the TPF and the meeting of the National Executive Committee, to adjourn such meeting as need may arise.

(viii) To institute conduct, defend, compound, settle or abandon any legal proceedings by or against the TPF or its officers or office bearers or otherwise concerning the affairs of the TPF and also to compound and allow time for payment and satisfaction of any debt due and of any claims or demands by or against the TPF and also to refer any claims or demands by or against the TPF to arbitration and to observe, accept and carry on and perform the awards if so, authorised by the National Executive Committee in this behalf.

(ix) To take such action in the interest of the TPF as may be considered expedient or of urgent necessity.

(x) To attend all the meetings of the sub-committee(s) as ex-officio member.

(xi) To operate Bank Account under these Rules.

(xii) To do all such acts deeds and things, as may be authorised by the National Executive Committee.

(xiii) Not to allow any illegal and wrongful activities in any of the premises of the TPF or in its name and to ensure due effect being given to all the rules and regulations of the TPF.

(xiv) To coordinate, monitor and evaluate the activities of all the Zones/Branch of TPF and to resolve all disputes, differences in between units and branches or between members of branches and to take all such steps as may be warranted or required in the interest of the TPF.

(xv) To do all such things or acts including recalling the services of any of his/her appointees as he/she deems fit in the greater interest of the TPF.

16. RIGHTS AND DUTIES OF THE NATIONAL VICE PRESIDENTS:

(i) To help the National President in carrying out his duties.

(ii) If there is any vacancy in the Post of National President for any reason whatsoever, the Vice President so authorised by the national office bearers shall act as Acting National President till a new National President is elected as per rules of the TPF .

(iii) Subject to the general control and supervision of the National President to coordinate, monitor and evaluate the activities of the all the Zones/Branches of TPF and to resolve all disputes, differences in between such Zones and branches or between members of such zones and branches and to take all such steps as may be warranted or required in the interest of the TPF.

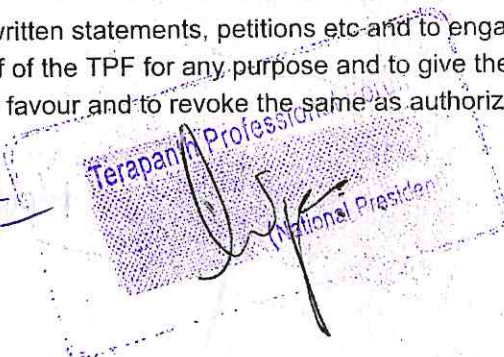
(iv) To do all such acts, deeds and things as may be authorised by the National Executive Committee.



17. RIGHTS AND DUTIES OF THE NATIONAL GENERAL SECRETARY:

Subject to overall control and supervision of the National President, the following shall be rights and duties of the National General Secretary:

- (i) To supervise, manage, look after and properly execute the affairs of the TPF and to take steps for the welfare of the TPF and for the advancement of its objects according to its rules and regulations.
- (ii) To conduct correspondence on behalf of the TPF and to sign letters and papers on its behalf.
- (iii) To sign, and issue notices of the Meetings.
- (iv) To put up application(s) for membership and such other communication and letters as may be deemed fit before the meetings of the National Executive Committee.
- (v) To preserve the records of the TPF and to keep them under proper custody.
- (vi) To prepare and submit Annual Reports to place them before respective meetings for getting the same passed.
- (vii) To prepare before the date of issue of Notice of the Annual General Meeting a list updated members of TPF
- (viii) To Appoint employee/s on such terms and conditions as may be deemed fit and to suspend or remove them.
- (ix) To exercise general supervision over the employees of the TPF and to scrutinize their work.
- (x) To frame and supervise the Scheme of collection and/or donations, contributions, disbursements and reimbursements under overall control of the National Executive committee.
- (xi) To authorise expenditure from the Fund of the TPF subject to such limits as may be fixed by the National President or National Executive committee from time to time.
- (xii) To assist the National President to Institute, conduct, defend, compound or abandon any legal proceedings by or against the TPF or its Officers or otherwise concerning the affairs of the TPF and also to compound any debt and allow time for payment and satisfaction of any debts due and of any claims or demands by or against the TPF and also to refer any claims or demands by or against the TPF, to arbitration and to observe and perform the awards if so authorised by the executive committee or the Trust Board in this behalf..
- (xiii) To operate Bank Account(s) under these rules.
- (xiv) To sign complaints, written statements, petitions etc and to engage solicitors, pleaders other legal practitioners on behalf of the TPF for any purpose and to give them proper authorities to sign Vakalatnamas in their favour and to revoke the same as authorized by the National President.



(xv) To appear for and on behalf of the TPF and transact all business in any public or private office or in Central or State Government Departments or authorities.

(xvi) To coordinate, monitor and evaluate the activities of the all Zones/Branches, or Units of TPF and to resolve all disputes, differences in between such Zones and Branches or between members of such Zones and branches, to take all such steps as may be warranted or required in the interest of the TPF.

(xvii) To perform such other duties as may be directed by the National Executive Committee or by the National President or by the Trust Board.

(xviii) To transact all other necessary business.

18. RIGHTS AND DUTIES OF THE NATIONAL JOINT SECRETARY:

(i) To assist the National General Secretary in carrying out his duties.

(ii) In absence of the National General Secretary to act for him and to perform all the duties and exercise all the powers of the General Secretary.

(iii) To do all such acts, deeds and things as may be authorised by the National Executive Committee or National President.

19. RIGHTS AND DUTIES OF THE NATIONAL TREASURER:

(i) To take care of the funds of the TPF and to see that the accounts are kept and maintained properly.

(ii) To manage collection, disbursement and reimbursements and keep proper accounts for the same.

(iii) To draw and receive interest on funds, investments, deposits etc and to grant proper receipts and acknowledgements for money received.

(iv) To sign on behalf of the TPF on any receipts as may be directed by the National Executive Committee.

(v) To prepare Annual and Periodical Budgets and place the same before the National Executive Committee and the trust Board for Approval.

(vi) To prepare and put up audited accounts for the financial year before the Annual General Meeting of the TPF.

(vii) To open and operate the Bank Account(s) of the TPF under these rules.

(viii) To deposit the surplus money in the Bank.



(ix) To follow and carry out directives of the National President, National Executive Committee and Trust Board in connection with financial affairs of the TPF.

19A: RIGHTS AND DUTIES OF THE NATIONAL JOINT TREASURER:

(i) To assist the National Treasurer in carrying out his duties.

(ii) In absence of the National Treasurer to act for him and to perform all the duties and exercise all the powers of the Treasurer.

(iii) To do all such acts, deeds and things as may be authorised by the National Executive Committee or National President or Trust Board.

20. CESSATION/TERMINATION OF THE OFFICE BEARERS AND MEMBERS OF THE NATIONAL EXECUTIVE COMMITTEE:

Any office bearers and members of NEC of the TPF shall cease to hold such office in any one of the following events:

(i) If he/she resigns in writing and his resignation is accepted by the National Executive Committee.

(ii) If he ceases to be a member of the TPF under any provisions of the Rules prescribed herein.

(iii) If an office bearer and member of National Executive Committee has automatically ceased to be so under any other provisions of these Rules.

(iv) If the membership is terminated in a general/ special meeting of the TPF.

(v) If any office bearer or member of the National Executive Committee fails to attend three consecutive meetings without obtaining prior leave of absence on valid grounds, he or she shall be deemed to have vacated the office. However, the National Secretary may, for reasons to be recorded in writing, condone such absence

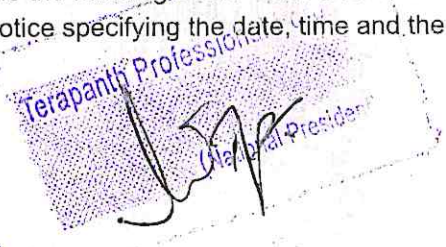
21. TRUST BOARD:

To safeguard the funds, assets, and properties of the TPF, there shall be a Trust Board consisting of a minimum of eight (8) and a maximum of fifteen (15) Trustees. The decision regarding the number of Trustees to be elected shall be taken by the outgoing National Executive Committee.

(a) Chief Trustee and other trustees except ex-officio trustees shall be elected under the rules and regulations of the TPF

(b) The National President, the National General Secretary and the National Treasurer of the TPF shall be the ex-officio trustees of the trust board

(c) The Chief Trustee or the National General Secretary as per the direction of the Chief Trustee shall have the right to convene the meeting of the Trust Board. Such meeting shall be called by giving not less than 7 Days notice specifying the date, time and the agenda of the meeting, however



for deciding urgent issues short notice of 48 hours can be given for calling the meeting. The meeting of the Board of trustees shall ordinary be held at the Registered Office of the TPF, but may also be held at some other place either physically or virtually as so desired by the Chief Trustee.

(d) The Chief Trustee shall preside over all the meeting of the Trust Board. In the absence of The Chief Trustee at any meeting the Trustees present at the meeting shall elect one amongst themselves to preside over that meeting.

(e) The Chief Trustee shall take necessary steps for due execution of the work of the Trust Board.

(f) The quorum of the meeting of the Trust Board shall be 1/3 of the total no. of Trustees.

g) The proceedings of the meeting of the Trust Board shall be duly recorded in a Register to be maintained for the purpose by the National General Secretary or the authorized person.

(h) Vacancy caused in the Board of Trustee on account of death, resignation, or the Trustee ceasing to be a member or if he is adjudicated a lunatic, insolvent or is convicted of any criminal offence involving moral turpitude by any Court of Law shall be kept vacant till the completion of the tenure of the trust board. In case of vacancy in the Post of Chief Trustee, the Trust Board shall nominate one of the trustees as Chief Trustee from the trustees for the remaining period.

(i) All assets properties and funds of the TPF shall vest in the Trust Board and it shall have interalia the following rights and duties:

(a) To preserve, maintain, develop and safeguard all the properties and funds of the TPF.

(b) To open and operate and close the Bank Account or Accounts of the TPF with the signature of any one of the trustees authorized to sign by Trust Board jointly with any of the three office bearers namely National Treasurer/ National President or with the National General Secretary and to deposit, invest or withdraw the funds of the TPF. However, the Branches of TPF including the State and Branch Branches may open and operate their own accounts required for the purpose of conducting their own activities. All such branch bank accounts may be operated by any two officers jointly among the National President, National General Secretary and National Treasurer.

(j) To direct the National Treasurer to invest the funds of the TPF on interest according to the Resolution of the Trust Board.

(k) To withdraw the funds from one investment and reinvest the same in any other investment.

(l) To authorise any of the trustees along with the National General Secretary or the National Treasurer, to carry out any of the above works, to sign and execute any documents and do all other things on behalf of the Trust Board.

(m) To purchase, take on lease or monthly tenancy or otherwise acquire any immoveable property/properties and also to acquire the rights to use or other easements in such property/properties.



(n) To spend any portion of the corpus or the income of the TPF for purchasing any immoveable property or properties or any land and or constructing any building for and in the name of the TPF for the purpose of carrying out promoting and executing the objects of the TPF .

(o) To preserve, maintain and develop the immoveable properties and funds of the TPF including those of Branch and Zone

(p) To make proper arrangement for proper custody, upkeep repair and maintenance of the properties and assets of the TPF including those of Branch and Zone

(q) To frame rules and regulations and issue directions in connection with the use and enjoyment of the immoveable properties including those of Branch and Zone

(r) To sell, exchange, mortgage or otherwise transfer any immoveable property of the TPF in its best interest with prior approval of and resolution to this effect in AGM or Special General Meeting of the TPF provided however no immoveable property shall be leased for more than three years, mortgaged or sold unless approved in a Annual/Special General Meeting called for the purpose as provided under these rules.

(s) To invest the estate of the TPF in such form, mode or manner and/or withdraw funds from one investment and reinvest the same in other form subject to the provisions of section 11 read with section 13 of the I.T. Act, 1961 or such other provisions as may be applicable to the charitable trusts or societies as amended from time to time.

22. ZONAL OFFICES / BRANCHES:

The National Executive Committee shall be empowered to structure Zones and Branches from time to time.

23. ZONAL EXECUTIVE COMMITTEE:

The Zonal Executive Committee shall function as a vital link between the National Executive Committee and the Branch Executive Committees within the Zone. Its responsibilities shall include:

(a) The Zonal Executive Committee shall consist of not less than twenty-one (21) members, including the Zonal President.

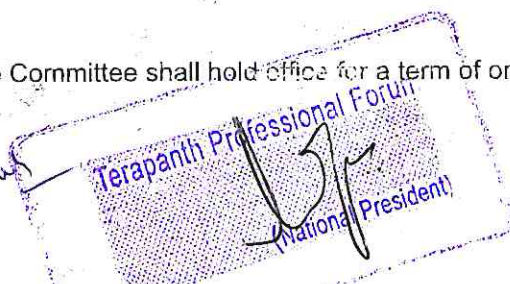
(b) The following shall be members of the Zonal Executive Committee:

(i) All Branch Presidents, Branch Secretaries, and Branch Treasurers of the Branches within the Zone.

(ii) All members or office bearers of the National Executive Committee from the respective Zone.

(iii) Up to twenty-one (21) additional members of TPF within the Zone, nominated by the Zonal President.

(c) The Zonal Executive Committee shall hold office for a term of one (1) year.



(d) If the same Zonal President continues for another term, he/she may, at his/her discretion, either continue with the existing Zonal Executive Committee, or nominate a fresh Committee

(e) The Zonal Executive Committee shall have the following office bearers:

(i) Zonal President

(ii) Two Zonal Vice-Presidents

(iii) Zonal Secretary

(iv) Zonal Joint Secretary(s)

(v) Zonal Treasurer

(f) The Zonal President shall be nominated by the National President every year.

(g) The Zonal President shall nominate the office bearers from amongst the members of the Zonal Executive Committee within one month of his/her nomination. He/she may, however, continue the same office bearers during his/her entire tenure.

(h) The following shall be ex-officio members of the Zonal Executive Committee: Zonal President, Immediate Past Zonal President, Zonal Vice-Presidents, Zonal Secretary, Zonal Joint Secretary(s), and Zonal Treasurer.

(i) Any vacancy in the Zonal Executive Committee shall be filled by the Zonal President within one month from the date of such vacancy.

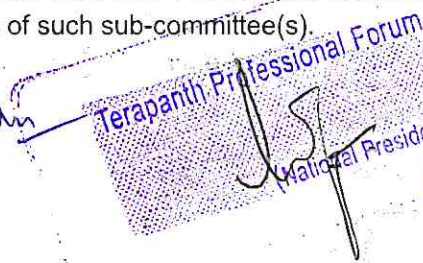
(j) In case of a vacancy in the office of the Zonal President, the same shall be filled by the National President within fifteen (15) days. Until such nomination, one of the Zonal Vice-Presidents shall discharge the functions of the Zonal President and shall be designated as the "Acting Zonal President."

(k) Any vacancy in the office of other office bearers shall be filled by the Zonal President/Acting Zonal President from amongst the members within thirty (30) days.

(l) Any other vacancy in the Zonal Executive Committee shall likewise be filled by the Zonal President/Acting Zonal President within thirty (30) days, in accordance with the rules.

(m) The Zonal Executive Committee shall have power to act notwithstanding any vacancy in its membership.

(n) The Zonal Executive Committee may nominate any of its members or other persons to form sub-committees, and appoint Conveners or such other authorities with such designations and powers as may be considered fit. The Zonal President, Zonal Secretary, and Zonal Treasurer shall always be ex-officio members of such sub-committee(s).



(o) The Zonal Executive Committee shall meet at least four (4) times a year, with an interval of not more than four months between two meetings. Meetings shall be held at such place as may be decided by the Zonal President.

(p) A meeting shall be convened by the Zonal Secretary by giving not less than seven (7) days' notice specifying the place, date, time, and agenda of the meeting. Notice shall be served to every member either by electronic communication or such other mode as deemed fit by the Zonal Secretary. In case of urgency, a meeting may be convened by the Zonal President, or with his/her consent by the Zonal Secretary, by giving not less than forty-eight (48) hours' notice.

(q) If at least twenty-five percent (25%) of the members of the Zonal Executive Committee requisition a meeting in writing to the Zonal Secretary for discussion of a matter within the objects of TPF:

The Zonal Secretary shall, within ten (10) days of receiving such requisition, issue notice to convene a meeting within one (1) month of such requisition.

If the Zonal Secretary fails to do so, the requisitions may, after ten (10) days from the expiry of the said one-month period, and within two (2) months of the requisition, convene the meeting in the presence of the National President or his nominee.

No subject other than that specified in the requisition shall be discussed at such meeting.

The quorum for such meeting shall be at least fifteen (15) members present in person.

24. POWERS, RIGHTS, DUTIES, RESPONSIBILITIES AND FUNCTIONS OF THE ZONAL EXECUTIVE COMMITTEE:

The Zonal Executive Committee shall have general power of supervision and control over all the activities and affairs of the TPF and in particular shall have the following powers, rights, duties, responsibilities and functions:

(a) Ensuring effective implementation at the Branch level of all programmes, initiatives, and directives issued by the National Executive Committee.

(b) Guiding, monitoring, and supporting the Branch Executive Committees in carrying out such programmes.

(c) Ensuring that the Branches within the Zone comply with all reporting, submissions, and compliances as directed by the National Executive Committee.

(d) Acting as a facilitator for communication, coordination, and uniform implementation of policies between the National and Branch levels.

25. ZONAL EXECUTIVE COMMITTEE MEETINGS.

The Zonal Executive Committee shall meet at least four times in a year and interval between two meetings shall not exceed the four months. Such meetings shall be held at such places and such

PROFESSIONAL FORUM
THERAPANTH PROFESSIONAL SOCIETY
K. Jayakumar

Terapanth Professional
(National President)
J. J.

PROFESSIONAL FORUM
THERAPANTH PROFESSIONAL SOCIETY
M. Anand

time as may be determined by the Zonal Secretary. The Zonal Secretary shall call the meeting by issuing a notice at least 7 days before the date of meeting. Such notice shall specify the place, date, time and agenda of the meeting and shall be sent to all the members of the Zonal Executive Committee by electronic communication and in case of urgency such meeting may be called by giving 48 hours' notice.

The quorum of the meeting shall be minimum 15 members present in person. However, if there is no quorum the meeting shall be adjourned for at least for fifteen minutes at the adjourned meeting and 7 members shall form the quorum and hold the meeting.

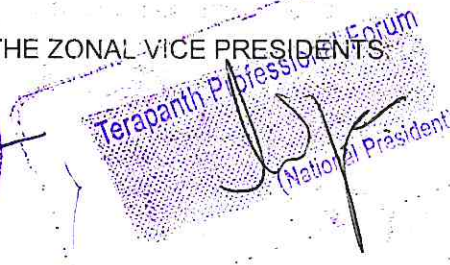
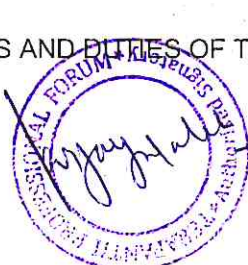
26. ZONAL PRESIDENT:

The Zonal President shall be nominated by National President

27. RIGHTS AND DUTIES OF THE ZONAL PRESIDENT:

- (a) To devise means and act for the progress of the TPF and fulfilment of its objects.
- (b) To nominate members of the Zonal Executive Committee and to nominate convener/s and other authorities with such nomenclatures of the Zonal Sub-Committees as he may deem fit in consultation with the executive committee.
- (c) To attend and preside over all the meetings of the TPF at Zonal level.
- (d) In case of a tie in any meeting to give the casting vote at Zonal Level.
- (e) To call the meeting of the Zonal Executive Committee to adjourn such meeting, as need may arise.
- (f) To take such action in the interest of the TPF as may be considered expedient or of urgent necessity.
- (g) To attend and preside over all the meetings of the subcommittee(s) as ex-officio member at Zonal Level.
- (h) To do all such acts deeds and things, as may be authorised by the Zonal Executive Committee.
- (i) Not to allow any illegal and wrongful activities in any of the premises of the TPF or in its name and to ensure due effect being given to all the rules and regulations of the TPF.
- (j) To coordinate, monitor and evaluate the activities of the all Branch of the same zone and to resolve all disputes, differences in between members of branches and to take all such steps as may be warranted or required in the interest of the TPF at respective zonal level.
- (k) To do all such things or acts including recalling the services of any Zonal Office bearer or member of zonal executive committee it thought fit in the greater interest of the TPF.

28. RIGHTS AND DUTIES OF THE ZONAL VICE PRESIDENTS



- (i) To help the Zonal President in carrying out his duties
- (ii) In the absence of the Zonal President to act for him and to perform all the duties and exercise all the powers of the Zonal President.
- (iii) Subject to the general control and supervision of the Zonal President to coordinate, monitor and evaluate the activities of the all Branch of TPF and to resolve all disputes, differences in between members of branches and to take all such steps as may be warranted or required in the interest of the TPF at respective zone.
- (iv) If there is any vacancy in the Post of Zonal President for any reason whatsoever, in his absence any Vice President so authorised by the Zonal Executive Committee shall act as Acting Zonal President till a new Zonal President as nominated by National president as per rules of the TPF.
- (v) To do all such acts, deeds and things as may be authorised by the Zonal Executive Committee.

29. RIGHTS AND DUTIES OF THE ZONAL SECRETARY:

Subject to overall control and supervision of the Zonal President, the following shall be right and duties the Zonal Secretary:

- (i) To supervise, manage, look after and properly execute the affairs of the TPF at zonal level and to take steps for the welfare of the TPF and for the advancement of its objects according to its rules and regulations.
- (ii) To conduct correspondence on behalf of the respective zone of TPF and to sign letters and papers on its behalf.
- (iii) To sign, and issue notices of the Meetings at zonal level.
- (iv) To preserve the records of the TPF and to keep them under proper custody.
- (v) To prepare and submit Annual Report of the zone and to place them before respective meetings for getting the same passed.
- (vi) To coordinate, monitor and evaluate the activities of the all Branches of TPF.
- (vii) To perform such other duties as may be directed by the Zonal Executive Committee or by the Zonal President.
- (viii) To transact all other necessary business.

30. POWERS AND DUTIES OF THE ZONAL TREASURER:

To act as per the instructions of the National Treasurer or National Joint Treasurer and seek audited accounts from the various branches falling under the zones timely and to transact all other necessary business as directed by the National Treasurer or National Joint Treasurer or Zonal

President or Zonal Secretary.

31. CESSATION/TERMINATION OF THE OFFICE BEARERS AND MEMBERS OF THE ZONAL EXECUTIVE COMMITTEE:

Any office bearers and the members of Zonal Executive Committee of the TPF shall cease to hold such office in any one of the following events:

(i) If he resigns in writing and his resignation is accepted by the Zonal Executive Committee.

(ii) If he ceases to be a member of the TPF as per Rule 6 of these Rules.

(iii) If an office bearer and member of Zonal Executive Committee has automatically ceased to be so under any other provisions of these Rules.

(iv) If the membership is terminated in a general/ special meeting of the TPF.

v) If an Office Bearer or the Member of Zonal Executive Committee fails to attend three consecutive Committee Meetings unless he requests for leave of absence before the said meeting takes place and such leave is granted by the Zonal Executive Committee.

32. BRANCH LEVEL SET UP

Branch can be set up with minimum Thirty One - 31 members at any city/area, However the National Executive Committee may merge, create or dissolve any Branch or zone by passing the resolution. The Branch President shall be nominated by National President, on the recommendation of Zonal president.

33. BRANCH EXECUTIVE COMMITTEE:

All the activities of the TPF at Branch level shall be planned, executed, administered, managed and controlled by the Branch Executive Committee as per guideline provided by National/Zonal Executive Committee.

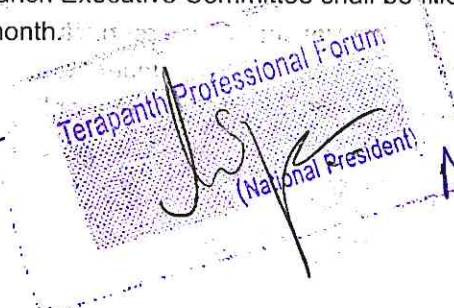
(i) The Branch President shall form the Branch Executive Committee as follows:

(a) All members or office bearers of National/Zonal Executive Committee from respective Branch will be member of the Branch executive Committee.

(b) Branch president will nominate member of TPF within respective branch to the executive committee.

(ii) The Branch executive committee will be formed with minimum 11 members.

(iii) Any vacancy caused in the Branch Executive Committee shall be filled up by the Branch President within a period of one month.



(iv) The Branch Executive Committee shall hold office for one (1) year, however If the same Branch President continue then the Branch President have right to continue the same Branch executive Committee for the further period or nominate a fresh.

(v) The Branch executive committee shall have the following office bearers:

(a) Branch President

(b) Branch Vice President (s)

(c) Branch Secretary

(d) Branch Joint Secretary(s)

(e) Branch Treasurer

(vi) The Branch Executive Committee may nominate any of its members or others to form a sub-committee, or sub-committees and appoint conveners or such other authorities with such designations and powers as may be considered fit by the Branch Executive Committee. The Branch President and Branch Secretary and Branch Treasurer shall always be the ex-officio members of such committee(s).

(vii) The Branch President shall nominate the office bearers every year amongst the members of the Branch Executive Committee within one month from the date of his nomination as Branch President, However he / she may continue the office bearers till his tenure.

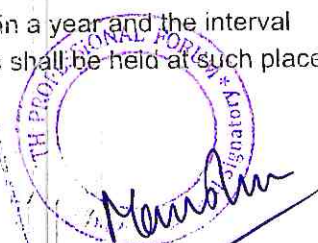
(viii) The Branch President, Immediate Branch Past President, Branch Vice- Presidents, Branch Secretary, Branch Joint Secretary and Branch Treasurer shall be the ex-officio Members of the respective Branch Executive Committee.

(ix) If any vacancy is caused in the post of the Branch President, the same shall be filled up by the National President within 15 days from the date of the vacancy as per the rules, Branch Vice President shall discharge the functions of the Branch President till National President nominate Branch President. He shall be designated as "Acting Branch President"

(x) If any vacancy is caused in the post of other office bearers the same shall be filled up by the Branch President /Acting Branch President from amongst the members within 30 days from the date of such vacancy.

(xi) If any other vacancy is caused in the Branch Executive Committee the same shall be filled up by the Branch President / Acting Branch President within 30 days from the date of such vacancy from amongst the members as per the rules.

(xii) The Branch Executive Committee shall meet at least four times in a year and the interval between two meetings shall not exceed four months. Such meetings shall be held at such place as may be decided by the Branch President.



(xiii) A meeting of the Branch Executive Committee shall be called by the Branch Secretary by giving not less than 7 days' notice specifying the place, time and the agenda of the meeting. Such notice shall be given to every member of the Branch Executive Committee. In case of urgency, such meeting may be called by the Branch President or with his consent by the Branch Secretary giving a notice of not less than 48 hours to the members.

(xiv) The Branch Executive Committee shall have power to act notwithstanding any vacancy in its members.

(xv) If any requisition signed by at least 25% of the members of the Branch Executive Committee is received by the Branch Secretary to call a meeting of the Branch Executive Committee to discuss any subject which is in conformity with the objects of the TPF, he shall within 10 days of the receipt of such requisition, issue notice calling such meeting within one month from the date of receipt of the notice as per the rules and regulations of the TPF. If the Branch Secretary fails to issue notice within the aforesaid period, the requisitions may after 10 days from the expiry of the aforesaid period of one month, however within 2 months from date of notice to Branch Secretary, call the meeting in presence of Zonal President or His/her Nominees appointed for this purpose and no subject other than the subject mentioned in the requisition notice shall be discussed. The quorum of such meeting shall be at least 40% of the Branch Executive Committee present in person.

34. POWERS, RIGHTS, DUTIES, RESPONSIBILITIES AND FUNCTIONS OF THE BRANCH EXECUTIVE COMMITTEE:

The Branch Executive Committee shall have general power of supervision and control over all the activities and affairs of the concerned TPF Branch and in particular shall have the following powers, rights, duties, responsibilities and functions:

(i) To exercise overall control and supervision, as per guidance given by National and or Zonal Executive committee, in connection with all the matters relating to the management and organization of the TPF, in addition to the powers and authorities given by these presents or otherwise expressly conferred upon it, the Branch executive committee may exercise all such powers and do all such acts and things as it may deem fit for furtherance of the objects of the TPF even if the same are not hereby or by statute expressly directed.

(ii) In the event of any issue arising in the functioning of Branch Executive committee or in the course of conducting any programme assigned by the national executive committee or where any clarification is required on any matter, the concerned Branch Executive Committee shall refer such matter to the Zonal President or Zonal secretary.

The Zonal president or the Zonal Secretary shall in the first instance endeavor to resolve the matter at the zonal level. In case the issue cannot be satisfactorily resolved at the Zonal level, the Zonal president shall escalate and refer the matter to the National executive Committee for its advice, clarity and final decision.

(iii) To consider and approve the Annual Report of concerned Branch as presented by the Branch Secretary for placing the same to Zonal office.

Three official stamps and signatures are present at the bottom of the page. The left stamp is circular with the text "ZONAL FORUM * KERALA STATE" and a signature. The middle stamp is rectangular with the text "Terapanth Professional Forum (National President)" and a signature. The right stamp is circular with the text "ZONAL FORUM * KERALA STATE" and a signature.

(iv) To carry out the directions of the Annual General Meeting, Special General Meetings and Trust Board in respect of the funds properties and investments, income and expenditure of the TPF.

(v) To receive and accept donations, contributions, subscriptions, gifts, bequest and endowments of movable properties and to receive monetary grant and aids from the public, institutions or organisations, corporations, local authorities and Government and other bodies as per the direction and guidelines of National or Zonal President/ National or Zonal Executive Committee.

(vi) To raise, establish or set apart funds for specific purposes and to receive and accept donations, contributions, gifts etc of moveable properties and subscription for such purpose as per the direction and guidelines of National Executive Committee.

(vii) To plan, discuss, prepare and approve the Annual, Interim or Periodical Budgets of the concerned Branch.

(viii) To raise, disburse or reimburse the funds according to the budget passed as approved by Branch Executive Committee as per the direction and guidelines of National or Zonal President/ National or Zonal Executive Committee

(ix) To incur any expenses necessary to execute, administer, manage and supervise the activities of the concerned TPF Branch.

(x) To grant donations, charities and gifts in accordance with the objects of the TPF, as per the direction and guidelines of National or Zonal President/ National or Zonal Executive Committee.

(xi) To cause to be kept proper accounts in the concerned TPF Branch and to discuss and pass the accounts as presented to it by the Branch Secretary or Branch Treasurer before the same are put before Zonal Executive committee.

(xii) To Authorise opening/operate of bank account or accounts in the name of the concerned TPF Branch. Bank account can be operated jointly by any two persons amongst Branch President, Branch Secretary and Branch Treasurer.

(xiii) To arrange for and/or authorise the signing or execution of any agreement, contract, instrument, document or any other paper or writing required to be signed or executed on behalf of the Branch of TPF as directed by the National Executive Committee

(xiv) To delegate powers and functions to the members or others and to form subcommittee(s) in furtherance of the objects of the TPF subject to such rules and regulation as the Branch Executive Committee may decide.

(xv) To decide on all the matters pertaining to or in connection with the administration and functioning of the sub-committee(s) and to take appropriate action on the reports.

(xvi) To define the powers and duties of the Departmental heads/Secretaries/Conveners

35. BRANCH MEETINGS:



(i) BRANCH ANNUAL MEETING:

The Branch Annual Meeting of the TPF shall be held within two months from the end of the financial year of the TPF at such time as may be determined by the Branch Executive Committee. The meeting shall be held at the office of the concerned TPF Branch or at any other place as may be decided by the Branch Executive Committee. The Branch President/ Branch Secretary shall call the Branch Annual Meeting by issuing a notice at least 21 days before the date of meeting. Such notice shall specify the place, date, time and agenda of the meeting and shall be sent to all the members of the concerned TPF Branch delivered by hand or by E-mail or through electronic Communication.

The quorum of the meeting shall be minimum 25 members present in person. However, if there is no quorum the meeting shall be adjourned for 30 minutes. At the adjourned meeting 11 persons shall form the quorum and hold the meeting. If such adjourned meeting cannot also be held for want of quorum, the same shall stand cancelled and fresh notice shall be given for holding the cancelled meeting in the manner herein before mentioned.

The following business shall be transacted in the Branch Annual Meeting:

- (a) To consider the confirm the minutes of the last Branch Annual Meeting
- (b) To consider and confirm the Branch Annual report and audited accounts of the concerned Branch.
- (c) To appoint Auditor(s) and to fix his/their remuneration
- (d) To consider any other matter which may be allowed by the Branch President.

(ii) BRANCH EXECUTIVE COMMITTEE MEETING:

Such meeting shall be held at least once in every three months at such time as may be determined by the Secretary. The Secretary shall call the meeting by issuing a notice at least 7 days before the date of meeting. Such notice shall specify the place, date, time and agenda of the meeting and shall be sent to all the members of the Executive Committee either delivered by hand or through electronic communication, in case of emergency such meeting may be called by giving 48 hours' notice.

The quorum of the meeting shall be a minimum 15 members present in person. However, if there is no quorum the meeting shall be adjourned for at least 30 minutes at the adjourned meeting and seven (7) members shall form the quorum and hold the meeting.

36. BRANCH PRESIDENT:

The Branch President shall be nominated by the National President, in consultation with the Zonal president.

37. RIGHTS AND DUTIES OF THE BRANCH PRESIDENT:

- (i) To devise means and act for the progress of the TPF and fulfilment of its objects.

The image shows two official stamps and handwritten signatures. On the left is a circular purple stamp for the 'NATIONAL PRESIDENT' with a signature over it. In the center is a rectangular purple stamp for the 'Terapanth Professional Forum (National President)' with a signature over it. On the right is another circular purple stamp for the 'FORUM * Statutory *' with a signature over it.

(ii) To nominate members of the Branch Executive Committee and to nominate conveners of the Sub-Committees as he may deem fit in consultation with the branch executive committee.

(iii) To attend and preside over all the meetings of the concerned TPF Branch.

(v) To allow or disallow discussion on any subject which is not in the agenda at branch level meetings.

(vi) In case of a tie in any meeting to give the casting vote at Branch Level.

(vii) To call the meeting of the Branch Executive Committee to adjourn such meeting, as need may arise.

(viii) To take such action in the interest of the TPF as may be considered expedient or of urgent necessity.

(ix) To attend and preside over all the meetings of the subcommittee(s) as ex-officio member at branch level.

(x) To operate Bank Account of respective Branch office under these Rules.

(xi) To do all such acts deeds and things, as may be authorised by the Branch Executive Committee.

(xii) Not to allow any illegal and wrongful activities in any of the premises of the TPF or in its name and to ensure due effect being given to all the rules and regulations of the TPF.

(xiii) To coordinate, monitor and evaluate the activities of the Branch, of TPF and to resolve all disputes, differences in between members and to take all such steps as may be warranted or required in the interest of the TPF at respective branch level.

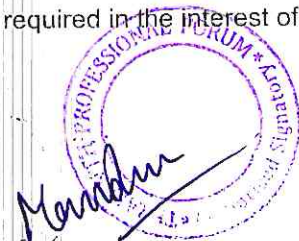
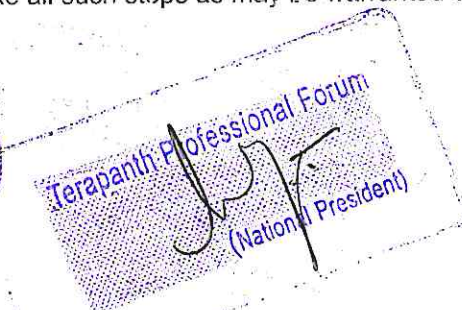
(xiv) To do all such things or acts including recalling the services of any Office bearer or member of branch executive committee if thought fit in the greater interest of the TPF.

38. RIGHTS AND DUTIES OF THE BRANCH VICE PRESIDENTS:

(i) To assist the Branch President in carrying out his duties.

(ii) In the absence of the Branch President to act for him and to perform all the duties and exercise all the powers of the Branch President.

(iii) Subject to the general control and supervision of the Branch President to coordinate, monitor and evaluate the activities of the Branch of TPF and to resolve all disputes, differences in between members of branch and to take all such steps as may be warranted or required in the interest of the TPF at respective Branch .



(iv) If there is any vacancy in the Post of Branch President for any reason whatsoever, in his absence any Vice President so authorised by the Branch Executive Committee shall act as Acting Branch President till a new Branch President as nominated by National president as per rules of the TPF.

(v) To do all such acts, deeds and things as may be authorised by the Branch Executive Committee.

39. RIGHTS AND DUTIES OF THE BRANCH SECRETARY:

Subject to overall control and supervision of the Branch President, the following shall be right and duties the Branch Secretary:

(i) To supervise, manage, look after and properly execute the affairs of the TPF at Branch level and to take steps for the welfare of the TPF and for the advancement of its objects according to its rules and regulations.

(ii) To conduct correspondence on behalf of the respective Branch of TPF and to sign letters and papers on its behalf.

(iii) To sign, and issue notices of the Meetings at Branch level.

(iv) To preserve the records of the TPF and to keep them under proper custody.

(v) To prepare and submit Annual Reports of the Branch and to place them before respective meetings for getting the same passed.

(vi) To appoint paid officers and servants and other employees on such terms and conditions as may be thought fit to demand proper security from them if necessary and to dismiss, remove or suspend them at Branch Level.

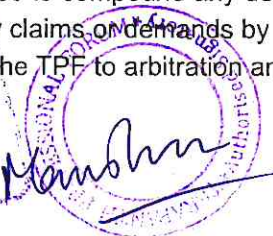
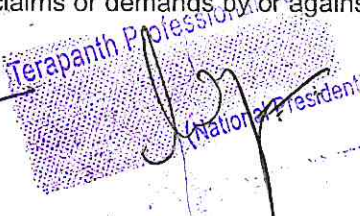
(vii) To exercise general supervision over the employees and staff of the TPF to scrutinise their work at Branch Level.

(viii) To send to the Branch Treasurer the surplus funds of the TPF and to requisition funds from the Branch Treasurer, on basis of duly signed request, for expenses of the TPF.

(ix) To frame and supervise the Scheme for collection of donations and/or contributions, as well as for disbursement and reimbursement under overall control and supervision of the National Executive Committee.

(x) To authorise expenditure from the Fund of the TPF subject to such limits as may be fixed by the Branch President from time to time.

(xi) To Institute, conduct, defend, compound or abandon any legal proceedings by or against the TPF or its Officers or otherwise concerning the affairs of the TPF and also to compound any debt and allow time for payment and satisfaction of any debts due and of any claims or demands by or against the TPF and also to refer any claims or demands by or against the TPF to arbitration and to



observe and perform the awards, if so authorised by the National Executive committee or the Trust Board in this behalf.

(xii) To operate Bank Account(s) under these rules.

(xiii) To sign plaints, written statements, petitions etc and to engage solicitors, pleaders other legal practitioners on behalf of the TPF for any purpose and to give them proper authorities to sign Vakalatnamas in their favour and to revoke the same. If so authorized by the National Executive Committee.

(xiv) To appear for and on behalf of the TPF and transact all business in Branch Office and to appear in the office of the any public or private office or all other Central or State Government Departments or authorities on behalf of the TPF.

(xv) To coordinate, monitor and evaluate the activities of the Branch of TPF and to resolve all disputes, differences in between members and to take all such steps as may be warranted or required in the interest of the TPF.

(xvi) To perform such other duties as may be directed by the Branch Executive Committee or by the Branch President.

(xvii) To transact all other necessary business.

40. POWERS AND DUTIES OF THE BRANCH TREASURER:

(i) To take care of the funds of the TPF at Branch level and to see that the accounts are kept and maintained properly.

(ii) To manage collection, disbursement and reimbursements and keep proper accounts for the same.

(iii) To draw and receive interest on funds, investments, deposits etc and to grant proper receipts and acknowledgements for money received of respective Branch.

(iv) To sign on behalf of the TPF on any receipts as may be directed by the Branch Executive Committee.

(v) To prepare Annual and Periodical Budgets of Branch and place the same before the Branch Executive Committee for Approval.

(vi) To put up audited accounts for the Branch before the Annual Meeting of respective Branch of the TPF.

(vii) To open and operate the Bank Account(s) of the TPF Branch office under these rules.

(viii) To deposit the surplus money in the Bank.



(ix) To follow and carry out directives of the Branch Executive Committee in connection with financial affairs of the TPF.

(x) To submit Annual accounts with necessary documents to Zonal Treasurer

41. CESSATION/TERMINATION OF THE OFFICE BEARERS AND MEMBERS OF THE BRANCH EXECUTIVE COMMITTEE:

Any office bearers and members of Branch Executive Committee of the TPF shall cease to hold such office in any one of the following events:

(i) If he resigns in writing and his resignation is accepted by the Branch Executive Committee.

(ii) If he ceases to be a member of the TPF as per Rule 6 of these Rules.

(iii) If an office bearer and member of Branch Executive Committee has automatically ceased to be so under any other provisions of these Rules.

(iv) If the membership is terminated in a general/ special meeting of the TPF.

(v) If any office bearer or member of the executive committee fails to attend three consecutive committee meetings without having sought and obtained prior leave of absence, he or she shall be deemed to have vacated the office, unless the Branch President for the reasons recorded in writing condones the absence.

42. ACCOUNTS AND RECORDS:

(i) Requisite Books of accounts, records/documents shall be kept by the Treasurer at various level and proper entries made therein of all receipts, payments, transactions, Engagements and properties of the TPF and the said books of accounts, all receipts, papers and writings shall be kept at the office of the TPF at various level and/ or at such place or places as may be determined from time to time by the Executive Committee.

(ii) As soon as possible after the expiry of the accounting year of the TPF an Income and Expenditure Account and Balance Sheet of the TPF shall be prepared and placed before the Executive Committee for approval and shall be sent to the Zonal treasurer or shall be uploaded on the website of the TPF as directed by the National Treasurer.

(iii) All money which is not immediately required for the purpose of Current Expenses shall be deposited by the Treasurer with the banker of the TPF.

(iv) The Books of Accounts shall be open to inspection by the members on a written request to the Secretary.

(v) The financial statements of each branch shall be consolidated with the annual accounts of the National Body of TPF and same shall be subjected to audit as part of the unified accounts of TPF

43. ARBITRATION



Handwritten signatures and official stamps of the Terapanth Professional Forum. The stamps are circular and contain the text "TERAPANTH PROFESSIONAL FORUM" and "National Body of TPF". The signatures are in blue ink.

If any dispute or difference arises among the members of TPF, or between the members and the office bearers of TPF, in respect of any matter or affair concerning TPF, or in connection with any act or deed of the office bearers in their official capacity, including any dispute relating to membership, the same shall be referred by the aggrieved member or members to the Board of Arbitrators for arbitration. The decision of the Board of Arbitrators, taken by a majority, shall be final and binding on all parties to the dispute.

44. BOARD OF ARBITRATION:

(i) The Board of Arbitrators shall consist of three members, who shall be elected every two years at the Annual General Meeting, in the same manner as the election of the President, Chief Trustee, and other Trustees.

(ii) The Board of Arbitrators shall complete the arbitration proceedings and deliver their award within three months from the date of reference. The Arbitrators shall exercise summary powers and may, at their discretion, maintain or dispense with records of the proceedings. No advocate or other person shall be permitted to represent any party in the arbitration proceedings, except the claimant/complainant and the respondent themselves.

(iii) Any vacancy arising in the Board of Arbitrators due to death, resignation, or any other reason whatsoever shall be filled by appointing another member as Arbitrator through a resolution passed by the remaining Arbitrators.

(iv) A member of the Board of Arbitrators shall not hold any other post in TPF during their tenure as Arbitrator.

45. SUITS:

All legal proceedings, actions, or suits by or against TPF shall be instituted and conducted on its behalf by the President, the Secretary, or any other office bearer duly authorised by the National Executive Committee or the Trust Board

46. SEAL AND EMBLEM:

(i) The Common Seal of TPF shall be finalised in the first meeting of the Executive Committee held after the registration of TPF.

(ii) The Common Seal of TPF shall be kept in the safe custody of the Secretary and shall be affixed to all documents requiring the use of the seal, under the authority of the Executive Committee.

47. AMENDMENTS:

(i) The definitions of the words "Shravak," "Shravika," and "Associate," as provided in the definition clause, shall be permanent and shall not be altered or amended under any circumstances.

(ii) The Memorandum of Association of TPF may be amended or altered only in a Special General Meeting, and strictly in accordance with the applicable provisions of law. Notice of such meeting,

Three official stamps and signatures are present at the bottom of the page. On the left is a circular purple stamp for 'Terapanth Professional Forum' with 'Authorized Signatory' written around the perimeter and a signature across it. In the center is a rectangular purple stamp for 'Terapanth Professional Forum' with 'National President' written below it and a signature across it. On the right is another circular purple stamp for 'Terapanth Professional Forum' with 'Authorized Signatory' written around the perimeter and a signature across it.

together with the proposed amendments or alterations, shall be given at least twenty one (21) days prior to the date of the meeting, both by affixation on the notice board and by individual notice to members through electronic communication. The quorum for such meeting shall be minimum fifty one (51) members, who are personally present. Any amendment or alteration to the Memorandum of Association shall be valid only if approved by not less than three-fourths (3/4) of the members present and voting.

(iii) Subject to clause (i) above, the Special General Meeting shall also have the power to amend or alter the Articles of Association, Rules and Regulations of TPF, in accordance with the provisions of law. Notice of such meeting, together with the proposed amendments or alterations, shall be given at least twenty-one (21) days prior to the date of the meeting, both by affixation on the notice board and by individual notice to members through electronic communication. The quorum for such meeting shall be minimum fifty one members (51) who are personally present. Any amendment or alteration to the Rules and Regulations shall be valid only if approved by not less than three-fourths (3/4) of the members present and voting.

(iv) In the event that amendments to both the Memorandum of Association and the Articles of Association, Rules & Regulations are proposed in the same Special General Meeting, notice of at least Twenty one(21) days shall be given, and the procedure applicable to amendments of the Memorandum of Association shall apply

(v) All amendments or alterations to the Rules and Regulations shall take effect from the date of filing with the Registrar of Societies

48. GENERAL RULES

In the premises of the TPF, no meeting shall be permitted where the subject of discussion is against Jainism or contrary to the tenets and principles of the Jain Shwetambar Terapanthi Sect.

(a) No seditious lectures, speeches, or discussions shall be permitted in the premises of the TPF.

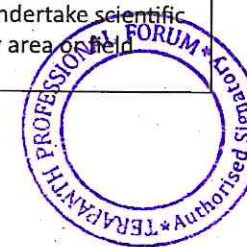
(b) Whenever the National Executive deems it necessary, the members of the Executive — more particularly the Secretary, Joint Secretary, Treasurer, and Project Chairman — shall be responsible for preparing guidelines, policies, or Standard Operating Procedures (SOPs) to regulate the functioning, activities, and conduct within the framework of the TPF.

49. APPLICABILITY OF THE SOCIETIES REGISTRATION ACT

All the provisions of the Societies Registration Act 1860 shall apply to the TPF except the rules and regulations provided herein and which are not inconsistent therewith.

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OLD	SUGGESTED CHANGES
<p>MEMORANDUM OF ASSOCIATION OF TERAPANTH PROFESSIONAL FORUM</p> <p>1. NAME: The name of the Society shall be "TERAPANTH PROFESSIONAL FORUM" which has hereinafter been referred to as "TPF" for the sake of brevity.</p> <p>2. OFFICE: The Registered Office of TPF shall be situated at Anuvrat Bhawan, 210. Deen Dayal Upadhaya Marg, New Delhi, in the state of Delhi. The location of the registered office may be changed to any other place. The TPF may establish other regional offices, state offices, branches and units of the TPF and / or close such office or offices as may be decided from time to time by the Executive Committee.</p> <p>3. WORKING_AREA: Working area of TPF will be All India.</p> <p>4. OBJECTS: The objects for which the TPF is established amongst others are:-</p> <ol style="list-style-type: none"> i. To support, help, promote, train, motivate and provide all types of legal, medical educational or financial help to the public in general to develop them as professionals in different field of education. ii. To establish, take over, manage and/or join in management of schools, colleges, institutions and universities and bodies for imparting any kind of education and training including primary, secondary and higher academic, scientific, commercial, industrial, agriculture, technological, vocational, medical, legal, political historical, psychological, sociological, Physical education and training, training in arts (including fine arts) and crafts and post-graduate diploma courses in journalism, marketing, management and business administration, to deserving and needy students of all communities without discrimination on the ground of caste, class, colour, creed or sex. iii. To recognize, sponsor, promote, establish, conduct or undertake scientific research in any way or by means whatsoever and in any area or field 	<p>MEMORANDUM OF ASSOCIATION OF TERAPANTH PROFESSIONAL FORUM</p> <p>1. NAME: The name of the Society shall be "TERAPANTH PROFESSIONAL FORUM" which has hereinafter been referred to as "TPF" for the sake of brevity.</p> <p>2. OFFICE: The Registered Office of TPF shall be situated at Anuvrat Bhawan, 210. Deen Dayal Upadhaya Marg#229/8, Joshi Road, Karol Bagh, New Delhi, in the state of Delhi - 110005. The location of the registered office may be changed to any other place. The TPF may establish other regional offices, state offices, branches and units of the TPF and / or close such office or offices as may be decided from time to time by the Executive Committee.</p> <p>3. WORKING_AREA: Working Area of TPF will be All Operation: Entire India.</p> <p>4. OBJECTS: The objects for which the TPF is established amongst others are</p> <ol style="list-style-type: none"> i. To support, help, promote, train, motivate and provide all types of legal, medical educational or financial help to the public in general to develop them as professionals in different field of education. i. To establish, take over, manage and/or join in management of schools, colleges, institutions and universities and bodies for imparting any kind of education and training including primary, secondary and higher academic, scientific, commercial, industrial, agriculture, technological, vocational, medical, legal, political historical, psychological, sociological, Physical education and training, training in arts (including fine arts) and crafts and post-graduate diploma courses in journalism, marketing, management and business administration, to deserving and needy students of all communities without discrimination on the ground of caste, class, colour, creed or sex. ii. To recognize, sponsor, promote, establish, conduct or undertake scientific research in any way or by means whatsoever and in any area or field



- iv. To teach, encourage, the different languages such as English, Hindi, Marathi, Sanskrit, Gujarati, Urdu, Arabic, Persian, Prakrit, or any other language etc.
- v. To help and promote education of poor boys and girls in schools, colleges and other institutions in all possible ways by means of providing scholarships and prizes, or payment of School fees, College fees, providing books, instruments, tools, defraying other expenses whatsoever.
- vi. To provide medical aid / assistance to needy and deserving persons and to organize group health check-up camps, blood donation camps, workshops, seminars, conferences, etc for creating awareness in such matters in general people.
- vii. To provide legal aid / assistance to needy and deserving persons and to organize workshops, seminars, conferences, etc for create awareness in such matters in general people.
- viii. To help in the advancement and propagation of education and learning in different faculties including the establishment, maintenance and support of colleges, Universities, technical institutions, schools, work classes, laboratories, museum, Vidyapeeth's, libraries Bal mandirs, pathshalas, study centres, or other educational institutions, and Hostels and assisting students to study either by payment of a lump-sum or by payment of periodical sums at normal fee or at concessional fee or free of charges.
- ix. To publish and/or to aid in publishing books, magazine reports, periodicals, annuals to impart education, promote literature and culture etc.
- x. To Establish and maintain and/or support to hostels and/or boarding houses and grant of free boarding and lodging to the poor and deserving students upon such terms and for such period as the Executive

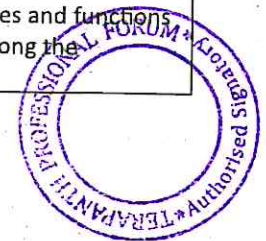
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- v. To provide medical aid / assistance to needy and deserving persons and to organize group health check-up camps, blood donation camps, workshops, seminars, conferences, etc for creating awareness in such matters in general people.
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Committee or any other committee authorized by the Executive Committee may determine.

- xi. To grant endowment to universities, research institutions (whether now existing or hereafter established) for spread of education and knowledge in all or any branches of knowledge.
- xii. To grant scholarships, other assistance, refundable grants, loans or become guarantor for education / study loan to deserving and needy students of any community without discrimination on grounds of caste, class, colour, creed, religion or sex to enable them to receive education, training and acquire qualifications.
- xiii. To establish and/or maintain and/or support by providing grant of monetary or other assistance to any hostels and/or boarding houses and/or grants of free boarder-ship for the lodging and boarding of students studying in any schools, colleges, hostels or institutions upon such terms as the EC may in their absolute discretion from time to time decide.
- xiv. To conduct, establish, equip, maintain and/or manage laboratories workshops and to undertake, conduct, carry on or help to carry on scientific research and other scientific works and provide funds for such works and payment to any person or persons engaged in research work whether in such laboratories or elsewhere in the fields of natural or applied science.
- xv. To award prizes, gold, silver, any other medals or cash payment to meritorious students in the examination held by school, college, university or such other educational institutions.
- xvi. To organize and hold lectures, discussions, debates, conferences, study circles, seminars, reading of papers and group studies on diverse topics of contemporary interest including peace and nonviolence ahimsa, Anuvrat, meditation, environment, pollution, safe drinking water, etc.

- ix. To grant endowment to universities, research institutions (whether now existing or hereafter established) for spread of education and knowledge in all or any branches of knowledge.
- x. To grant scholarships, other assistance, refundable grants, loans or become guarantor for education / study loan to deserving and needy students of any community without discrimination on grounds of caste, class, colour, creed, religion or sex to enable them to receive education, training and acquire qualifications.
- xi. To establish and/or maintain and/or support by providing grant of monetary or other assistance to any hostels and/or boarding houses and/or grants of free boarder-ship for the lodging and boarding of students studying in any schools, colleges, hostels or institutions upon such terms as the EC Executive Committee may in their absolute discretion from time to time decide.
- xii. To conduct, establish, equip, maintain and/or manage laboratories workshops and to undertake, conduct, carry on or help to carry on scientific research and other scientific works and provide funds for such works and payment to any person or persons engaged in research work whether in such laboratories or elsewhere in the fields of natural or applied science.
- xiii. To award prizes, gold, silver, any other medals or cash payment to meritorious students in the examination held by school, college, university or such other educational institutions.
- xiv. To organize and hold lectures, discussions, debates, conferences, study circles, seminars, reading of papers and group studies on diverse topics of contemporary interest including peace and nonviolence ahimsa, Anuvrat, meditation, environment, pollution, safe drinking water, etc.
- xv. To organize and undertake such cultural and social activities and functions as will afford opportunities for contacts/get-togethers among the



xvii. To organize and undertake such cultural and social activities and functions as will afford opportunities for contacts/get-togethers among the members and the people and to maintain the data base of the professional in India or outside India.

xviii. To build a Book Bank, Reading Room, Library, Computer Classes of its own.

xix. To do all such other lawful things as may be incidental to or conducive to the attainment of its objects.

5. If any one or more of the objects as specified in clause 3 of these presents are held not to be objects of public charitable nature, the members of the TPF shall not carry out such object or objects as if the same were not incorporated in these presents but the validity of the TPF created by these presents as society for public charitable purposes shall not however be affected in any manner under any circumstances.

6. The TPF shall be for the benefit of all persons belonging to any community irrespective of caste, creed, religion or sex. The objects and activities of the TPF shall in no way be profit motivated and any surplus which may arise or accrue on any account whatsoever shall be applied for carrying out the objectives of the TPF as hereinbefore mentioned and for other charitable purposes as defined in the I.T. Act, 1961 for the time being in force.

7. APPLICATION OF FUNDS:

The fund, property and income of the TPF shall be applied solely for promotion of the objects of the TPF as set forth above and no portion thereof shall be paid, applied for transferred directly or indirectly by way of dividends, bonus or otherwise by way of profit to the members of the TPF or any other person claiming through under or in trust for the members provided that nothing herein contained shall prevent the payment in good faith or remuneration or reward to any officer, employees or servant of the TPF, for any services rendered by them.

members and the people and to maintain the data base of the professional in India or outside India.

xvi. To build a Book Bank, Reading Room, Library, Computer Classes of its own.

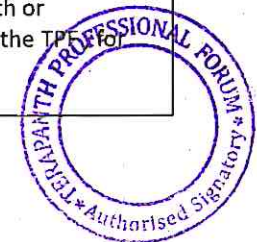
xvii. To do all such other lawful things as may be incidental to or conducive to the attainment of its objects.

5. If any one or more of the objects as specified in clause 34 of these presents are held not to be objects of public charitable nature, the members of the TPF shall not carry out such object or objects as if the same were not incorporated in these presents but the validity of the TPF created by these presents as society for public charitable purposes shall not however be affected in any manner under any circumstances.

6. The TPF shall be for the benefit of all persons belonging to any community irrespective of caste, creed, religion or sex. The objects and activities of the TPF shall in no way be profit motivated and any surplus which may arise or accrue on any account whatsoever shall be applied for carrying out the objectives of the TPF as hereinbefore mentioned and for other charitable purposes as defined in the I.T. Act, 1961 for the time being in force

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The fund, property and income of the TPF shall be applied solely for promotion of the objects of the TPF as set forth above and no portion thereof shall be paid, applied for transferred directly or indirectly by way of dividends, bonus or otherwise by way of profit to the members of the TPF or any other person claiming through under or in trust for the members provided that nothing herein contained shall prevent the payment in good faith or remuneration or reward to any officer, employees or servant of the TPF for any services rendered by them.



8. The following are the first members of the Society entrusted with its management:

S.No.	Name & Address	Occupation	Designation
1.	Mr. Narendra Kumar Shyamsukha S/o. Kesari Chand Shyamsukha 23 , Raja Santosh Road, Ambika Gardens, Alipore, Kolkata – 700027	Business	National President
2.	Salil Lodha S/o. Sri Bhanwar Lal Lodha B-11, Satyam, M.G. Road, Ghatkopar(E), Mumbai-77	Chartered Accountant	National Senior Vice President
3.	Mr. Prakash Baid S/o. Sri Ranjeet Singh Baid 10, Belvedere Road Kolkata-700027	Co. Executive	National Vice President

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S.No.	Name & Address	Occupation	Designation
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3.	Mr. Prakash Baid S/o. Sri Ranjeet Singh Baid 10, Belvedere Road Kolkata-700027	Co. Executive	National Vice President
4.	Ms. Jaya Rakhecha w/o. Sushil Rakhecha 20/50 Old Rajender Nagar, New Delhi- 110006	Advocate	National Vice President



4.	Ms. Jaya Rakhecha w/o. Sushil Mahecha 20/50 Old Rajender Nagar, New Delhi-110006	Advocate	National Vice President
5.	Mr. Vimal Singh Ghorawat S/o. Sri Mahal Chand Ghorawat 402, Moray House, 16/2 New Palasia Indore-452001	Industrialist	National Vice President
6.	Mr. Sanjay Dhariwal S/o. Sri Madan Lal Dhariwal 10 South Park Road, Nehru Nagar, Bangalore-560020	Chartered Accountant	National Vice President
7.	Mr. Inder Chand Dudheria S/o. Kanhaiya Lalji Dudheria "Solitude" No. 15 9th Cross Wilson Garden, Block E27 Bangalore,700001	Management Consultant	General Secretary
8.	Mr. Sushil Kumar Jain S/o. Srichand Choraria (Jain) 11, Clive Row, 5th Floor, Kolkata-700001	Chartered Accountant	National Joint Secretary
5.	Mr. Vimal Singh Ghorawat S/o. Sri Mahal Chand Ghorawat 402, Moray House, 16/2 New Palasia Indore-452001	Industrialist	National Vice President
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9.	Mr. Rakesh Kumar Baradia S/o. Sampat Rai Baradia A-466, Vaishali Nagar Jaipur-302021, Rajasthan	Chartered Accountant	National Treasurer



9.	Mr. Rakesh Kumar Baradia S/o. Sampat Rai Baradia A-466, Vaishali Nagar Jaipur-302021, Rajasthan	Chartered Accountant	National Treasurer	10.	Mr. Lal Chand Jain S/o. Late Suraj Mal Singhi 78, New Colony, Bharthakur Mill Road, Lane No. 7, Guwahati-781007	Indian Administrative Service	National Executive Committee Member
10.	Mr. Lal Chand Jain S/o. Late Suraj Mal Singhi 78, New Colony, Bharthakur Mill Road, Lane No. 7, Guwahati-781007	Indian Administrative Service	National Executive Committee Member	11.	Mr. Sampat Mal Nahata S/o Jeewan Mal Nahata 4378, Murari Lal Street, 4B Ansari Road, Daryaganj, New delhi-110002	Tax Consultant and Management	National Executive Committee Member
11.	Mr. Sampat Mal Nahata S/o Jeewan Mal Nahata 4378, Murari Lal Street, 4B Ansari Road, Daryaganj, New delhi-110002	Tax Consultant and Management	National Executive Committee Member	12.	Mr. Prakash Nahata S/o. Sundarmal Nahata 19A Biswaspara Lane, Tollygunje, Kolkata-700033	Chartered Accountant	National Executive Committee Member
12.	Mr. Prakash Nahata S/o. Sundarmal Nahata 19A Biswaspara Lane, Tollygunje, Kolkata-700033	Chartered Accountant	National Executive Committee Member				
13.	Mr. Kailash Chandra Jain S/o. Sri Babu Ram Jain R-13, Nehru Enclave, Kalkaji Road, New Delhi-110019	Government Service	National Executive Committee Member				



14.	Mr. Surendra Jain 61, Bajrang Bali Nagar, Near Agarsen Chowk, Bhiwani, Haryana- 127021	Advocate	National Executive Committee Member
15.	Mr. Ganpat Lal Jain S/o. Late K.L. Jain 26, New Navratna Complex, Udaipur	Self Employed Professional	National Executive Committee Member
16.	Mr. Sanjay Jain S/o. Sri Tara Chand Choraria E161/162, Amar Colony, Lajpat Nagar IV, New Delhi	Chartered Accountant	National Executive Committee Member

9. DISSOLUTION:

If upon dissolution of the TPF there remains, after the payment and satisfaction of all the debts and liabilities/costs and claims, any property/funds whatsoever, the same shall not be paid to or distributed amongst the members of the TPF or any of them but shall be given or transferred to some other society or societies having similar objective to those of the TPF to be determined by the votes of three fourth of the members of the TPF for the time being present personally at a general meeting of the TPF specially called for this purpose or in default thereof by a competent Court having Jurisdiction in the matter.

TERAPANTH PROFESSIONAL FORUM

DESIROUS PERSONS: We, the several persons whose names and addresses are subscribed hereunder are desirous of forming ourselves into a society namely "TERAPANTHI PROFESSIONAL FORUM" in pursuance of the Memorandum of Association aforesaid and under the provisions of the Societies Registration Act (Act XXI of 1961) :-

9. DISSOLUTION:

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DESIROUS PERSONS:

We, the several persons whose names and addresses are subscribed hereunder are desirous of forming ourselves into a society namely "TERAPANTH PROFESSIONAL FORUM" in pursuance of the Memorandum of Association aforesaid and under the provisions of the Societies Registration Act of 1860:-



S.No.	Name & Address	Occupation	Signature
1.	Mr. Narendra Kumar Shyamsukha S/o. Kesari Chand Shyamsukha 23 , Raja Santosh Road, Ambika Gardens, Alipore, Kolkata – 700027	Business	
2.	Salil Lodha S/o. Sri Bhanwar Lal Lodha B-11, Satyam, M.G. Road, Ghatkopar(E), Mumbai-77	Chartered Accountant	
3.	Mr. Prakash Baid S/o. Sri Ranjeet Singh Baid 10, Belvedere Road Kolkata-700027	Co. Executive	
4.	Ms. Jaya Rakhecha w/o. Sushil Rakhecha 20/50 Old Rajender Nagar, New Delhi- 110006	Advocate	

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5.	Mr. Vimal Singh Ghorawat S/o. Sri Mahal Chand Ghorawat 402, Moray House, 16/2 New Palasia Indore-452001	Industrialist		5.	Mr. Vimal Singh Ghorawat S/o. Sri Mahal Chand Ghorawat 402, Moray House, 16/2 New Palasia Indore-452001	Industrialist	
6.	Mr. Sanjay Dhariwal S/o. Sri Madan Lal Dhariwal 10 South Park Road, Nehru Nagar, Bangalore- 560020	Chartered Accountant		6.	Mr. Sanjay Dhariwal S/o. Sri Madan Lal Dhariwal 10 South Park Road, Nehru Nagar, Bangalore- 560020	Chartered Accountant	
7.	Mr. Inder Chand Dudheria S/o. Kanhaiya Lalji Dudheria "Solitude" No. 15 9th Cross Wilson Garden, Block E27 Bangalore,700001	Management Consultant		7.	Mr. Inder Chand Dudheria S/o. Kanhaiya Lalji Dudheria "Solitude" No. 15 9th Cross Wilson Garden, Block E27 Bangalore,700001	Management Consultant	
8.	Mr. Sushil Kumar Jain S/o. Srichand Choraria (Jain) 11, Clive Row, 5th Floor, Kolkata- 700001	Chartered Accountant		8.	Mr. Sushil Kumar Jain S/o. Srichand Choraria (Jain) 11, Clive Row, 5th Floor, Kolkata- 700001	Chartered Accountant	
9.	Mr. Rakesh Kumar Baradia S/o. Sampat Rai Baradia A-466, Vaishali Nagar Jaipur-302021, Rajasthan	Chartered Accountant		9.	Mr. Rakesh Kumar Baradia S/o. Sampat Rai Baradia A-466, Vaishali Nagar Jaipur-302021, Rajasthan	Chartered Accountant	



10.	Mr. Lal Chand Jain S/o. Late Suraj Mal Singhi 78, New Colony, Bharthakur Mill Road, Lane No. 7, Guwahati-781007	Indian Administrative Service		10.	Mr. Lal Chand Jain S/o. Late Suraj Mal Singhi 78, New Colony, Bharthakur Mill Road, Lane No. 7, Guwahati-781007	Indian Administrative Service	
11.	Mr. Sampat Mal Nahata S/o Jeewan Mal Nahata 4378, Murari Lal Street, 4B Ansari Road, Daryaganj, New delhi-110002	Tax Consultant and Management		11.	Mr. Sampat Mal Nahata S/o Jeewan Mal Nahata 4378, Murari Lal Street, 4B Ansari Road, Daryaganj, New delhi-110002	Tax Consultant and Management	
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16.	Mr. Sanjay Jain S/o. Sri Tara Chand Choraria E161/162, Amar Colony, Lajpat Nagar IV, New Delhi	Chartered Accountant	

ARTICLES OF ASSOCIATION OF TERAPANTH PROFESSIONAL FORUM (TPF)

1. DEFINATION:

In the rules and regulations unless otherwise excluded by or repugnant to or inconsistent with the subject or context:

1. The TPF means **TERAPANTH PROFESSIONAL FORUM**.
2. The "Annual General Meeting", "Special General Meeting" and the "Requisition Meeting" respectively mean Annual General Meeting, Special General Meeting, and the Requisition Meeting of the TPF convened and held under the rules of the TPF .
3. "Resolution" means a resolution of the Annual General Meeting, Special General Meeting and
4. Requisition Meeting of the TPF or of the Meeting of the Trust Board or National Executive Committee or Zonal Executive Committee or Executive Committee at Branch level or of the sub committees as the case may be, duly passed and adopted in respective meetings. "Member" means a member of the TPF enrolled as such in any of the categories specified herein below.

15.	Mr. Ganpat Lal Jain S/o. Late K.L. Jain 26, New Navratna Complex, Udaipur	Self Employed Professional	
16.	Mr. Sanjay Jain S/o. Sri Tara Chand Choraria E161/162, Amar Colony, Lajpat Nagar IV, New Delhi	Chartered Accountant	

ARTICLES OF ASSOCIATION (RULES AND REGULATIONS) DEFINITIONS:

In the rules and regulations unless otherwise excluded by or repugnant to or inconsistent with the subject or context:

- (i) The TPF means **TERAPANTH PROFESSIONAL FORUM**.
- (ii) The "Annual General Meeting", "Special General Meeting" and the "Requisition Meeting" respectively mean Annual General Meeting (AGM): The AGM is a mandatory meeting of members that takes place once a year. The AGM is held to review the performance of the society, approve financial statements, appoint auditors, discuss the future directions of the society and address other general and special business matters. Special General Meeting (SGM): An SGM is a meeting of members which is called to address specific urgent matters. The society may hold SGM to make amendments to the bye laws, resolve critical issues or to address disputes. Requisition Meeting (RM) A requisition meeting is a meeting of members that is called upon on the written request of 1/10 of the member of the society.
- (iii) "Resolution" means a resolution of the Annual General Meeting, Special General Meeting and Requisition Meeting of the TPF or of the Meeting of the Trust Board or National



<p>14. "Year" means the year commencing from the 1st day of April and ending on the 31st day of March and in the case of first year, commencing from the date of execution of Memorandum and Articles of Association to 31st March, 2011.</p> <p>15. Bye Laws means the Bye laws of the TPF framed from time to time.</p> <p>16. "Acharya" of Jain Swetamber Terapanthi Sect means the Supreme religious head of the said sect and includes its founder Acharya, the late revered Acharya Bhikhanji (Acharya Bhikshu) and successor Acharyas of the sect, appointed by the predecessor Acharya and the present Acharya Mahasharaman and his successor Acharya appointed by him and by his successors.</p> <p>17. "Associate" means any Shrawak and Shrawika who is or has been professional and acting as such in any stream of profession approved by the Executive Committee and who has attained the age of 21 years.</p> <p>18. "Auditor" means a duly qualified Chartered Accountant/s entitled to practice as Auditor and appointed as such for the purpose of Audit of the accounts of the TPF</p> <p>19. "Chief Trustee" means the Chief Trustee of the TPF elected as per the rules and regulations of the TPF at National Level .</p> <p>20. "National Immediate Past President" means the person who has held the post of National President immediately before the Present President.</p> <p>21. "Jain Swetamber Terapanthi Sect" means the sect consisting of the four-fold Sangha- Sadhus, Sadhvis (including Shraman and Shramnies) Shrawaks and Shrawikas, following the religious order founded and propounded by revered Acharya Bhikhanji (Acharya Bhikshu) and followed, preached and propounded by all the successive Acharyas of the sect including the Present Acharya Mahasharaman and further include</p>	<p>(xi) constituted as hereinafter mentioned under the rules for the time being in force.</p> <p>(xii) "Board of Arbitrators" means the Board of Arbitrators of the TPF for the time being.</p> <p>(xiii) "Arbitrator" means a member of the Board of Arbitrators of the TPF for the time being.</p> <p>(xiv) The "Seal" means the Common Seal of the TPF, maintained at National level.</p> <p>(xv) "Year" means the year commencing from the 1st day of April and ending on the 31st day of March and in the case of first year, commencing from the date of execution of Memorandum and Articles of Association to 31st March, 2011.</p> <p>(xvi) Bye-laws' means the Bye-laws of the Terapanth Professional Forum (TPF), as framed and amended from time to time.</p> <p>(xvii) "Acharya" of Jain Swetamber Terapanthi Sect means the Supreme religious head of the said sect and includes its founder Acharya, the late revered Acharya Bhikhanji (Acharya Bhikshu) and successor Acharyas of the sect, appointed by the predecessor Acharya and the present Acharya Shree Mahasharaman and his successor Acharya appointed by him and by his successors.</p> <p>(xviii) "Associate" means any Shrawak and Shrawika who is or has been professional and acting as such in any stream of profession approved by the Executive Committee and who has attained the age of 21 years.</p> <p>(xix) "Auditor" means a duly qualified Chartered Accountant/s entitled to practice as Auditor and appointed as such for the purpose of Audit of the accounts of the TPF</p>
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<p>successors of the Present Acharya Mahasharaman appointed by him or by his success.</p> <p>22. "Sanyojak" means a Convener or head of the committee or sub-committee of any of the unit /branch of the TPF.</p> <p>23. "Saha- Sanyojak" means a Co- Convener or co-head of the committee for assisting the Sanyojak or convener of the committee.</p> <p>24. "Shrawak" or "Shrawika" means a person who has implicit faith in the Acharya of the Jain Swetamber Terapanthi sect and in his religious views and in his rules of conduct and limitations and in the Sadhu who follows his order and also in the religious principles of the Jain Swetamber Terapanthi Sect</p> <p>25. "Trust Board" means Board of Trustees of the TPF constituted under these present at national level .</p> <p>26. Terapanth Vikas Parishad means Terapanth Vikas Parishad which is the highest body of the Terapanth Sangh for policy formulation and for coordinating all activities of Terapanth Sangh.</p> <p>27. Jain Swatanber Terapanthi Maha Sabha means "Jain Swatanber Terapanthi Maha Sabha" having at present registered head office at kolkata is the representing body of the Terapanth Samaj.</p> <p>28. "Trustees" means a trustee of the TPF as provided in the rules and regulations of the TPF at National level .</p> <p>29. "Professional" -Professional shall mean an associate who is holding a Post Graduate Diploma in Management OR a degree of well recognized University or Institution to practice or employ himself as a professional and shall include a person qualified to practice in law, all branches of</p>	<p>(xx) "Chief Trustee" means the Chief Trustee of the TPF elected as per the rules and regulations of the TPF at National Level.</p> <p>(xxi) "National Immediate Past President" means the person who has held the post of National President immediately before the Present President.</p> <p>(xxii) "Jain Swetamber Terapanthi Sect" means the sect consisting of the four fold Sangh i.e. - Sadhus, Sadhvis (including Shraman and Shramanies) Shravaks and Shravikas, following the religious order founded and propounded by revered Acharya Bhikhanji (Acharya Bhikshu) and followed, preached and propounded by all the successive Acharyas of the sect including the Present Acharya Shree Mahasharaman and further include successors of the Present Acharya Shree Mahasharaman appointed by him or by his successor.</p> <p>(xxiii) A Convener is a member appointed by the National President of TPF to manage and execute the activities of a particular functional area under a project. The Convener shall be responsible for operational planning, execution of programs, and achievement of objectives within the assigned area. The Convener shall function under the guidance of the Project Chairman and shall also be responsible for coordination with the Co-Convener and reporting the progress of the area to the Project Chairman.</p> <p>(xxiv) A Co-Convener is a member appointed by the National President of TPF to assist the Convener in carrying out the functions of the assigned area under a project. The Co-Convener shall support the Convener in execution, coordination, and administration of the programs and shall act on behalf of the Convener in his/her absence. The Co-Convener shall work under the direction of the Convener and Project Chairman.</p>
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medicine, engineering including architectural and structural engineering, accountancy including cost accountancy and MBA, Chartered Accountants, Company Secretary, Professors/ Readers and lecturers who are teaching or have taught in any college or in a university or in an institution imparting higher education or training in academic discipline and also includes Administrators who are holding or have hold a class I post or equivalent under either the Union or in the State or any other person approved by the Executive Committee.

30. Interpretation; Number and Gender. The definitions in Section 1 shall apply equally to both the singular and plural form of the terms defined. Whenever the context may require, any pronoun shall include the corresponding masculine, feminine and neuter form.
- a. all references to Sections, paragraphs, clauses, Exhibits and Schedules are to Sections, paragraphs and clauses in, and Exhibits and Schedules to, this Article of association ; and
- b. the terms "herein", "hereof", "hereto", "hereunder" and words of similar import refer to this article of association as a whole.

(xxv) "Shravak" or "Shravika" means a person who has implicit faith in the Acharya of the Jain Swetamber Terapanthi sect and in his religious views and in his rules of conduct and limitations and in the Sadhu who follows his order and also in the religious principles of the Jain Swetamber Terapanthi Sect (xxv) "Trust Board" means Board of Trustees of the TPF constituted under these present at national level.

(xxvi) "Trust Board" means Board of Trustees of the TPF constituted under these present at national level.

(xxvii) The Kalyan Board is constituted of the following members, who represent the institutions and organizations of the Jain Shwetambar Terapanth sect :

- a. President, Jain Shwetambar Mahasabha
- b. President, Akhil Bhartiya Terapanth Yuvak Parishad
- c. President, Akhil Bhartiya Terapanth Mahila Mandal
- d. President, Terapanth Professional Forum
- e. Chancellor, Jain Vishva Bharati
- f. President, Jain Vishva Bharati
- g. Managing Trustee, Jai Tulsi Foundation
- h. Managing Trustee, Akhil Bhartiya Anuvrat Nyas
- i. President, Anuvrat Vishva Bharati Society
- j. President, Amritvani
- k. President, Parmarthik Shikshan Sanstha
- l. President, Acharya Bhikshu Samadhi Sthal Sansthan
- m. President, Prekshadhyan Academy
- n. President, Preksha International
- o. President, Acharya Tulsi Shanti Pratisthan

Together, the above office-bearers form the Kalyan Board, which collectively exercises powers and functions for the welfare, policy direction, and coordinated progress of the Terapanth Dharam Sangh and its allied institutions.



All decisions of the Kalyan Board shall be taken by a majority of not less than three-fourths ($\frac{3}{4}$) of the members present and voting.

Such decisions shall be final and binding on societies like the Terapanth Professional Forum.

- (xxviii) "Trustees" means a trustee of the TPF as provided in the rules and regulations of the TPF at National level.
- (xxix) "Professional" -Professional shall mean an associate who is holding a Post Graduate Diploma in Management OR a degree of well recognized University or Institution to practice or employ himself as a professional and shall include a person qualified CA, CS, CMA, CWA, CFA, CPA, MBA, DISA (ICAI), BE/ B. Tech, MCA, M.Tech, M.Pharma, LLB, Advocate, LLM, Judge, Doctor (MD/MBBS/ BDM/ BHMS/ BAMS/ BDS) , MS, MDS, B.P.Th, M. Phil, PhD, Professor, IAS, IPS, Administrative Services or Allied civil services, Scientist, Architect, Master's degree in Designing/Designing Technology from UGC approved recognized University, Members of Institute of Actuaries of India, Commercial Pilots of DGCA approved Airlines, Professors/ Readers and lecturers who are teaching or have taught in any college or in a university on in an institution imparting higher education or training in academic discipline and also includes Administrators who are holding or have held a class I post or equivalent under either the Union or in the State or any other person approved by the Executive Committee.
- (xxx) Project Chairman A Project Chairman is a member appointed by the National President of TPF to head and oversee a specific project of the Forum. The Project Chairman shall be responsible for planning, guiding, supervising, and monitoring the effective implementation of the project. The Project Chairman shall coordinate with the respective Conveners and Co-Conveners working under the project and shall report to the National President/Executive Committee regarding the progress and activities of the project. (xxx) Camp Office is a temporary office



2. MEMBERSHIP:

Any Associate who is qualified professional irrespective of the caste, colour, creed, gender or race having attained the age of twenty-one years and who agrees to abide by the rules and regulations of this TPF shall subject to provisions of these presents be eligible for enrollment as member.

3. APPLICATION FOR MEMBERSHIP:

Any Associate who is eligible and willing to become a member shall submit an application to TPF in prescribed and issued form to the National Secretary or his duly authorised person duly filled in and signed and recommended by at least two members of the TPF. The membership of the TPF shall be a unitary one and the Roll of the members shall be maintained by the registered office only.

4. ADMISSION OF MEMBERS:

- i. All applications for membership shall be placed before the National Executive Committee in the earliest meeting for consideration. The National executive committee may accept or reject any application and the decision of the National executive committee shall be final and binding in the matter. The National executive committee shall not be bound to assign any reason for

its decision. Such names as are approved by the National executive committee shall be duly entered as members in the Register of members of the TPF, maintained at National office.

- ii. The National executive committee shall have the right to stop admitting/enlisting new members for such period or time as may be determined by it from time to time.
- iii. No, member shall be admitted within a period of 30 days preceding the date of the Annual General Meeting or after call of requisition meeting and until such meeting is held or cancelled.

setup to handle tasks or operations often away from the registered office Interpretation; Number and Gender. The definitions in Section 1 shall apply equally to both the singular and plural form of the terms defined. Whenever the context may require, any pronoun shall include the corresponding masculine, feminine and neuter form.

- (a) All references to Sections, paragraphs, clauses, Exhibits and Schedules are to Sections, paragraphs and clauses in, and Exhibits and Schedules to, this Article of association; and
- (b) The terms "herein", "hereof", "hereto", "hereunder" and words of similar import refer to this article of association as a whole.

MEMBERSHIP:

Any Associate who is qualified professional irrespective of the caste, colour, creed, gender or race having attained the age of twenty-one years and who agrees to abide by the rules and regulations of this TPF shall subject to provisions of these presents be eligible for enrolment as member.

APPLICATION FOR MEMBERSHIP:

Any Associate who is eligible and willing to become a member shall submit duly filled application to TPF in prescribed form to the National Secretary or his duly authorised person. The said form can be in physical or electronic format and the membership of the TPF shall be a unitary one and the Roll of the members shall be maintained at the registered office only.

ADMISSION OF MEMBERS:

- i. All applications for membership shall be placed before the National Executive Committee in the earliest meeting for consideration. The National executive committee may accept or reject any application and the decision of the National executive committee shall be final and binding in the matter. The National executive committee shall not be bound to assign any reason for its decision.



5. CATEGORIES OF MEMBERS:

Subject to the provisions mentioned hereinabove regarding membership, there shall be following categories of members of the TPF. Members of the TPF shall be allowed to up gradation of the Membership from annual membership to life / fellow / patron membership and from life membership to fellow / patron membership, and from fellow membership to patron membership, on payment of requisite additional fees.

a) FOUNDER MEMBERS:

Those associates who are signatories to the Memorandum of Association of the TPF shall be called Founder Members.

b) PATRON MEMBERS:

An associate donating or arranging a donation of a sum of Rs 5,010,00/- (for NRIs \$25000 or its equivalent sum if paid in other currencies) or more as may be fixed in the annual general meeting from time to time along with an application in the prescribed form forwarded to the General Secretary for membership may be admitted as patron member of the TPF.

It is clarified that if the donation is arranged for the membership mentioned in this category, a confirmation from the donor shall be enclosed with the application itself that such donation was arranged by such associate who by virtue of such donation shall alone be entitled to the patron Membership.

c) FELLOW MEMBERS:

Any Associates donating or arranging a donation of a sum of Rs 1,010,00/- (for NRIs \$5000 or its equivalent sum if paid in other currencies) or more as may be fixed in the annual general meeting from time to time along with an application in the prescribed form forwarded to the General Secretary for membership may be admitted as Fellow member of the TPF.

It is clarified that if the donation is arranged for the membership mentioned in this category, a confirmation from the donor shall be enclosed with the application itself that such donation was arranged by

Such names as are approved by the National executive committee shall be duly entered as members in the Register of members of the TPF, maintained at Registered office.

- ii. The National executive committee shall have the right to stop admitting/enlisting new members for such period or time as may be determined by it from time to time.
- iii. After the finalization of date of annual general meeting and appointment of election officers, admission of new members to the TPF shall continue. However, the names of such new members shall not be included in the finalized voter list for that Annual General Meeting, and they shall not be entitled to exercise voting rights therein.

CATEGORIES OF MEMBERS:

Subject to the provisions mentioned hereinabove regarding membership, the following categories of members shall be recognized under TPF.

i. Founder Members:

Associates who are signatories to the Memorandum of Association of the TPF shall be designated as Founder Members.

ii. Chief Patron Donor Members:

Any associate donating or arranging a donation towards the corpus of the organization a sum of ■11,01,000/- (Rupees Eleven Lakhs One Thousand only) or such amount as may be fixed by the NEC from time to time, or its equivalent in other currencies, along with submission of an application in the prescribed form forwarded to the General Secretary, may be recognized as a Chief Patron Donor Member of the TPF.

iii. Patron Donor Members:

Any associate donating or arranging a donation towards the corpus of the organization a sum of ■5,01,000/- (Rupees Five Lakhs One Thousand only) or such amount as may be fixed by the NEC from time to time, or its



such associate who by virtue of such donation shall alone be entitled to the Fellow Membership.

d) LIFE MEMBERS :

Any Associate who has applied in prescribed form for membership with a fee of Rs11,000/- (Rupees Eleven Thousand only) may be admitted as life member of the TPF.

e) ANNUAL MEMBERS:

Any individual who has applied in prescribed form for the membership with a fees of Rs.1,100/- (Rupees One Thousand One Hundred Only) may be admitted as annual member of the TPF.

f) HONORARY MEMBERS:

Any individual who has rendered outstanding services to the TPF or whose association is deemed to be beneficial to the TPF or who is a man of distinguished talent and merit may with the consent of such person be admitted as Honorary member of the TPF, if it is decided by the Executive Committee . But such member shall not have the right to vote. The tenure of such member shall expire with tenure of the Executive Committee but the new Executive Committee may re-admit such member.

(f) Change of Membership fee:

The National Executive Committee may alter, enhance or reduce the membership fee in case of all category of members by passing a resolution by a majority of $\frac{3}{4}$ members present in a meeting.

6. CESSATION/TERMINATION OF MEMBERSHIP:

A member shall cease to be a member of the TPF in any one or the following events:

equivalent in other currencies, along with submission of an application in the prescribed form forwarded to the General Secretary, may be recognized as a Patron Donor Member of the TPF.

iv. Fellow Donor Members:

Any associate donating or arranging a donation towards the corpus of the organization a sum of **■1,01,000/-** (Rupees One Lakh One Thousand only) or such amount as may be fixed by the NEC from time to time, or its equivalent in other currencies, along with submission of an application in the prescribed form forwarded to the General Secretary, may be recognized as a Fellow Donor Member of the TPF.

v. Life Members:

Any associate donating towards the corpus of the organization a sum of **■8,100/-** (Rupees Eight Thousand One Hundred only), or such amount as may be fixed by the NEC from time to time, along with submission of an application in the prescribed form forwarded to the General Secretary, may be recognized as a Life Member of the TPF.

vi. Honorary Members:

Any individual who has rendered outstanding services to the TPF, or whose association is considered beneficial to the TPF, or who is a person of distinguished talent and merit, may, with his/her consent, be admitted as an Honorary Member of the TPF if so, decided by the NEC. Such members shall not have the right to vote. The tenure of an Honorary Member shall be co-terminus with the tenure of the NEC. Members shall be permitted to upgrade their membership from Life to Fellow or Patron or Chief Patron, from Fellow to Patron or Chief Patron, and from Patron to Chief Patron, upon payment of the requisite differential fees as determined by the NEC from time to time.



- i. If member resigns in writing and his resignation is accepted by the National Executive Committee.
- ii. If the member dies.
- iii. If the member is adjudged as lunatic, insane or insolvent.
- iv. If the member is convicted of any criminal offence involving moral turpitude.
- v. If the member ceases to be an associate in the opinion of the TPF on the basis of the resolution of the National executive committee of the TPF passed by at least 3/4th of the members present
- vi. If any member has ceased to be a member under any of the rules and regulations of the TPF.
- vii. If the member is removed from the Membership by a resolution passed in the Annual General Meeting by 3/4th of the members present and voting.
- viii. If the member founds to be associated with any of the litigation process or plead against any institution of the Terapanth Sect in any legal matter whether directly or indirectly or file a suit against the TPF , shall automatically cease to be a member of the TPF .

(viii) If any member of any category including a founder or Patron Member act contrary to the directions /instructions of the Vikas Parishad or of the Mahasabha, then the membership of such member shall be liable to be terminated.

Provided however for removing the membership or terminating of any member as defined under Rule 5(i) and 5(ii), the National Executive committee or the Annual General Meeting shall consider the matter only on the recommendation of the Trust Board.

7. REGISTER OF MEMBERS:

- (i) The TPF shall maintain a separate register at National Head Office for each categories of members and shall enter therein the following particulars or such other particulars as may be considered necessary.
 - (a) Name in full
 - (b) Father's /Husband's name
 - (c) Address
 - (d) Age
 - (e) Occupation

Change of Membership fee:

The National Executive Committee may alter, enhance or reduce the membership fee in case of all category of members by passing a resolution by a majority of ¾ members present in a meeting.

CESSATION/TERMINATION OF MEMBERSHIP:

A member shall cease to be a member of the TPF in any one or the following events:

- i. If a member resigns in writing and his resignation is accepted by the National Executive Committee.
- ii. If the member dies.
- iii. If the member is adjudged as lunatic, insane or insolvent.
- iv. If the member is convicted of any criminal offence involving moral turpitude.
- v. If the member ceases to be an associate in the opinion of the TPF on the basis of the resolution of the National executive committee of the TPF passed by at least 3/4th of the members present.
- vi. If any member has ceased to be a member under any of the rules and regulations of the TPF.
- vii. If the member is removed from the Membership by a resolution passed in the Annual General Meeting by 3/4th of the members present and voting.
- viii. If the member is found to be associated with any of the litigation process and pleads against any institution of the Terapanth Sect in any legal matter whether directly or indirectly and/or files a suit or initiates any legal action before any authority, he/she shall automatically cease to be a member of the TPF.-



- (f) Date of Membership
- (g) Place of the unit / Branch where he is presently active/enrolled.
- (h) Place of the State where the aforesaid Branch/ Unit is located.
- (i) Any change in the information provided in any of the clauses
- (j) Date of cessation or termination of the membership.

(ii) Entries in the register shall be made within fifteen days from the date of admission or cessation or termination as the case may be.

(iii) Inspection of the register of members shall be allowed to any member on his written application to the National General Secretary of the TPF within a period of 15 days from the date of receiving the application. Inspection shall be allowed only on the executive day and for a maximum period of 2 hours.

(iv) The Register of members may be kept in the form of computer printouts or even in the form of soft copy. The same will be considered as Register of Members.

(v) A member may change his Branch and respective Zone in case there is a change in his residence or work place, but no member shall be associated with or shall continue his association with more than one Branch or Zone at one point of time. Any change if proposed or requested shall be effective once request of change approved by National Executive committee.

8. RIGHTS, AND DUTIES OF THE MEMBERS:

Save as otherwise provided in respect of honorary members in clause (vi) of Rule 5, every member shall have the following rights, privileges and duties-

- (i) To attend Annual General Meeting, Special General Meetings, Requisition Meetings and functions and vote in respect of all the matters transacted therein
- (ii) To elect and to be elected in any election of the TPF "provided however that no member shall be entitled to be elected to and

7 . REGISTER OF MEMBERS:

(i) The TPF shall maintain a separate register at National Head Office for each categories of members and shall enter therein the following particulars or such other particulars as may be considered necessary.

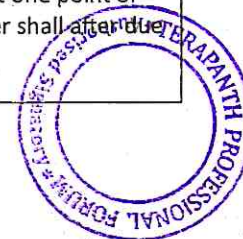
- (a) Name in full
- (b) Father's /Husband's name
- (c) Address
- (d) Age
- (e) Occupation
- (f) Date of Membership
- (g) Place of the unit / Branch where he is presently active/enrolled.
- (h) Place of the State where the aforesaid Branch/ Unit is located.
- (i) Any change in the information provided in any of the clauses
- (j) Date of cessation or termination of the membership.

(ii) Entries in the register shall be made within fifteen days from the date of admission or cessation or termination as the case may be.

(iii) Inspection of the register of members shall be allowed to any member on his written application to the National General Secretary of the TPF within a period of 30 days from the date of receiving the application. Inspection shall be allowed only on the working day and shall be for a maximum period of one hour at a place decided by the National General Secretary.

(iv) The Register of members may be kept in the form of computer printouts or even in the form of soft copy. The same will be considered as Register of Members.

(v) A member may change his Branch in case of his/her change in residence or work place. No member shall be associated with or shall continue his/her association with more than one Branch at one point of time. Any change, if proposed or requested by the member shall after due process be made in the record of membership.



- shall also not hold the post of National President for more than two consecutive terms.”
- (iii) To inspect the minutes of the previous meeting(s) on a written application to the National General Secretary or Zonal Secretary or Branch Secretary of the TPF as provided in rule 12 hereinafter.
 - (iv) To inspect the register of members on prior request by written application as provided in clause (iii) of Rule 7 herein before.
 - (v) To vote in person or any electronic system approved by National executive Committee.
 - (vi) To inspect, discuss and approve accounts of the TPF placed in the Annual General Meeting.
 - (vii) No member of the TPF shall file any suit or take any legal action in any Court of Law with regard to any matter relating to or concerning the TPF or against any action of the office bearers of the TPF before referring such matter to the Board of Arbitrators formed as hereinafter provided and obtaining there award.
 - (viii) No member shall indulge in any activity prejudicial or derogatory to the interest of the TPF.
 - (ix) Every member shall observe and abide by the rules and regulations of the TPF and shall follow the religious views, order and principles of Jain Swetamber Terapanthi Sect.
 - (x) A member shall follow the guidelines and instructions as may be considered necessary and issued by the Executive Committee of the TPF at national level or by the Zonal / Branch or Unit. In case of conflict in guideline / instruction National executive committee will super seed Zonal and branch executive committee's guideline

/ Instruction AND zonal executive committee 's guideline / instruction will super seed branch 's guideline and instructions . Every member is expected to be actively involved with the activities of the Unit at zonal or the Branch in which he / she is enrolled.

9. NATIONAL EXECUTIVE COMMITTEE:

8 . RIGHTS, AND DUTIES OF THE MEMBERS:

Save as otherwise provided in respect of honorary members in clause (vi) of Rule 5, every member shall have the following rights, privileges and duties-

- i. To attend Annual General Meeting, Special General Meetings, Requisition Meetings and functions and vote in respect of all the matters transacted there in
- ii. To elect and to be elected in any election of the TPF “provided however that no member shall be entitled to be elected to and shall also not hold the post of National President for more than two consecutive terms.”
- iii. To inspect the minutes of the previous meeting(s) on a written application to the National General Secretary or Zonal Secretary or Branch Secretary of the TPF as provided in rule 12 hereinafter.
- iv. To inspect the register of members on prior request by written application as provided in clause (iii) of Rule 7 herein before.
- v. To vote in person or any electronic system approved by National executive Committee.
- vi. To inspect, discuss and approve accounts of the TPF placed in the Annual General Meeting.
- vii. No member of the TPF shall file any suit or take any legal action in any Court of Law with regard to any matter concerning the TPF or against any action of the office bearers of the TPF, but he/she is entitled to file his/her grievance before the Board of Arbitrators and the award passed by the board of arbitrator shall be final and binding upon such member or TPF as the case may be.
- viii. o member shall indulge in any activity prejudicial or derogatory to the interest of the TPF.
- ix. Every member shall observe and abide by the rules and regulations of the TPF and shall follow the religious views, order and principles of Jain Swetamber Terapanthi Sect.
- x. A member shall follow the guidelines and instructions as may be considered necessary and issued by the Executive Committee of the TPF at national level or by the Zonal / Branch or Unit. In case of conflict guideline / instruction National executive committee will super seed Zonal



All the activities of the TPF shall be planned, executed, administered, managed and controlled by the National Executive Committee consisting of not more than 51 members including the President.

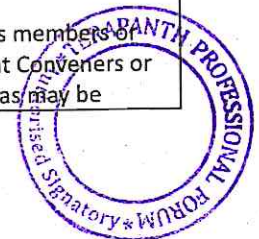
- (i) **The President shall form the Executive Committee as follows:**
25% of members of the Executive Committee shall be from the category of Founder and Patron members. 25% members of the Executive Committee shall be from out of Fellow members. 15% members of the Executive Committee shall be from out of Life members. 15% members of the Executive Committee shall be from out of Annual members. Remaining 15% of the member President have the right to induct from any category of Members including the honorary members. The executive committee will be formed with minimum members counting to 21 and maximum number of member will not exceed 51.
- (ii) If no eligible nomination is found in one category of members, the vacancy can be filled up by nominating members from the other categories.
- (iii) Any vacancy caused in the National Executive Committee shall be filled up by the National President within a period of one month.
- (iv) The National Executive Committee shall hold office for 1 year; However National President will have right to continue with the same till the expiry of the terms of the President or appoint a new executive committee for the remaining tenure.
- (v) The National executive committee shall have the following office bearers:
(a) National President
(b) Five National Vice Presidents representing each Zone and one of them shall be designated as senior National Vice President.
(c) National General Secretary
(d) National Secretary(s)
(e) National Treasurer
- (vi) The National Executive Committee may nominate any of its members or others to form a subcommittee, or sub committees and appoint sanyojaks or such other authorities with such

and branch executive committee's guideline / instruction and Zonal executive committee's guideline / instruction will supersede branch's guideline and instructions. Every member is expected to be actively involved with the activities of the Unit at zonal or the Branch in which he / she is enrolled.

9. NATIONAL EXECUTIVE COMMITTEE:

All the activities of the TPF shall be planned, executed, administered, managed and controlled by the National Executive Committee consisting of not more than 108 members of the organization including the President.

- (i) **The President shall form the Executive Committee as follows:**
The executive committee will be formed with minimum members consisting of 51 members and maximum number of members shall not exceed 108 members of TPF. No sitting office bearers of the Branch or Zone shall be a member of the NEC; however they may be Permanent invitees to the same, without any voting rights in matters requiring the same.
- (ii) Any vacancy caused in the National Executive Committee shall be filled up by the National President within a period of one month.
- (iii) The National Executive Committee shall hold office from the date of its appointment till the next AGM is concluded. However, the National President will have the right to continue with the same till the expiry of the terms of the President or appoint a new executive committee for the remaining tenure.
- (iv) The National executive committee shall have the following office bearers:
(a) National President (b) National Vice Presidents (Maximum 6 in number) (c) National General Secretary (d) National Joint Secretary(s) (Maximum 4 in number) (e) National Treasurer (f) National Joint Treasurer(s) (Maximum 2 in number)
- (v) The National Executive Committee may nominate any of its members or others to form a committee or sub committees and appoint Conveners or such other authorities with such designations and powers as may be



<p>designations and powers as may be considered fit by the National Executive Committee. The National President and National General Secretary of the National executive Committee shall always be the ex-officio members of such committee(s).</p> <p>(vii) The National President shall nominate the office bearers at National level for every year from amongst the members of the National Executive Committee within one month from the date of his election as National President.</p> <p>(viii) The National President, Immediate National Past President, National VicePresidents, National General Secretary, National Secretary and National Treasurer shall be the ex-official Members of the National Executive Committee.</p> <p>(ix) If any vacancy is caused in the post of the National President, the same shall be filled up by the National Senior Vice President and in his absence for whatever reason by any of the other National Vice –Presidents as may be nominated by the National Executive Committee within 15 days from the date of the vacancy as per the rules who shall discharge the functions of the National President till the next Annual General Meeting. He shall be designated as “Acting National President”.</p> <p>(x) (viii) If any vacancy is caused in the post of other office bearers the same shall be filled up by the National President /Acting National President from amongst the members within 30 days from the date of such vacancy.</p> <p>(xi) (ix) If any other vacancy is caused in the National Executive Committee the same shall be filled up by the National President / Acting National President within 30 days from the date of such vacancy from amongst the members as per the rules.</p> <p>(xii) (x) The National Executive Committee shall meet at least four times in a year and the interval between two meetings shall not exceed four months. Such meetings shall be held at such place as may be decided by the National President. (xi) A meeting of the National Executive Committee shall be called by the National General Secretary by giving not less than 7 days notice specifying the place, time and the agenda of the meeting. Such notice shall be given to every member of the National Executive Committee.</p>	<p>considered fit by the National Executive Committee. The National President and National General Secretary of the National executive Committee shall always be the ex-officio members of such committee(s).</p> <p>(vi) The National President shall nominate the office bearers at National level for every year from amongst the members of the National Executive Committee within one month from the date of his election as National President. The tenure of the National President is of 2 years.</p> <p>(vii) The National President, Immediate Past National President, National Vice-Presidents, National General Secretary, National Joint Secretary(s), National Treasurer and National Joint Treasurer(s) shall be the ex-officio Members of the National Executive Committee.</p> <p>(viii) If any vacancy is caused in the post of the National President, the same shall be filled up by the National Vice President, who is age-wise senior most and in his absence for whatever reason by any of the other National Vice-Presidents as may be nominated by the National Executive Committee within 15 days from the date of the vacancy as per the rules who shall discharge the functions of the National President till the next Annual General Meeting. He shall be designated as “Acting National President”</p> <p>(ix) If any vacancy is caused in the post of other office bearers the same shall be filled up by the National President /Acting National President from amongst the members within 30 days from the date of such vacancy.</p> <p>(x) If any other vacancy is caused in the National Executive Committee the same shall be filled up by the National President / Acting National President within 30 days from the date of such vacancy from amongst the members as per the rules.</p> <p>(xi) The National Executive Committee shall meet at least four times in a year and the interval between two meetings shall not exceed four months. Such meetings shall be held at such place as may be decided by the National President.</p> <p>(xii) A meeting of the National Executive Committee shall be called by the National General Secretary by giving not less than Twenty-One (21) days’ notice specifying the place/mode, time and the agenda of the meeting. Such notice shall be given to every member of the National Executive Committee. In case of urgency, such meeting may be called by the National President or with his consent by the National General Secretary</p>
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In case of urgency, such meeting may be called by the National President or with his consent by the National General Secretary giving a notice of not less than 48 hours to the members. In any meeting of the National executive committee special invites may also be invited as may be decided by the National President.

(xii) The National Executive Committee shall have power to act notwithstanding any vacancy in its members. (xiii) If any requisition signed by at least 25% of the members of the National Executive Committee is received by the National General Secretary to call a meeting of the National Executive Committee to discuss any subject which is in conformity with the objects of the TPF, he shall within 10 days of the receipt of such requisition, issue notice calling such meeting within one month from the date of receipt of the notice as per the rules and regulations of the TPF for issue of notice. If the National General Secretary fails to issue notice within the aforesaid period, the requisitionists may after 10 days from the expiry of the aforesaid period of one month, however within 2 months from date of notice to General Secretary, call the meeting in presence of arbitrators and no subject other than the subject mentioned in the requisition notice shall be discussed. The quorum of such meeting shall be at least 15 members of the National Executive Committee present in person. (xvi) Till the date of the first election, all the affairs of the TPF shall be looked after by the National Executive Committee and its Office bearers as formed and constituted under the Memorandum of Association and extended further thereon.

10. POWERS, RIGHTS, DUTIES, RESPONSIBILITIES AND FUNCTIONS OF THE NATIONAL EXECUTIVE COMMITTEE:

The National Executive Committee shall have general power of supervision and control over all the activities and affairs of the TPF and in particular shall have the following powers, rights, duties, responsibilities and functions:

(i) To exercise overall control and supervision in connection with all the matters relating to the management and organisation of the TPF, in addition to the powers and authorities given by these presents or otherwise expressly conferred upon it, the executive committee may exercise all such powers and do all such acts and things as it may deem fit

giving a notice of not less than 48 hours to the members. In any meeting of the National executive committee special/permanent invites may also be invited as may be decided by the National President.

(xiii) The National Executive Committee shall have power to act notwithstanding any vacancy in its members.

(xiv) If any requisition signed by at least 25% of the members of the National Executive Committee is received by the National General Secretary to call a meeting of the National Executive Committee to discuss any subject which is in conformity with the objects of the TPF, he shall within 10 days of the receipt of such requisition, issue notice calling such meeting within one month from the date of receipt of the notice as per the rules and regulations of the TPF for issue of notice. If the National General Secretary fails to issue notice within the aforesaid period, the requisition party may after 10 days from the expiry of the aforesaid period of one month, however within 2 months from date of notice to General Secretary, call the meeting in presence of arbitrators and no subject other than the subject mentioned in the requisition notice shall be discussed. The quorum of such meeting shall be at least 25 members of the National Executive Committee present in person.

(xv) Till the date of the first election, all the affairs of the TPF shall be looked after by the National Executive Committee and its Office bearers as formed and constituted under the Memorandum of Association and extended further thereon,

10.A. POWERS AND RIGHTS OF KALYAN BOARD

(i) If the board of Kalyan members, by a three-fourth majority, finds the TPF President's actions against the interests of Jain Terapanth Sect, it may issue a show cause notice and order expulsion. On expulsion, the entire working committee stands dissolved. In such situation, Board of Kalyan Members shall appoint an Ad-hoc Committee consisting 11 members amongst the members of TPF and appoint one of the members as the Convenor. The said Ad-hoc committee shall get the elections of President completed within a period of 3 (three) months in pursuance of the rules and regulations of the TPF and for said periods, said Ad-hoc committee will look after the day-to-day affairs of the TPF. The tenure of the



for furtherance of the objects of the TPF even if the same are not hereby or by statute expressly directed.

(ii) To admit members.

(iii) To fix date, place, time and agenda of Annual General Meetings and Special General Meetings or its own meeting.

(iv) To draw up its own resolutions to be put up before the Annual General Meetings or the Special General Meetings.

(v) To refer any matter to the Special General Meeting of TPF to seek its advice, if necessary.

(vi) To consider and approve the Annual Report as presented by the Secretary for placing the same in the Annual General Meeting.

(vii) To carry out the directions of the Annual General Meeting, Special General Meetings, and Trust Board in respect of the funds properties and investments, income and expenditure of the TPF "

(viii) To receive and accept donations, contributions, subscriptions, gifts, bequest and endowments of both movable and immoveable properties and to receive monetary grant and aids from the public, institutions or organisations, corporations, local authorities and Government and other bodies.

(ix) To raise, establish or set apart funds for specific purposes and to receive and accept donations, contributions, gifts etc both of moveable and immoveable properties and subscription for such purpose.

(x) To raise or borrow in the name of the TPF or otherwise on its behalf such sum or sums of money as the National Executive Committee may from time to time deem fit and expedient with or without security including the mortgage of the whole or part of its properties and assets or in such other mode or manner as the National Executive Committee may consider proper and to make such arrangements for repayment thereof as it may deem fit and proper after taking approval from the Trust Board.

(xi) To plan, discuss, approve and prepare the Annual, Interim or Periodical Budgets.

(xii) To raise, disburse or reimburse the funds according to the budget passed as approved by Trust Board.

(xiii) To incur any expenses necessary to execute, administer, manage and supervise the activities of the TPF.

President so elected shall be for the remaining period of the President so expelled.

(ii) In case of sale, transfer, gift, exchange, lease of any immovable property owned by TPF, the TPF shall obtain prior consent of the Kalyan Board 10.B. POWERS, RIGHTS, DUTIES, RESPONSIBILITIES AND FUNCTIONS OF THE NATIONAL EXECUTIVE COMMITTEE: The National Executive Committee shall have the general power of supervision, management, and control over all activities and affairs of the TPF. In particular, its powers, rights, duties, responsibilities, and functions shall include the following:

(i) To exercise overall supervision and control in all matters relating to the management and organization of the TPF. In addition to the powers expressly conferred by these bye-laws or any statute, the National Executive Committee may exercise all such powers and perform all such acts and functions as it may deem necessary or expedient for the furtherance of the objectives of the TPF.

(ii) To consider and admit members of the TPF.

(iii) To fix the date, place, time, and agenda of the Annual General Meetings, Special General Meetings, and its own meetings.

(iv) To frame and approve resolutions to be placed before the Annual General Meeting or Special General Meeting.

(v) To refer any matter to the Special General Meeting of the TPF for advice or decision, if deemed necessary.

(vi) To consider and approve the Annual Report as presented by the National General Secretary, for submission to the Annual General Meeting.

(vii) To carry out the directions of the Annual General Meeting, Special General Meeting, and the Trust Board in respect of the funds, properties, investments, income, and expenditure of the TPF.

(viii) To receive and accept donations, contributions, subscriptions, gifts, bequests, endowments, and grants of both movable and immovable properties from the public, institutions, organizations, corporations, local authorities, governments, and other bodies.

(ix) To establish, raise, or set apart funds for specific purposes and to receive and accept donations, contributions, subscriptions, gifts, or other properties, movable or immovable, towards such purposes.



(xiv) To grant donations, charities and gifts in accordance with the objects of the TPF as approved by Trust Board.

(xv) To discuss and pass the accounts as presented to it by the National General Secretary or National Treasurer before the same are put for approval of the trust board for putting in the Annual General Meeting for adoption.

(xvi) To Authorise opening / operation of bank account or accounts in the name of the TPF as authorised by Trust Board.

(xvii) To arrange for and/or authorise the signing or execution of any agreement, contract, instrument, document or any other paper or writing required to be signed or executed on behalf of the TPF and to make the same effective and binding as if the said agreement, contract, instrument, document or paper or writing were signed by all the members.

(xviii) To authorise National President/ National General Secretary or any other office bearer to Institute, conduct, defend, compound or abandon any legal proceedings by or against the TPF or its office bearers or otherwise concerning the affairs of the TPF and also to compound and settle such legal proceedings and allow time for payment and satisfaction of any debts due to the TPF and/ or refer any claim or demands by or against the TPF to arbitration and to accept, observe and perform the awards.

(xix) To authorise one or more office bearers or other members or persons to conduct any legal actions, suit or proceedings by or against the TPF.

(xx) To delegate powers and functions to the members or others and to form subcommittee(s) in furtherance of the objects of the TPF subject to such rules and regulation as the National Executive Committee may decide.

(xxi) To decide on all the matters pertaining to or in connection with the administration and functioning of the subcommittee(s) and to take appropriate action on the reports.

(xxii) To appoint special advisors with such powers and duties as may be considered necessary or expedient and to remove them.

(xxiii) To define the powers and duties of the Departmental heads/Secretaries/Sanyojaks.

(xxiv) To increase or reduce the membership fees/subscription as may be thought fit from time to time.

(xxv) To approve / establish , open or close or merge any Branch. State branch or unit of the TPF and give instructions/ directions to them concerning management of their affairs.

(x) To raise or borrow, in the name of the TPF or otherwise on its behalf, such sums of money as the National Executive Committee may from time to time deem fit and expedient, with or without security, including the mortgage of the whole or part of its properties and assets, or in such other manner as it may consider proper. However, no borrowing shall be undertaken without the prior approval of the Trust Board, and suitable arrangements shall be made for repayment thereof as the Committee may deem fit and proper.

(xi) To plan, discuss, prepare and approve the Annual, Interim, or Periodical Budgets.

(xii) To raise, disburse, or reimburse funds in accordance with the budget passed or as approved by the Trust Board.

(xiii) To incur all necessary expenses for executing, administering, managing, and supervising the activities of the TPF.

(xiv) To grant donations, charities, and gifts in furtherance of the objects of the TPF or as approved by the Trust Board.

(xv) To consider and approve the accounts as presented by the National Treasurer, National General Secretary, or National President, before placing the same before the Annual General Meeting for adoption.

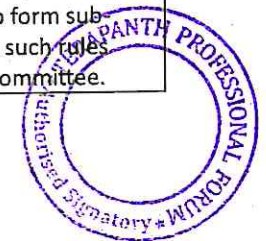
(xvi) To authorise the opening and operation of bank account(s) in the name of the TPF or as authorised by the Trust Board.

(xvii) To arrange for and/or authorise the signing or execution of any agreement, contract, instrument, document, or any other writing required to be executed on behalf of the TPF, and to make the same effective and binding as if executed by all members.

(xviii) To authorise the National President, National General Secretary, or any other office bearer to institute, conduct, defend, compound, or abandon any legal proceedings by or against the TPF or its office bearers concerning the affairs of the TPF; and also to settle such proceedings, grant time for payment or satisfaction of any debts due to the TPF, and/or refer any claim or demand by or against the TPF to arbitration, and to accept, observe, and perform the award.

(xix) To authorise one or more office bearers, members, or other persons to conduct any legal action, suit, or proceeding by or against the TPF.

(xx) To delegate powers and functions to members or others and to form sub-committees in furtherance of the objects of the TPF, subject to such rules and regulations as may be decided by the National Executive Committee.



(xxvi) To frame rules, regulations and bye laws in conformity with the objects of the TPF.

11. MEETINGS:

(i) ANNUAL GENERAL MEETING:

The Annual General Meeting of the TPF shall be held within six months from the expiry of the financial year of the TPF at such time as may be determined by the National Executive Committee. The meeting shall be held at the registered office of the TPF or at any other place as may be decided by the National Executive Committee. The National President/General Secretary shall call the Annual General Meeting by issuing a notice at least 21 days before the date of meeting. Such notice shall specify the place, date, time and agenda of the meeting and shall be sent to all the members of the TPF under certificate of posting or delivered by hand or by E mail. The quorum of the meeting shall be minimum 51 members present in person. However, if there is no quorum the meeting shall be adjourned for 30 minutes. At the adjourned meeting 25 persons shall form the quorum and hold the meeting. If such adjourned meeting cannot also be held for want of quorum, the same shall stand cancelled and fresh notice shall be given for holding the cancelled meeting in the manner herein before mentioned. The following business shall be transacted in the Annual General Meeting:

- (a) To consider and confirm the minutes of the last Annual General Meeting
- (b) To consider and confirm the Annual report and audited accounts
- (c) To elect the National President, the Chief Trustee, seven other trustees and the Board of Arbitrators. if such election is due.
- (d) To appoint Auditor(s) and to fix his/their remuneration
- (e) To consider any other matter which may be allowed by the National President.

(ii) SPECIAL GENERAL MEETING:

Notwithstanding anything contrary contained herein, the National President/General Secretary shall if so directed by the National Executive Committee call a Special General Meeting of the Members of the TPF by issuing a notice at least 21 days before the date of meeting. Such notice shall specify the place, date, time and agenda of the meeting and shall be sent to all the members of the TPF under certificate of posting or delivered by hand by E mail. The following business shall be considered at the Special General Meeting:

- (a) To sell immovable properties of the TPF

(xxi) To decide all matters pertaining to or in connection with the administration and functioning of the sub-committee(s) and to take appropriate action on their reports.

(xxii) To appoint special advisors with such powers and duties as may be deemed necessary or expedient, and to remove them when required.

(xxiii) To define and regulate the powers and duties of the Project Chairman, Conveners, and Co-Conveners.

(xxiv) To revise, increase, or reduce the membership fees or subscription from time to time, as may be considered appropriate.

(xxv) To approve, establish, open, close, or merge any Branch, State Branch, or Unit of the TPF, and to issue necessary instructions or directions to them concerning the management of their affairs.

(xxvi) To frame rules, regulations, and bye-laws in conformity with the objectives of the TPF.

(xxvii) To ratify the actions and decisions taken by the National President from time to time.

11. MEETINGS:

(i) ANNUAL GENERAL MEETING

Time and Place the Annual General Meeting (AGM) of the TPF shall be held within six months from the close of the financial year, at such time and place as may be determined by the National Executive Committee. The meeting shall be convened at the registered office of the TPF or at any other venue as decided by the National Executive Committee. Notice of Meeting the National President/General Secretary shall convene the AGM by issuing a notice at least 21 days prior to the meeting. The notice shall clearly specify the mode, place, date, time, and agenda of the meeting and shall be sent to all members of TPF by electronic communication or by such other mode as may be approved by the National Executive Committee. Quorum The quorum for the AGM shall be a minimum of 101 members present in person. If the quorum is not present, the meeting shall stand adjourned for 30 minutes. At the adjourned meeting, a minimum of 51 members present in person shall constitute the quorum. If the adjourned meeting also fails for want of quorum, it shall stand cancelled, and a fresh notice shall be issued to convene the meeting in accordance with the provisions mentioned above. Business of the AGM The following business shall ordinarily be transacted at the AGM:



(b) To amend, alter and modify rules and regulations of the TPF and/ or to delete any of the name and/or to insert new rules and regulations in respect of any matter.

(c) No business other than included in the agenda can be conducted in the meeting

(d) The quorum of the meeting shall be minimum fifty one members present in person. 75% of the members present shall be required to pass a resolution in such Special General Meeting.

(iii) REQUISITION MEETING :

The National General Secretary shall, on receipt of a valid requisition of 1/10th of the total members, proceed to call a Requisition Meeting. In case of such requisition the following provisions shall apply:-

(a) The requisition shall state the matter or matters to be considered and shall send the requisition to the Registered Office of the TPF either by Registered Post or deliverer the same by hand.

(b) The National General Secretary shall call the requisition meeting within 20 days from the date of receipt of the requisition by issuing a notice at least 21 days before the date of meeting. Such notice shall specify place, date time and agenda

of the requisition meeting and shall be sent to all the members of the TPF either under certificate of posting or delivered by hand. If the National General Secretary fails to call the meeting as requisitioned, the requisition may call such meeting with the same agenda after giving at least 30 days notice which shall specify place, date, time and agenda of the meeting. However, such meeting shall not be held after 60 days from the date of receipt of the requisition by the TPF .

(c) The meeting under the above clause by the requisition shall be called in the same manner in which such meeting is called by the National General Secretary and shall be held at the place notified for the purpose. The Quorum for meeting would be members present in person.

(iv) NATIONAL EXECUTIVE COMMITTEE MEETING:

The National Executive Committee shall meet at least four times in a year and interval between two meetings shall not exceed the four months. Such meetings shall be held at such places and such time as may be determined by the National General Secretary. The National General Secretary shall call the meeting by issuing

(a) To consider and confirm the minutes of the previous Annual General Meeting.

(b) To receive, consider, and adopt the Annual Report and audited accounts.

(c) To elect the National President, the Chief Trustee, Trustees, and the Board of Arbitrators, if such elections are due.

(d) To appoint Auditor(s) and fix their remuneration.

(e) To consider any other matter with the permission of the National President.

(ii) SPECIAL GENERAL MEETING

Notwithstanding anything to the contrary contained herein, the National President/General Secretary shall, if so, directed by the National Executive Committee, convene a Special General Meeting (SGM) of the members of the TPF. A notice of at least 21 days shall be issued prior to the date of the meeting, specifying the mode, place, date, time, and agenda of the meeting. Such notice shall be sent to all members of TPF by electronic communication or by any other mode as may be approved by the National Executive Committee. The following business may be transacted at the Special General Meeting:

(a) To approve the sale of immovable properties of the TPF.

(b) To amend, alter, modify, or delete any provisions of the bye-laws, rules, and regulations of the TPF and/or to insert new provisions in respect of any matter.

(c) To consider any other matter as may be decided by the National Executive Committee. No business other than that specified in the agenda shall be transacted at the Special General Meeting.

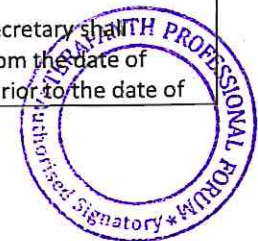
(d) The quorum for the Special General Meeting shall be a minimum of 51 members present in person. Resolutions at the SGM shall require the approval of not less than 3/4th of the members present and voting.

(iii) REQUISITION MEETING.

The National General Secretary shall, on receipt of a valid requisition signed by at least one-tenth (1/10th) of the total members of the TPF, proceed to convene a Requisition Meeting.

(a) The requisition shall clearly state the matter or matters to be considered at the meeting and shall be sent to the Registered Office of the TPF either by Post or delivered by hand.

(b) Upon receipt of a valid requisition, the National General Secretary shall convene the Requisition Meeting within forty-five (45) days from the date of receipt of the requisition, by issuing a notice at least 21 days prior to the date of



a notice at least 7 days before the date of meeting. Such notice shall specify the place, date, time and agenda of the meeting and shall be sent to all the members of the National Executive Committee either under certificate of posting or delivered by hand in case of emergency such meeting may be called by giving 48 hours notice. The quorum of the meeting shall be of minimum 15 members present in person. However, if there is no quorum the meeting shall be adjourned for at least for one hour minutes at the adjourned meeting and 7 members shall form a quorum and hold the meeting.

12. MINUTES:

(a) There shall be kept proper minutes of the proceedings of all Annual General Meetings, Special General Meetings, Requisition Meetings, Committee Meeting of the TPF and the meetings of the Trust Board, National Executive Committee and Sub Committees. All members shall be entitled to inspect such minutes on a written application to the National Secretary of the TPF with prior appointment with him.

(b) The minutes of the proceedings of the Zonal / Branch, executive committee / committee / Sub committee shall be kept in the proper Minutes Book maintained for the purpose by respective authorised person/Secretary and a copy thereof shall be forwarded to the National Head Office immediately. All branch level minutes will be forwarded to zonal office and national head office immediately. The National Executive Committee may decide to keep minutes and all other records of the TPF and its branches in electronic form in lieu of or in addition to the records kept in hard form.

13. ELECTION:

- (i) The National Executive Committee shall at least 60 days before the date of election appoint an Election Committee comprising of three persons. It shall appoint one of them as the Election Officer, and shall designate the other two as Additional Election Officers. Any vacancy arising in the Election Committee shall be immediately filled in by the National Executive Committee by calling an urgent meeting for the purpose. Such Election Committee shall hold office till the election is concluded. If any member of the Election Committee is also a member of the TPF, then he shall not be eligible to seek any election to any post in the TPF during his tenure as member of such Committee.

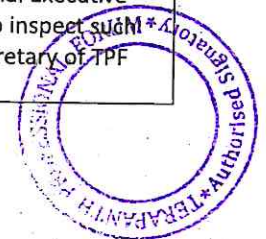
the meeting. Such notice shall specify the mode, place, date, time, and agenda of the meeting and shall be sent to all members of the TPF either by electronic communication or by such other mode as may be approved by the National Executive Committee. If the National General Secretary fails to convene the meeting within the prescribed time, the Requisitions' themselves may convene the meeting with the same agenda, after giving at least 30 days' notice. However, no such meeting shall be held beyond eighty (80) days from the date of receipt of the requisition by the TPF.

(c) A meeting convened by the Requisitionist shall be called in the same manner as a meeting convened by the National General Secretary and shall be held at the place notified for the purpose. The quorum for the Requisition Meeting shall be fifty percent (50%) of the members who have signed the requisition.

(iv) **NATIONAL EXECUTIVE COMMITTEE MEETING:** The National Executive Committee shall meet at least four (4) times in a year, and the interval between two consecutive meetings shall not exceed four (4) months. Such meetings shall be held at such place, time, and mode as may be determined by the National General Secretary in consultation with the National President. The National General Secretary shall issue a notice of the meeting at least seven (7) days prior to the date of the meeting in the case of an online meeting, and at least twenty-one (21) days prior in the case of a physical meeting. Such notice shall specify the date, time, mode (online/physical), and agenda of the meeting, and shall be circulated to all members of NEC through electronic communication. The quorum for a meeting of the National Executive Committee shall be a minimum of twenty-five (25) members present in person. If the quorum is not present, the meeting shall stand adjourned for at least one hour. At the adjourned meeting, the presence of fifteen (15) members shall constitute a valid quorum, and the meeting shall proceed to transact business.

12. MINUTES:

(a) Proper minutes shall be maintained of the proceedings of all Annual General Meetings, Special General Meetings, Requisition Meetings, and Committee Meetings of TPF, as well as the meetings of the Trust Board, National Executive Committee, and Sub-Committees. Any member shall be entitled to inspect such minutes upon submitting a written application to the National Secretary of TPF and obtaining a prior appointment.



<p>(ii) The Election Officers shall take all necessary steps to ensure that all the office bearers of TPF such as the National President, Chief Trustee, other trustees and Board of Arbitrators are unanimously appointed and in case it is necessary to hold an election, they shall hold the election in the manner hereinafter appearing in a free and fair manner.</p> <p>(iii) The Election Officer shall publish a list of the voters at least 50 days before the date of the Election by affixing a copy of the same on the Notice Board of the Registered office and such publication may also be placed on its web site.</p>	<p>(b) Minutes of the proceedings of the Zonal Committees, Branch Committees, Executive Committees, and Sub-Committees shall be duly recorded in the Minutes Book maintained for that purpose by the respective authorized person or Secretary.</p> <p>(c) The National Executive Committee may resolve to maintain the minutes and all other records of TPF and its Branches in electronic form, either in addition to or in substitution of the records maintained in physical (hard copy) form.</p>
<p>(iv) Any complaint/petition for correction, revision or amendment of the voters list shall have to be filed before the Election Officer within 10 days from the date of publication of the voters list. The Election Officer shall make such correction, revision or amendment in the voters' list as may be necessary and put up the addendum/corrigendum to the voters list on the notice Board of the TPF before 35 days of the date of election and may also place the same on the website of the TPF.</p>	<p>13. ELECTION:</p> <p>(vii) The National Executive Committee shall, at least sixty (60) days prior to the date of election, appoint an Election Committee consisting of three persons from Kalyan Board. One of them shall be designated as the Election Officer and the other two as Additional Election Officers. Any vacancy arising in the Election Committee shall be filled by the National Executive Committee from any of the member of the Kalyan Board by convening a meeting for that purpose. The Election Committee shall continue to hold office until the conclusion of the election. No member of the Election Committee shall be eligible to contest for any post in the TPF during his/her tenure as a member of the said Committee.</p>
<p>(vi) Nomination for the election of the National President, Chief Trustee other trustees and Board of Arbitrators shall be sent to the office of the TPF in the form prescribed by the National Executive Committee, duly signed by the candidate, the Member proposing and the member seconding the candidate. The nomination of the candidates for election shall be filed 30 days prior to the date of the election. The nomination paper shall be addressed to the Election Officer and must reach the Registered Office of the TPF at least thirty days before the date of the Annual General Meeting.</p>	<p>(viii) The Election Officers shall conduct the election for the following posts, namely the National President, Chief Trustee, other Trustees, and the Board of Arbitrators in the manner prescribed herein, ensuring that the process is free, fair, and transparent.</p> <p>(ix) The Election Officer shall publish a list of the voters at least 50 days before the date of the Election and such list shall be placed at the registered office of the TPF.</p>
<p>(vii) The Election Officer may convene one or more meeting of all the candidates whose nominations have been filed and accepted as valid and shall try to have consensus amongst them for the post(s) to be held in the TPF.</p>	<p>(x) Any complaint, petition, or request for correction, revision, or amendment of the voters list shall be filed before the Election Officer within ten (10) days from the date of publication of the voters list. The Election Officer shall, after due consideration, carry out such corrections, revisions, or amendments in the voters list as may be necessary and shall issue an addendum/corrigendum to the voters list. The corrected voters list along with such addendum/corrigendum shall be published and placed at the registered office of the TPF at least thirty-five (35) days prior to the date of election</p>
<p>(viii) Any candidate may withdraw his nomination paper at any time before the election.</p>	
<p>(ix) The list of all the candidates whose nominations have been filed and not withdrawn shall be placed before the Annual General Meeting for approval and in case of contest, election will be held by secret ballot as may be decided by the Election Officer. The voting shall be by the members entitled to vote and personally present.</p>	<p>(xi) Nominations for the election of the National President, Chief Trustee, other Trustees, and the Board of Arbitrators shall be submitted in the</p>



- (x) In case of absence of Election Officer at the time of election, any of the Additional Election Officer of the Election Committee senior by age shall act as the Election Officer.
- (xi) The Election Officer shall announce the results of the Election in the meeting itself and the same shall be put up on the Notice Board of the TPF and shall also be placed on its website.
- (xii) The election, in case there is no consensus shall be held on the date and place in the Annual General Meeting. If for any reason the election cannot be held on the said date, the Election Officer shall announce another date and time of election.
- (xiii) Any dispute with regard to the election matters after announcement of the election shall only be referred to the Election committee whose decision shall be final and binding.
- (xiv) All the election process / procedure shall be completed within Time prescribed under the society Act .
- (xv) Election will be for the National President, Chief Trustee, other trustees and Board of Arbitrators only . There will not be election for any other post and all other posts will be nominated by respective president at different level.
- (xvi) National President will nominate national office bearers , National executive Committee, Zonal President for 1 year , which he may continue till his tenure or nominate a fresh.
- (xvii) Zonal President will nominate respective Zonal office bearers, Zonal executive Committee , and Branch President for all branches under his zone for 1 year.

14. NATIONAL PRESIDENT:

The National President shall be elected at the Annual General Meeting from amongst any category of the member of the TPF as per the rules of the TPF and shall hold office till the termination of the second succeeding Annual General Meeting electing the National President for the next term.

15. RIGHTS AND DUTIES OF THE NATIONAL PRESIDENT:

- To devise means and act for the progress of the TPF and fulfilment of its objects.
- To give proper interpretation to the rules and regulations of the TPF.

prescribed form approved by the National Executive Committee. Each nomination shall be duly signed by the candidate, proposed by two members of TPF & two members of Kalyan Board, and seconded by two members of TPF & two members of Kalyan Board. The nomination paper, addressed to the Election Officer, shall be filed at the Registered Office and/or Camp Office of TPF and must reach the said office at least thirty (30) days prior to the date of the Annual General Meeting at which the election is to be held.

- (xii) The Election Officer may reject the nomination paper of any candidate if it is found to be incomplete or otherwise invalid. Every such rejection shall be notified in accordance with the election schedule by displaying it on the notice board of the Registered Office, at the place of meeting, and/or on the official website of TPF.
- (xiii) The Election Officer may convene one or more meetings of all candidates whose nominations have been found valid, with a view to facilitating consensus for the respective post(s) of TPF.
- (xiv) Any candidate may withdraw his/her nomination paper at any time before the commencement of the election.
- (xv) The list of all candidates whose nominations have been accepted and not withdrawn shall be placed before the Annual General Meeting. In the event of a contest, the election shall be conducted by secret ballot in such manner as may be decided by the Election Officer. Voting shall be by members entitled to vote and personally present.
- (xvi) In the absence of the Election Officer at the time of election, the senior-most (by age) Additional Election Officer shall discharge the functions of the Election Officer.
- (xvii) The Election Officer shall declare the results of the election at the meeting itself or at a subsequent meeting, and the same shall be displayed on the Notice Board of TPF and published on its official website
- (xviii) The election shall be held on the date and at the place fixed in the Annual General Meeting or on such other date and place as may be determined by the Election Officer. If, for any reason, the election cannot be held on the scheduled date, the Election Officer shall announce an alternative date and time of the election.



- To nominate members of the National Executive Committee and to nominate Sanyojaks and other authorities with such nomenclatures of the Sub-Committees as he may deem fit in consultation with the executive committee..
- To attend and preside over all the meetings of the TPF.
- To allow or disallow discussion on any subject which is not in the agenda.
- In case of a tie in any meeting to give the casting vote.
- To call Annual General Meeting and Special General Meeting of the TPF and the meeting of the National Executive Committee to adjourn such meeting, as need may arise.
- To institute conduct, defend, compound, settle or abandon any legal proceedings by or against the TPF or its officers or office bearers or otherwise concerning the affairs of the TPF and also to compound and allow time for payment and satisfaction of any debt due and of any claims or demands by or against the TPF and also to refer any claims or demands by or against the TPF to arbitration and to observe, accept and carry on and perform the awards if so, authorised by the National Executive Committee in this behalf.
- To take such action in the interest of the TPF as may be considered expedient or of urgent necessity.
- To attend and preside over all the meetings of the sub committee(s) as ex-officio member.
- To operate Bank Account under these Rules.
- To do all such acts deeds and things, as may be authorised by the National Executive Committee.
- Not to allow any illegal and wrongful activities in any of the premises of the TPF or in its name and to ensure due effect being given to all the rules and regulations of the TPF.
- To coordinate, monitor and evaluate the activities of the all Branch, State, Branch or Units of TPF and to resolve all disputes, differences in between such units and branches or between members of such units and branches and to take all such steps as may be warranted or required in the interest of the TPF.
- To do all such things or acts including recalling the services of any Office bearer or member of executive committee it thought fit in the greater interest of the TPF.

16. RIGHTS AND DUTIES OF THE NATIONAL VICE PRESIDENTS:

- To help the National President in carrying out his duties.

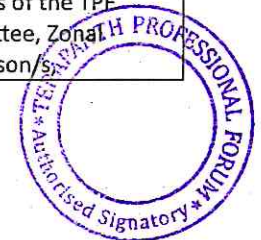
- (xix) Any dispute relating to the election, arising after the declaration of results, shall be referred exclusively to the Election Committee, whose decision shall be final and binding on all the parties.
- (xx) The entire election process and procedure shall be completed within the time prescribed by the Election Committee.
- (xxi) Elections shall be conducted only for the posts of National President, Chief Trustee, other Trustees, and the Board of Arbitrators. No election shall be held for any other post, and all such other posts shall be filled by nomination by the respective Presidents at different levels.
- (xxii) The National President shall nominate the National Office Bearers, National Executive Committee, Zonal Presidents, and Branch Presidents (in consultation with the concerned Zonal Presidents) for a term of one (1) year, which may either be continued during his/her tenure or reconstituted afresh.
- (xxiii) Each Zonal President shall nominate the respective Zonal Office Bearers and Zonal Executive Committee within his/her Zone for a term of one (1) year, which may either be continued during his/her tenure or reconstituted afresh.
- (xxiv) Each Branch President shall nominate the respective Branch Office Bearers and Branch Executive Committee within his/her Branch for a term of one (1) year, which may either be continued during his/her tenure or reconstituted afresh.

14. NATIONAL PRESIDENT:

The National President shall be elected at the Annual General Meeting from amongst any category of the member of the TPF as per the rules of the TPF and shall hold office till the termination of the second succeeding Annual General Meeting electing the National President for the next term.

15. RIGHTS AND DUTIES OF THE NATIONAL PRESIDENT:

- (i) To devise means and act for the progress of the TPF and fulfilment of its objects.
- (ii) To give proper interpretation to the rules and regulations of the TPF
- (iii) To nominate members of the National Executive Committee, Zonal Presidents, Branch Presidents and to nominate Chairperson/



- If there is any vacancy in the Post of National President for any reason whatsoever, the Senior Vice President and in his absence any other National Vice President so authorised by the National Executive Committee shall act as Acting National President till a new National President is elected as per rules of the TPF .
- Subject to the general control and supervision of the National President to coordinate, monitor and evaluate the activities of the all Branch, State, Branch or Units of TPF and to resolve all disputes, differences in between such units and branches or between members of such units and branches and to take all such steps as may be warranted or required in the interest of the TPF.
- To do all such acts, deeds and things as may be authorised by the National Executive Committee.

17. RIGHTS AND DUTIES OF THE NATIONAL GENERAL SECRETARY:

Subject to over all control and supervision of the National President, the following shall be right and duties the National General Secretary:

- To supervise, manage, look after and properly execute the affairs of the TPF and to take steps for the welfare of the TPF and for the advancement of its objects according to its rules and regulations.
- To conduct correspondence on behalf of the TPF and to sign letters and papers on its behalf.
- To sign, and issue notices of the Meetings.
- To put up application(s) for membership and such other communication and letters as may be thought fit before the meetings of the National Executive Committee.
- To preserve the records of the TPF and to keep them under proper custody.
- To prepare and submit Annual Reports and Accounts to place them before respective meetings for getting the same passed.
- To prepare before the date of issue of Notice of the Annual General Meeting a list of all members of TPF corrected upto date.
- To Appoint paid officers and servants and other employees on such terms and conditions as may be thought fit to demand proper security from them if necessary and to dismiss, remove or suspend them.
- To exercise general supervision over the employees and staff of the TPF to scrutinise their work.
- To send to the National Treasurer the surplus funds of the TPF and to requisition money from the National Treasurer on signed requests for expenses of the TPF .

Convener/s, Co-convener/s and other authorities with such nomenclatures of the Sub-Committees as he/she may deem fit.

- (iv) To attend and preside over all the meetings of the TPF
- (v) To allow or disallow discussion on any subject which is not in the agenda.
- (vi) In case of a tie in any meeting to give the casting vote.
- (vii) To call Annual General Meeting and Special General Meeting of the TPF and the meeting of the National Executive Committee, to adjourn such meeting as need may arise.
- (viii) To institute conduct, defend, compound, settle or abandon any legal proceedings by or against the TPF or its officers or office bearers or otherwise concerning the affairs of the TPF and also to compound and allow time for payment and satisfaction of any debt due and of any claims or demands by or against the TPF and also to refer any claims or demands by or against the TPF to arbitration and to observe, accept and carry on and perform the awards if so, authorised by the National Executive Committee in this behalf.
- (ix) To take such action in the interest of the TPF as may be considered expedient or of urgent necessity.
- (x) To attend all the meetings of the sub-committee(s) as ex-officio member.
- (xi) To operate Bank Account under these Rules.
- (xii) To do all such acts deeds and things, as may be authorised by the National Executive Committee.
- (xiii) Not to allow any illegal and wrongful activities in any of the premises of the TPF or in its name and to ensure due effect being given to all the rules and regulations of the TPF.
- (xiv) To coordinate, monitor and evaluate the activities of all the Zones/Branch of TPF and to resolve all disputes, differences in between units and branches or between members of branches and to take all such steps as may be warranted or required in the interest of the TPF.
- (xv) To do all such things or acts including recalling the services of any of his/her appointees as he/she deems fit in the greater interest of the TPF.

16. RIGHTS AND DUTIES OF THE NATIONAL VICE PRESIDENTS:

- (i) To help the National President in carrying out his duties.
- (ii) If there is any vacancy in the Post of National President for any reason whatsoever, the Vice President so authorised by the national office bearers shall



- To frame and supervise the Scheme of collection and/or donations, contributions, disbursements and reimbursements under overall control of the committee.
- To authorise expenditure from the Fund of the TPF subject to such limits as may be fixed by the National President or National Executive from time to time.
- To Institute, conduct, defend, compound or abandon any legal proceedings by or against the TPF or its Officers or otherwise concerning the affairs of the TPF and also to compound any debt and allow time for payment and satisfaction of any debts due and of any claims or demands by or against the TPF and also to refer any claims or demands by or against the TPF to arbitration and to observe and perform the awards, if so authorised by the executive committee or the Trust Board in this behalf.

- To operate Bank Account(s) under these rules.
- To sign complaints, written statements, petitions etc and to engage solicitors, pleaders other legal practitioners on behalf of the TPF for any purpose and to give them proper authorities to sign Vakalatnamas in their favour and to revoke the same
- To appear for and on behalf of the TPF and transact all business in Registration Office and to appear in the office of the Registrar of Societies or Income Tax Officer or Income Tax Authorities or Tribunals or in any other public or private office or all other Central or State Government Departments or authorities on behalf of the TPF .
- To coordinate, monitor and evaluate the activities of the all Zonal/Branch, or Units of TPF and to resolve all disputes, differences in between such Zonal and branches or between members of such Zones and branches, to take all such steps as may be warranted or required in the interest of the TPF.
- To perform such other duties as may be directed by the National Executive Committee or by the National President.
- To transact all other necessary business.

18. RIGHTS AND DUTIES OF THE NATIONAL SECRETARY:

- To help the National General Secretary in carrying out his duties.
- In absence of the National General Secretary to act for him and to perform all the duties and exercise all the powers of the General Secretary.
- To do all such acts, deeds and things as may be authorised by the National Executive Committee or National President.

act as Acting National President till a new National President is elected as per rules of the TPF .

(iii) Subject to the general control and supervision of the National President to coordinate, monitor and evaluate the activities of the all the Zones/Branches of TPF and to resolve all disputes, differences in between such Zones and branches or between members of such zones and branches and to take all such steps, as may be warranted or required in the interest of the TPF.

(iv) To do all such acts, deeds and things as may be authorised by the National Executive Committee.

17. RIGHTS AND DUTIES OF THE NATIONAL GENERAL SECRETARY:

Subject to overall control and supervision of the National President, the following shall be rights and duties of the National General Secretary:

(i) To supervise, manage, look after and properly execute the affairs of the TPF and to take steps for the welfare of the TPF and for the advancement of its objects according to its rules and regulations.

(ii) To conduct correspondence on behalf of the TPF and to sign letters and papers on its behalf.

(iii) To sign, and issue notices of the Meetings.

(iv) To put up application(s) for membership and such other communication and letters as may be deemed fit before the meetings of the National Executive Committee.

(v) To preserve the records of the TPF and to keep them under proper custody.

(vi) To prepare and submit Annual Reports to place them before respective meetings for getting the same passed.

(vii) To prepare before the date of issue of Notice of the Annual General Meeting a list updated members of TPF

(viii) To Appoint employee/s on such terms and conditions as may be deemed fit and to suspend or remove them.

(ix) To exercise general supervision over the employees of the TPF and to scrutinize their work

(x) To frame and supervise the Scheme of collection and/or donations, contributions, disbursements and reimbursements under overall control of the National Executive committee.



19. POWERS AND DUTIES OF THE NATIONAL TREASURER:

- To take care of the funds of the TPF and to see that the accounts are kept and maintained properly.
- To manage collection, disbursement and reimbursements and keep proper accounts for the same.
- To draw and receive interest on funds, investments, deposits etc and to grant proper receipts and acknowledgements for money received.
- To sign on behalf of the TPF on any receipts as may be directed by the National Executive Committee.
- To prepare Annual and Periodical Budgets and place the same before the National Executive Committee and the trust Board for Approval.
- To put up before the Annual General Meeting of the TPF under audited accounts for the year.
- To open and operate the Bank Account(s) of the TPF under these rules.
- To deposit the surplus money in the Bank.
- To follow and carry out directives of the National Executive Committee and Trust Board in connection with financial affairs of the TPF.

20. CESSATION/TERMINATION OF THE OFFICE BEARERS AND MEMBERS OF THE NATIONAL EXECUTIVE COMMITTEE:

An office bearers AND MEMBERS OF THE NATIONAL EXECUTIVE COMMITTEE of the TPF shall cease to hold such office in any one of the following events:

- If he resigns in writing and his resignation is accepted by the National Executive Committee.
- If he ceases to be a member of the TPF as per Rule 6 of these Rules.
- If an office bearer and member of National Executive Committee has automatically ceased to be so under any other provisions of these Rules.
- If the membership is terminated in a general/ special meeting of the TPF.
- If an Office Bearer or the Member of National Executive Committee fails to attend three consecutive Committee Meetings unless he requests for leave of absence before the said meeting takes place and such leave is granted by the National Executive Committee.

21. TRUST BOARD:

(xi) To authorise expenditure from the Fund of the TPF subject to such limits as may be fixed by the National President or National Executive committee from time to time.

(xii) To assist the National President to Institute, conduct, defend, compound or abandon any legal proceedings by or against the TPF or its Officers or otherwise concerning the affairs of the TPF and also to compound any debt and allow time for payment and satisfaction of any debts due and of any claims or demands by or against the TPF and also to refer any claims or demands by or against the TPF, to arbitration and to observe and perform the awards if so authorised by the executive committee or the Trust Board in this behalf.

(xiii) To operate Bank Account(s) under these rules.

(xiv) To sign plaints, written statements, petitions etc and to engage solicitors, pleaders other legal practitioners on behalf of the TPF for any purpose and to give them proper authorities to sign Vakalatnamas in their favour and to revoke the same as authorized by the National President.

(xv) To appear for and on behalf of the TPF and transact all business in any public or private office or in Central or State Government Departments or authorities.

(xvi) To coordinate, monitor and evaluate the activities of the all Zones/Branches, or Units of TPF and to resolve all disputes, differences in between such Zones and Branches or between members of such Zones and branches, to take all such steps as may be warranted or required in the interest of the TPF.

(xvii) To perform such other duties as may be directed by the National Executive Committee or by the National President or by the Trust Board.

(xviii) To transact all other necessary business.

18. RIGHTS AND DUTIES OF THE NATIONAL JOINT SECRETARY:

(i) To assist the National General Secretary in carrying out his duties.

(ii) In absence of the National General Secretary to act for him and to perform all the duties and exercise all the powers of the General Secretary.

(iii) To do all such acts, deeds and things as may be authorised by the National Executive Committee or National President.

19. RIGHTS AND DUTIES OF THE NATIONAL TREASURER:

(i) To take care of the funds of the TPF and to see that the accounts are kept and maintained properly.



To safeguard the funds, assets and properties of the TPF there shall be a Trust Board consisting of minimum eight and maximum 15 Trustees in the manner hereinafter provided including the Chief Trustee and ex-officio Trustees.

(a) Chief Trustee and other trustees except ex-officio trustees shall be elected under the rules and regulations of the TPF

(b) The National President, the National General Secretary and the National Treasurer of the TPF, and the Convenor of the Terapanth Vikas Parishad, the President of Terapanthi Mahasabha and the Managing Trustees of the Jai Tulsi Foundation and of Akhil Bharatiya Anuvrat Nyas shall be the ex-officio trustees of the trust board.

(c) The Chief Trustee or the National General Secretary as per the direction of the Chief Trustee shall have the rights to convene the meeting of the Trust Board. Such meeting shall be called by giving not less than 24 hours notice specifying the date, time and the agenda of the meeting. The meeting of the Board of trustees shall ordinary be held at the Registered Office of the TPF, but may also be held at some other place, if so desired by the Chief Trustee.

(d) The Chief Trustee shall preside over all the meeting of the Trust Board. In the absence of The Chief Trustee at any meeting the Trustees present at the meeting shall elect one amongst themselves to preside over that meeting.

(e) The Chief Trustee shall take necessary steps for due execution of the work of the Trust Board.

(f) The quorum of the meeting of the Trust Board shall be 1/3 of the total no. of Trustees. The decision of the Trust Board may be arrived at in its meeting or on the writing by circulation.

(g) The proceedings of the meeting of the Trust Board shall be duly recorded in a Register to be maintained for the purpose by the National General Secretary or the authorized person.

(h) Vacancy caused in the Board of Trustee on account of death, resignation, or the Trustee ceasing to be a member or if he is adjudicated a lunatic, insolvent or is convicted of any criminal offence involving moral turpitude by any Court of Law or for not attending three consecutive meetings without the leave of absence having been granted shall be filled in by the Trust Board for the remaining term.. In case of vacancy in the Post of Chief Trustee, the Trust Board shall nominate one of the trustees as Chief Trustee from the trustees for the remaining period.

(i) All assets properties and funds of the TPF shall vest in the Trust Board and it shall have interalia the following rights and duties:

(ii) To manage collection, disbursement and reimbursements and keep proper accounts for the same

(iii) To draw and receive interest on funds, investments, deposits etc and to grant proper receipts and acknowledgements for money received.

(iv) To sign on behalf of the TPF on any receipts as may be directed by the National Executive Committee.

(v) To prepare Annual and Periodical Budgets and place the same before the National Executive Committee and the trust Board for Approval.

(vi) To prepare and put up audited accounts for the financial year before the Annual General Meeting of the TPF.

(vii) To open and operate the Bank Account(s) of the TPF under these rules.

(viii) To deposit the surplus money in the Bank.

(ix) To follow and carry out directives of the National President, National Executive Committee and Trust Board in connection with financial affairs of the TPF.

19A: RIGHTS AND DUTIES OF THE NATIONAL JOINT TREASURER:

(i) To assist the National Treasurer in carrying out his duties.

(ii) In absence of the National Treasurer to act for him and to perform all the duties and exercise all the powers of the Treasurer.

(iii) To do all such acts, deeds and things as may be authorised by the National Executive Committee or National President or Trust Board.

20. CESSATION/TERMINATION OF THE OFFICE BEARERS AND MEMBERS OF THE NATIONAL EXECUTIVE COMMITTEE:

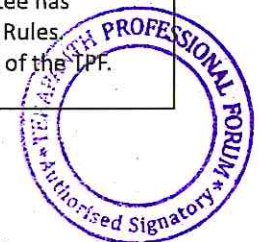
Any office bearers and members of NEC of the TPF shall cease to hold such office in any one of the following events:

(i) If he/she resigns in writing and his resignation is accepted by the National Executive Committee.

(ii) If he ceases to be a member of the TPF under any provisions of the Rules prescribed herein.

(iii) If an office bearer and member of National Executive Committee has automatically ceased to be so under any other provisions of these Rules.

(iv) If the membership is terminated in a general/ special meeting of the TPF.



(a) To preserve, maintain develop and safeguard all the properties and funds of the TPF.

(b) To open and operate and close the Bank Account or Accounts of the TPF with the signature of any one of the trustee authorised to sign by Trust Board jointly with any of the three office bearers namely National Treasurer/ National President or with the National General Secretary and to deposit, invest or withdraw the funds of the TPF . However the Branches and units of TPF including the State and Branch Branches may open and operate their own accounts required for the purpose of conducting their own activities. All such branch bank accounts may be operated by any two officers jointly among National President , National General Secretary and National Treasurer of the branch .

(j) To direct the National Treasurer to invest the funds of the TPF on interest according to the Resolution of the Trust Board.

(k) To withdraw the funds from one investment and reinvest the same in any other investment.

(l) To authorise any of the trustees along with the National General Secretary or the National Treasurer, to carry out any of the above works, to sign and execute any documents and do all other things on behalf of the Trust Board.

(m) To purchase, take on lease or monthly tenancy or otherwise acquire any immoveable property/properties and also to acquire the rights to use or other easements in such property/properties.

(n) To spend any portion of the corpus or the income of the TPF for purchasing any immoveable property or properties or any land and or constructing any building for and in the name of the TPF for the purpose of carrying out promoting and executing the objects of the TPF .

(o) To preserve, maintain and develop the immoveable properties and funds of the TPF including those of Branch, Zones and Units.

(p) To make proper arrangement for proper custody, upkeep repair and maintenance of the properties and assets of the TPF including those of Branch Zones and Units..

(q) To frame rules and regulations and issue directions in connection with the use and enjoyment of the immoveable properties including those of Branch, Zone and Units.. (r) To sell, exchange, mortgage or otherwise transfer any immoveable property of the TPF in its best interest with prior approval of and resolution to this effect in AGM or Special General Meeting of the TPF provided however no

immoveable property shall be leased for more than three years, mortgaged or sold

(v) If any office bearer or member of the National Executive Committee fails to attend three consecutive meetings without obtaining prior leave of absence on valid grounds, he or she shall be deemed to have vacated the office. However, the National Secretary may, for reasons to be recorded in writing, condone such absence

21. TRUST BOARD:

To safeguard the funds, assets, and properties of the TPF, there shall be a Trust Board consisting of a minimum of eight (8) and a maximum of fifteen (15) Trustees. The decision regarding the number of Trustees to be elected shall be taken by the outgoing National Executive Committee.

(a) Chief Trustee and other trustees except ex-officio trustees shall be elected under the rules and regulations of the TPF

(b) The National President, the National General Secretary and the National Treasurer of the TPF shall be the ex-officio trustees of the trust board

(c) The Chief Trustee or the National General Secretary as per the direction of the Chief Trustee shall have the right to convene the meeting of the Trust Board. Such meeting shall be called by giving not less than 7 Days notice specifying the date, time and the agenda of the meeting, however for deciding urgent issues short notice of 48 hours can be given for calling the meeting. The meeting of the Board of trustees shall ordinary be held at the Registered Office of the TPF, but may also be held at some other place either physically or virtually as so desired by the Chief Trustee.

(d) The Chief Trustee shall preside over all the meeting of the Trust Board. In the absence of The Chief Trustee at any meeting the Trustees present at the meeting shall elect one amongst themselves to preside over that meeting.

(e) The Chief Trustee shall take necessary steps for due execution of the work of the Trust Board.

(f) The quorum of the meeting of the Trust Board shall be 1/3 of the total no. of Trustees.

(g) The proceedings of the meeting of the Trust Board shall be duly recorded in a Register to be maintained for the purpose by the National General Secretary or the authorized person.

(h) Vacancy caused in the Board of Trustee on account of death, resignation, or the Trustee ceasing to be a member or if he is adjudicated a lunatic, insolvent or is convicted of any criminal offence involving moral turpitude by any Court of Law



unless approved in a Annual/Special General Meeting called for the purpose as provided under these rules.

(s) To invest the estate of the TPF in such form, mode or manner and/or withdraw funds from one investment and reinvest the same in other form subject to the provisions of section 11 read with section 13 of the I.T. Act, 1961 or such other provisions as may be applicable to the charitable trusts or societies as amended from time to time.

22. Zonal Offices / Branches:

The TPF may also open different zonal offices/branches in diverse regions. Each respective Zonal office / Branch Office shall be allowed to carryout its co-curricular activities and may raise funds locally from their personal sources. On deficit of funds the respective Zonal office / Branch Office may request for the funds from Head Office also. It shall not be permitted to keep a deficit balance in their account on carrying out the cocurricular activities similarly having excess surplus the same shall be sent to the Head Office at the end of the year. Zonal Level set-up

(a) At present there will be 5 zone as under:-

- East (Bihar, Jharkand, West Bengal, Orissa & North Eastern States).
- West (Gujarat, Maharashtra, Goa, Daman & Diu) ,
- North (Delhi, U.P., Uttarakhand, Haryana, Punjab, H.P., J&K, U.T. Chandigarh) ,
- South (Tamil Nadu, Karnataka, Andhra Pradesh, Kerala and Puducherry),
- Central (Madhya Pradesh, Rajasthan Chatisgarh) .

(b) The National Executive Committee may merge / create a new zone by passing resolution.

23. ZONAL EXECUTIVE COMMITTEE:

All the activities of the TPF AT Zonal level shall be planned, executed, administered, managed and controlled by the Zonal Executive Committee as per guideline provided by National Executive Committee . Zonal Executive Committee will be consisting of not less than 21 members including the Zonal President.

(A) The Zonal President will be nominated by National President every year

(a) The Zonal President shall form the Zonal Executive Committee as follows:

-- All Branch President , Branch Secretary , and Branch Treasurer of branches under respective zone will be member of the Zonal Executive Committee .

shall be kept vacant till the completion of the tenure of the trust board. In case of vacancy in the Post of Chief Trustee, the Trust Board shall nominate one of the trustees as Chief Trustee from the trustees for the remaining period.

(i) All assets properties and funds of the TPF shall vest in the Trust Board and it shall have interalia the following rights and duties:

(a) To preserve, maintain, develop and safeguard all the properties and funds of the TPF.

(b) To open and operate and close the Bank Account or Accounts of the TPF with the signature of any one of the trustees authorized to sign by Trust Board jointly with any of the three office bearers namely National Treasurer/ National President or with the National General Secretary and to deposit, invest or withdraw the funds of the TPF. However, the Branches of TPF including the State and Branch Branches may open and operate their own accounts required for the purpose of conducting their own activities. All such branch bank accounts may be operated by any two officers jointly among the National President, National General Secretary and National Treasurer.

(j) To direct the National Treasurer to invest the funds of the TPF on interest according to the Resolution of the Trust Board.

(k) To withdraw the funds from one investment and reinvest the same in any other investment.

(l) To authorise any of the trustees along with the National General Secretary or the National Treasurer, to carry out any of the above works, to sign and execute any documents and do all other things on behalf of the Trust Board.

(m) To purchase, take on lease or monthly tenancy or otherwise acquire any immoveable property/properties and also to acquire the rights to use or other easements in such property/properties.

(n) To spend any portion of the corpus or the income of the TPF for purchasing any immoveable property or properties or any land and or constructing any building for and in the name of the TPF for the purpose of carrying out promoting and executing the objects of the TPF .

(o) To preserve, maintain and develop the immoveable properties and funds of the TPF including those of Branch and Zone

(p) To make proper arrangement for proper custody, upkeep repair and maintenance of the properties and assets of the TPF including those of Branch and Zone



-- All members or office bearers of National Executive Committee from respective Zone will be member of the Zonal executive Committee . -- Zonal president nominate up to 21 member including Honorary member of TPF within respective Zone apart from above .

(b) The Zonal executive committee will be formed with minimum members counting to 21.

(c) Any vacancy caused in the Zonal Executive Committee shall be filled up by the Zonal President within a period of one month.

(d) The Zonal Executive Committee shall hold office for 1 year , however If the same Zonal President continue then The Zonal President have right to continue the same Zonal Executive committee for the further period or nominate a fresh.

(e) The Zonal executive committee shall have the following office bearers:

(i) Zonal President

(ii) Two Zonal Vice Presidents

(iii) Zonal Secretary

(iv) Zonal Joint Secretary (s)

(v) Zonal Treasurer

(f) The Zonal Executive Committee may nominate any of its members or others to from a sub committee, or sub committees and appoint sanyojaks or such other authorities with such designations and powers as may be considered fit by the Zonal Executive Committee. The Zonal President, Zonal Secretary and Zonal Treasurer shall always be the ex-officio members of such committee(s).

(g) The Zonal President shall nominate the office bearers every year from amongst the members of the Zonal Executive Committee within one month from the date of his nomination as Zonal President, However he / she may continue the office bearers till his tenure .

(h) The Zonal President, Immediate Zonal Past President, Zonal Vice- Presidents, Zonal Secretary, Zonal Joint Secretary and Zonal Treasurer shall be the ex-officio Members of the respective Zonal Executive Committee.

(i) If any vacancy is caused in the post of the Zonal President, the same shall be filled up by the National President within 15 days from the date of the vacancy as per the rules , Zonal Vice President shall discharge the functions of the Zonal President till National President nominate Zonal President. He shall be designated as "Acting Zonal President"

(q) To frame rules and regulations and issue directions in connection with the use and enjoyment of the immoveable properties including those of Branch and Zone

(r) To sell, exchange, mortgage or otherwise transfer any immoveable property of the TPF in its best interest with prior approval of and resolution to this effect in AGM or Special General Meeting of the TPF provided however no immoveable property shall be leased for more than three years, mortgaged or sold unless approved in a Annual/Special General Meeting called for the purpose as provided under these rules.

(s) To invest the estate of the TPF in such form, mode or manner and/or withdraw funds from one investment and reinvest the same in other form subject to the provisions of section 11 read with section 13 of the I.T. Act, 1961 or such other provisions as may be applicable to the charitable trusts or societies as amended from time to time.

22. ZONAL OFFICES / BRANCHES:

The National Executive Committee shall be empowered to structure Zones and Branches from time to time.

23. ZONAL EXECUTIVE COMMITTEE:

The Zonal Executive Committee shall function as a vital link between the National Executive Committee and the Branch Executive Committees within the Zone. Its responsibilities shall include:

(a) The Zonal Executive Committee shall consist of not less than twenty-one (21) members, including the Zonal President.

(b) The following shall be members of the Zonal Executive Committee:

(i) All Branch Presidents, Branch Secretaries, and Branch Treasurers of the Branches within the Zone.

(ii) All members or office bearers of the National Executive Committee from the respective Zone

(iii) Up to twenty-one (21) additional members of TPF within the Zone, nominated by the Zonal President.

(c) The Zonal Executive Committee shall hold office for a term of one (1) year.

(d) If the same Zonal President continues for another term, he/she may, at his/her discretion, either continue with the existing Zonal Executive Committee, or nominate a fresh Committee

(e) The Zonal Executive Committee shall have the following office bearers:



(j) If any vacancy is caused in the post of other office bearers the same shall be filled up by the Zonal President /Acting Zonal President from amongst the members within 30 days from the date of such vacancy.

(k) If any other vacancy is caused in the Zonal Executive Committee the same shall be filled up by the Zonal President / Acting Zonal President within 30 days from the date of such vacancy from amongst the members as per the rules.

(l) The Zonal Executive Committee shall meet at least four times in a year and the interval between two meetings shall not exceed four months. Such meetings shall be held at such place as may be decided by the Zonal President.

(m) A meeting of the Zonal Executive Committee shall be called by the Zonal Secretary by giving not less than 7 days notice specifying the place, time and the agenda of the meeting. Such notice shall be given to every member of the Zonal Executive Committee. In case of urgency, such meeting may be called by the Zonal President or with his consent by the Zonal Secretary giving a notice of not less than 48 hours to the members. In any meeting of the Zonal executive committee special invites may also be invited as may be decided by the Zonal President.

(n) The Zonal Executive Committee shall have power to act notwithstanding any vacancy in its members.

(o) If any requisition signed by at least 25% of the members of the Zonal Executive Committee is received by the Zonal Secretary to call a meeting of the Zonal Executive Committee to discuss any subject which is in conformity with the objects of the TPF , he shall within 10 days of the receipt of such requisition, issue notice calling such meeting within one month from the date of receipt of the notice as per the rules and regulations of the TPF for issue of notice. If the Zonal Secretary fails to issue notice within the aforesaid period, the requisition may after 10 days from the expiry of the aforesaid period of one month, however within 2 months from date of notice to Zonal Secretary , call the meeting in presence of National President or His Nominees appointed for this purpose and no subject other than the subject mentioned in the requisition notice shall be discussed. The quorum of such meeting shall be atleast 15 members of the Zonal Executive Committee present in person.

24. POWERS, RIGHTS, DUTIES, RESPONSIBILITIES AND FUNCTIONS OF THE ZONAL EXECUTIVE COMMITTEE:

(i) Zonal President
(ii) Two Zonal Vice-Presidents
(iii) Zonal Secretary
(iv) Zonal Joint Secretary(s)
(v) Zonal Treasurer

(f) The Zonal President shall be nominated by the National President every year.

(g) The Zonal President shall nominate the office bearers from amongst the members of the Zonal Executive Committee within one month of his/her nomination. He/she may, however, continue the same office bearers during his/her entire tenure.

(h) The following shall be ex-officio members of the Zonal Executive Committee: Zonal President, Immediate Past Zonal President, Zonal Vice-Presidents, Zonal Secretary, Zonal Joint Secretary(s), and Zonal Treasurer.

(i) Any vacancy in the Zonal Executive Committee shall be filled by the Zonal President within one month from the date of such vacancy.

(j) In case of a vacancy in the office of the Zonal President, the same shall be filled by the National President within fifteen (15) days. Until such nomination, one of the Zonal Vice-Presidents shall discharge the functions of the Zonal President and shall be designated as the "Acting Zonal President."

(k) Any vacancy in the office of other office bearers shall be filled by the Zonal President/Acting Zonal President from amongst the members within thirty (30) days.

(l) Any other vacancy in the Zonal Executive Committee shall likewise be filled by the Zonal President/Acting Zonal President within thirty (30) days, in accordance with the rules.

(m) The Zonal Executive Committee shall have power to act notwithstanding any vacancy in its membership.

(n) The Zonal Executive Committee may nominate any of its members or other persons to form sub-committees, and appoint Conveners or such other authorities with such designations and powers as may be considered fit. The Zonal President, Zonal Secretary, and Zonal Treasurer shall always be ex-officio members of such sub-committee(s).

(o) The Zonal Executive Committee shall meet at least four (4) times a year, with an interval of not more than four months between two meetings. Meetings shall be held at such place as may be decided by the Zonal President.



The Zonal Executive Committee shall have general power of supervision and control over all the activities and affairs of the TPF and in particular shall have the following powers, rights, duties, responsibilities and functions:

- (i) To exercise overall control and supervision , as per guidance given by National Executive committee ,in connection with all the matters relating to the management and organisation of the TPF, in addition to the powers and authorities given by these presents or otherwise expressly conferred upon it, the Zonal executive committee may exercise all such powers and do all such acts and things as it may deem fit for furtherance of the objects of the TPF even if the same are not hereby or by statute expressly directed , however Zonal executive committee will work as per guidance , norms set by National executive committee.
- (ii) To draw up its own resolutions to be put up before the National executive committee .
- (iii) To refer any matter to the National executive committee of TPF to seek its advice, if necessary.
- (iv) To consider and approve the Annual Report as presented by the Zonal Secretary for placing the same to National Head office .
- (v) To carry out the directions of the Annual General Meeting, Special General Meetings. and Trust Board in respect of the funds properties and investments, income and expenditure of the TPF "
- (vi) To receive and accept donations, contributions, subscriptions, gifts, bequest and endowments of both movable and immoveable properties and to receive monetary grant and aids from the public, institutions or organisations, corporations, local authorities and Government and other bodies as per the direction and guidelines of National President/ National Executive Committee.
- (ix) To raise, establish or set apart funds for specific purposes and to receive and accept donations, contributions, gifts etc both of moveable and immoveable properties and subscription for such purpose as per the direction and guidelines of National President/ National Executive Committee.
- (x) To incur any expenses necessary to execute, administer, manage and supervise the activities of the TPF within zone as per the direction and guidelines of National President/ National Executive Committee.

(p) A meeting shall be convened by the Zonal Secretary by giving not less than seven (7) days' notice specifying the place, date, time, and agenda of the meeting. Notice shall be served to every member either by electronic communication or such other mode as deemed fit by the Zonal Secretary. In case of urgency, a meeting may be convened by the Zonal President, or with his/her consent by the Zonal Secretary, by giving not less than forty-eight (48) hours' notice.

(q) If at least twenty-five percent (25%) of the members of the Zonal Executive Committee requisition a meeting in writing to the Zonal Secretary for discussion of a matter within the objects of TPF: The Zonal Secretary shall, within ten (10) days of receiving such requisition, issue notice to convene a meeting within one (1) month of such requisition. If the Zonal Secretary fails to do so, the requisitions may, after ten (10) days from the expiry of the said one-month period, and within two (2) months of the requisition, convene the meeting in the presence of the National President or his nominee. No subject other than that specified in the requisition shall be discussed at such meeting. The quorum for such meeting shall be at least fifteen (15) members present in person.

24. POWERS, RIGHTS, DUTIES, RESPONSIBILITIES AND FUNCTIONS OF THE ZONAL EXECUTIVE COMMITTEE:

The Zonal Executive Committee shall have general power of supervision and control over all the activities and affairs of the TPF and in particular shall have the following powers, rights, duties, responsibilities and functions:

- (a) Ensuring effective implementation at the Branch level of all programmes, initiatives, and directives issued by the National Executive Committee.
- (b) Guiding, monitoring, and supporting the Branch Executive Committees in carrying out such programmes.
- (c) Ensuring that the Branches within the Zone comply with all reporting, submissions, and compliances as directed by the National Executive Committee.
- (d) Acting as a facilitator for communication, coordination, and uniform implementation of policies between the National and Branch levels.

25. ZONAL EXECUTIVE COMMITTEE MEETINGS:

The Zonal Executive Committee shall meet at least four times in a year and interval between two meetings shall not exceed the four months. Such meetings shall be held at such places and such time as may be determined by the Zonal



(xi) To cause to be kept proper accounts in the TPF at Zonal level and to discuss and pass the accounts as presented to it by the Zonal Secretary or Zonal Treasurer .

(xii) To Authorise opening of bank account or accounts in the name of the TPF for zonal operations . Bank account can be operated jointly by any two person amongs zonal president , zonal secretary and zonal treasurer ,

(xiii) To arrange for and/or authorise the signing or execution of any agreement, contract, instrument, document or any other paper or writing required to be signed or executed on behalf of the Zonal unit of TPF and to make the same

(xiv) effective and binding as if the said agreement, contract, instrument, document or paper or writing were signed by all the members.

(xv) To authorise Zonal President/Zonal Secretary or any other office bearer to Institute, conduct, defend, compound or abandon any legal proceedings by or against the TPF or its office bearers or otherwise concerning the affairs of the TPF and also to compound and settle such legal proceedings and allow time for payment and satisfaction of any debts due to the TPF and/ or refer any claim or demands by or against the TPF to arbitration and to accept, observe and perform the awards.

(xv) To authorise one or more office bearers or other members or persons to conduct any legal actions, suit or proceedings by or against the TPF

(xvi) To delegate powers and functions to the members or others and to form sub committee(s) in furtherance of the objects of the TPF subject to such rules and regulation as the Zonal Executive Committee may decide.

(xvii) To decide on all the matters pertaining to or in connection with the administration and functioning of the sub committee(s) and to take appropriate action on the reports.

(xv) To define the powers and duties of the Departmental heads/Secretaries/Sanyojaks of the Zones.

25. MEETINGS:

(a) ZONAL ANNUAL MEETING:

The Zonal Annual Meeting of the TPF shall be held within three months from the expiry of the Financial year of the TPF at such time as may be determined by the Zonal Executive Committee. The meeting shall be held at the zonal office of the TPF or at any other place as may be decided by the Zonal Executive Committee. The Zonal President/ Zonal Secretary shall call the Zonal Annual Meeting by issuing a

Secretary. The Zonal Secretary shall call the meeting by issuing a notice at least 7 days before the date of meeting. Such notice shall specify the place, date, time and agenda of the meeting and shall be sent to all the members of the Zonal Executive Committee by electronic communication and in case of urgency such meeting may be called by giving 48 hours' notice. The quorum of the meeting shall be minimum 15 members present in person. However, if there is no quorum the meeting shall be adjourned for at least for fifteen minutes at the adjourned meeting and 7 members shall form the quorum and hold the meeting.

26. ZONAL PRESIDENT: The Zonal President shall be nominated by National President

27. RIGHTS AND DUTIES OF THE ZONAL PRESIDENT:

(a) To devise means and act for the progress of the TPF and fulfilment of its objects.

(b) To nominate members of the Zonal Executive Committee and to nominate convener/s and other authorities with such nomenclatures of the Zonal Sub-Committees as he may deem fit in consultation with the executive committee.

(c) To attend and preside over all the meetings of the TPF at Zonal level.

(d) In case of a tie in any meeting to give the casting vote at Zonal Level.

(e) To call the meeting of the Zonal Executive Committee to adjourn such meeting, as need may arise.

(f) To take such action in the interest of the TPF as may be considered expedient or of urgent necessity.

(g) To attend and preside over all the meetings of the subcommittee(s) as ex-officio member at Zonal Level.

(h) To do all such acts deeds and things, as may be authorised by the Zonal Executive Committee.

(i) Not to allow any illegal and wrongful activities in any of the premises of the TPF or in its name and to ensure due effect being given to all the rules and regulations of the TPF.

(j) To coordinate, monitor and evaluate the activities of the all Branch of the same zone and to resolve all disputes, differences in between members of branches and to take all such steps as may be warranted or required in the interest of the TPF at respective zonal level.



notice at least 15 days before the date of meeting. Such notice shall specify the place, date, time and agenda of the meeting and shall be sent to all the members of the TPF in respective zone under certificate of posting or delivered by hand or by E mail.

The quorum of the meeting shall be minimum 51 members present in person. However, if there is no quorum the meeting shall be adjourned for 30 minutes. At the adjourned meeting 25 persons shall form the quorum and hold the meeting. If such adjourned meeting cannot also be held for want of quorum, the same shall stand cancelled and fresh notice shall be given for holding the cancelled meeting in the manner herein before mentioned. The following business shall be transacted in the Zonal Annual Meeting:

- a) To consider the confirm the minutes of the last Zonal Annual Meeting
- b) To consider and confirm the Annual report and audited accounts of the zone.
- c) To appoint zonal Auditor(s) and to fix his/their remuneration of the zone.
- d) To consider any other matter which may be allowed by the Zonal President.

(b) ZONAL EXECUTIVE COMMITTEE MEETING:

The Zonal Executive Committee shall meet at least four times in a year and interval between two meetings shall not exceed the four months. Such meetings shall be held at such places and such time as may be determined by the Zonal Secretary.

The Zonal Secretary shall call the meeting by issuing a notice at least 7 days before the date of meeting. Such notice shall specify the place, date, time and agenda of the meeting and shall be sent to all the members of the Zonal Executive Committee either under certificate of posting or delivered by hand in case of emergency such meeting may be called by giving 48 hours notice.

The quorum of the meeting shall be minimum 15 members present in person. However, if there is no quorum the meeting shall be adjourned for at least for one hour minutes at the adjourned meeting and 7 members shall form the quorum and hold the meeting.

26. ZONAL PRESIDENT:

The Zonal President shall be nominated by National President 27. RIGHTS AND DUTIES OF THE ZONAL PRESIDENT:

- (a) To devise means and act for the progress of the TPF and fulfilment of its objects.

- (k) To do all such things or acts including recalling the services of any Zonal Office bearer or member of zonal executive committee it thought fit in the greater interest of the TPF.

28. RIGHTS AND DUTIES OF THE ZONAL VICE PRESIDENTS:

- (i) To help the Zonal President in carrying out his duties.
- (ii) In the absence of the Zonal President to act for him and to perform all the duties and exercise all the powers of the Zonal President.
- (iii) Subject to the general control and supervision of the Zonal President to coordinate, monitor and evaluate the activities of the all Branch of TPF and to resolve all disputes, differences in between members of branches and to take all such steps as may be warranted or required in the interest of the TPF at respective zone.
- (iv) If there is any vacancy in the Post of Zonal President for any reason whatsoever, in his absence any Vice President so authorised by the Zonal Executive Committee shall act as Acting Zonal President till a new Zonal President as nominated by National president as per rules of the TPF.
- (v) To do all such acts, deeds and things as may be authorised by the Zonal Executive Committee.

29. RIGHTS AND DUTIES OF THE ZONAL SECRETARY:

Subject to overall control and supervision of the Zonal President, the following shall be right and duties the Zonal Secretary:

- (i) To supervise, manage, look after and properly execute the affairs of the TPF at zonal level and to take steps for the welfare of the TPF and for the advancement of its objects according to its rules and regulations.
- (ii) To conduct correspondence on behalf of the respective zone of TPF and to sign letters and papers on its behalf.
- (iii) To sign, and issue notices of the Meetings at zonal level.
- (iv) To preserve the records of the TPF and to keep them under proper custody.
- (v) To prepare and submit Annual Report of the zone and to place them before respective meetings for getting the same passed.
- (vi) To coordinate, monitor and evaluate the activities of the all Branches of TPF.
- (vii) To perform such other duties as may be directed by the Zonal Executive Committee or by the Zonal President.
- (viii) To transact all other necessary business.



- (b) To nominate members of the Zonal Executive Committee and to nominate Sanyojaks and other authorities with such nomenclatures of the Zonal Sub Committees as he may deem fit in consultation with the executive committee..
- (c) To attend and preside over all the meetings of the TPF at Zonal level .
- (d) In case of a tie in any meeting to give the casting vote at Zonal Level.
- (e) To call the meeting of the Zonal Executive Committee to adjourn such meeting, as need may arise.
- (f) To take such action in the interest of the TPF as may be considered expedient or of urgent necessity.
- (g) To attend and preside over all the meetings of the sub committee(s) as ex officio member at Zonal Level .
- (h) To operate Bank Account of respective Zonal office under these Rules. (j) To do all such acts deeds and things, as may be authorised by the Zonal Executive Committee.
- (k) Not to allow any illegal and wrongful activities in any of the premises of the TPF or in its name and to ensure due effect being given to all the rules and regulations of the TPF.
- (l) To coordinate, monitor and evaluate the activities of the all Branch/ Units of the same zone TPF and to resolve all disputes, differences in between such units and branches or between members of such units and branches and to take all such steps as may be warranted or required in the interest of the TPF at respective zonal level . (m) To do all such things or acts including recalling the services of any Zonal Office bearer or member of zonal executive committee it thought fit in the greater interest of the TPF.

28. RIGHTS AND DUTIES OF THE ZONAL VICE PRESIDENTS:

- To help the Zonal President in carrying out his duties.
- In the absence of the Zonal President to act for him and to perform all the duties and exercise all the powers of the Zonal President.
- Subject to the general control and supervision of the Zonal President to coordinate, monitor and evaluate the activities of the all Branch or Units of TPF and to resolve all disputes, differences in between such units and branches or between members of such units and branches and to take all such steps as may be warranted or required in the interest of the TPF at respective zone.
- If there is any vacancy in the Post of Zonal President for any reason whatsoever, in his absence any Vice President so authorised by the Zonal Executive Committee

30. POWERS AND DUTIES OF THE ZONAL TREASURER:

To act as per the instructions of the National Treasurer or National Joint Treasurer and seek audited accounts from the various branches falling under the zones timely and to transact all other necessary business as directed by the National Treasurer or National Joint Treasurer or Zonal President or Zonal Secretary.

31. CESSATION/TERMINATION OF THE OFFICE BEARERS AND MEMBERS OF THE ZONAL EXECUTIVE COMMITTEE:

Any office bearers and the members of Zonal Executive Committee of the TPF shall cease to hold such office in any one of the following events:

- (i) If he resigns in writing and his resignation is accepted by the Zonal Executive Committee.
- (ii) If he ceases to be a member of the TPF as per Rule 6 of these Rules.
- (iii) If an office bearer and member of Zonal Executive Committee has automatically ceased to be so under any other provisions of these Rules.
- (iv) If the membership is terminated in a general/ special meeting of the TPF.
- (v) If an Office Bearer or the Member of Zonal Executive Committee fails to attend three consecutive Committee Meetings unless he requests for leave of absence before the said meeting takes place and such leave is granted by the Zonal Executive Committee.

32. BRANCH LEVEL SET UP

Branch can be set up with minimum Thirty One - 31 members at any city/area, However the National Executive Committee may merge, create or dissolve any Branch or zone by passing the resolution. The Branch President shall be nominated by National President, on the recommendation of Zonal president.

33. BRANCH EXECUTIVE COMMITTEE:

All the activities of the TPF at Branch level shall be planned, executed, administered, managed and controlled by the Branch Executive Committee as per guideline provided by National/Zonal Executive Committee.

- (i) The Branch President shall form the Branch Executive Committee as follows:
 - (a) All members or office bearers of National/Zonal Executive Committee from respective Branch will be member of the Branch executive Committee.
 - (b) Branch president will nominate member of TPF within respective branch to the executive committee.



shall act as Acting Zonal President till a new Zonal President as nominated by National president as per rules of the TPF .

- To do all such acts, deeds and things as may be authorised by the Zonal Executive Committee.

29. RIGHTS AND DUTIES OF THE ZONAL SECRETARY:

Subject to over all control and supervision of the Zonal President, the following shall be right and duties the Zonal Secretary:

- (i) To supervise, manage, look after and properly execute the affairs of the TPF at zonal level and to take steps for the welfare of the TPF and for the advancement of its objects according to its rules and regulations.
- (ii) To conduct correspondence on behalf of the respective zone of TPF and to sign letters and papers on its behalf.
- (iii) To sign, and issue notices of the Meetings at zonal level .
- (iv) To preserve the records of the TPF and to keep them under proper custody.
- (v) To prepare and submit Annual Reports and Accounts of the zone and to place them before respective meetings for getting the same passed.
- (vi) To Appoint paid officers and servants and other employees on such terms and conditions as may be thought fit to demand proper security from them if necessary and to dismiss, remove or suspend them at Zonal Level.
- (vii) To exercise general supervision over the employees and staff of the TPF to scrutinise their work at Zonal Level.
- (viii) To send to the Zonal Treasurer the surplus funds of the TPF and to requisition money from the Zonal Treasurer on signed requests for expenses of the TPF .
- (ix) To frame and supervise the Scheme of collection and/or donations, contributions, disbursements and reimbursements under overall control of the National Executive Committee.
- (x) To authorise expenditure from the Fund of the TPF subject to such limits as may be fixed by the Zonal President from time to time.
- (xi) To Institute, conduct, defend, compound or abandon any legal proceedings by or against the TPF or its Officers or otherwise

(ii) The Branch executive committee will be formed with minimum 11 members.

(iii) Any vacancy caused in the Branch Executive Committee shall be filled up by the Branch President within a period of one month.

(iv) The Branch Executive Committee shall hold office for one (1)year, however If the same Branch President continue then the Branch President have right to continue the same Branch executive Committee for the further period or nominate a fresh.

(v) The Branch executive committee shall have the following office bearers:

(a) Branch President

(b) Branch Vice President (s)

(c) Branch Secretary

(d) Branch Joint Secretary(s)

(e) Branch Treasurer

(vi) The Branch Executive Committee may nominate any of its members or others to form a sub-committee, or sub-committees and appoint conveners or such other authorities with such designations and powers as may be considered fit by the Branch Executive Committee. The Branch President and Branch Secretary and Branch Treasurer shall always be the ex-officio members of such committee(s).

(vii) The Branch President shall nominate the office bearers every year amongst the members of the Branch Executive Committee within one month from the date of his nomination as Branch President, However he / she may continue the office bearers till his tenure.

(viii) The Branch President, Immediate Branch Past President, Branch Vice-Presidents, Branch Secretary, Branch Joint Secretary and Branch Treasurer shall be the ex-officio Members of the respective Branch Executive Committee.

(ix) If any vacancy is caused in the post of the Branch President, the same shall be filled up by the National President within 15 days from the date of the vacancy as per the rules, Branch Vice President shall discharge the functions of the Branch President till National President nominate Branch President. He shall be designated as "Acting Branch President"

(x) If any vacancy is caused in the post of other office bearers the same shall be filled up by the Branch President /Acting Branch President from amongst the members within 30 days from the date of such vacancy.

(xi) If any other vacancy is caused in the Branch Executive Committee the same shall be filled up by the Branch President / Acting Branch President within 30 days from the date of such vacancy from amongst the members as per the rules.



concerning the affairs of the TPF and also to compound any debt and allow time for payment and satisfaction of any debts due and of any claims or demands by or against the TPF and also to refer any claims or demands by or against the TPF to arbitration and to observe and perform the awards, if so authorised by the National Executive committee or the Trust Board in this behalf.

- (xii) To operate Bank Account(s) under these rules.
- (xiii) To sign complaints, written statements, petitions etc and to engage solicitors, pleaders other legal practitioners on behalf of the TPF for any purpose and to give them proper authorities to sign Vakalatnamas in their favour and to revoke the same. If so authorized by the National Executive Committee.
- (xiv) To appear for and on behalf of the TPF and transact all business in Zonal Office and to appear in the office of the any public or private office or all other Central or State Government Departments or authorities on behalf of the TPF .
- (xv) To coordinate, monitor and evaluate the activities of the all Branch, State, Branch or Units of TPF and to resolve all disputes, differences in between such units and branches or between members of such units and branches and to take all such steps as may be warranted or required in the interest of the TPF.
- (xvi) To perform such other duties as may be directed by the Zonal Executive Committee or by the Zonal President.
- (xvii) To transact all other necessary business.

30. POWERS AND DUTIES OF THE ZONAL TREASURER:

- (i) To take care of the funds of the TPF at zonal level and to see that the accounts are kept and maintained properly.
- (ii) To manage collection, disbursement and reimbursements and keep proper accounts for the same.
- (iii) To draw and receive interest on funds, investments, deposits etc and to grant proper receipts and acknowledgements for money received of respective zone.
- (iv) To sign on behalf of the TPF on any receipts as may be directed by the Zonal Executive Committee.

(xii) The Branch Executive Committee shall meet at least four times in a year and the interval between two meetings shall not exceed four months. Such meetings shall be held at such place as may be decided by the Branch President.

(xiii) A meeting of the Branch Executive Committee shall be called by the Branch Secretary by giving not less than 7 days' notice specifying the place, time and the agenda of the meeting. Such notice shall be given to every member of the Branch Executive Committee. In case of urgency, such meeting may be called by the Branch President or with his consent by the Branch Secretary giving a notice of not less than 48 hours to the members.

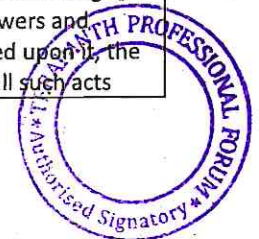
(xiv) The Branch Executive Committee shall have power to act notwithstanding any vacancy in its members.

(xv) If any requisition signed by at least 25% of the members of the Branch Executive Committee is received by the Branch Secretary to call a meeting of the Branch Executive Committee to discuss any subject which is in conformity with the objects of the TPF, he shall within 10 days of the receipt of such requisition, issue notice calling such meeting within one month from the date of receipt of the notice as per the rules and regulations of the TPF. If the Branch Secretary fails to issue notice within the aforesaid period, the requisitions may after 10 days from the expiry of the aforesaid period of one month, however within 2 months from date of notice to Branch Secretary, call the meeting in presence of Zonal President or His/her Nominees appointed for this purpose and no subject other than the subject mentioned in the requisition notice shall be discussed. The quorum of such meeting shall be at least 40% of the Branch Executive Committee present in person

34. POWERS, RIGHTS, DUTIES, RESPONSIBILITIES AND FUNCTIONS OF THE BRANCH EXECUTIVE COMMITTEE:

The Branch Executive Committee shall have general power of supervision and control over all the activities and affairs of the concerned TPF Branch and in particular shall have the following powers, rights, duties, responsibilities and functions:

(i) To exercise overall control and supervision , as per guidance given by National and or Zonal Executive committee, in connection with all the matters relating to the management and organization of the TPF, in addition to the powers and authorities given by these presents or otherwise expressly conferred upon it, the Branch executive committee may exercise all such powers and do all such acts



- (v) To prepare Annual and Periodical Budgets of Zone and place the same before the Zonal Executive Committee for Approval.
- (vi) To put up audited accounts for the zone before the Annual Meeting of respective zone of the TPF.
- (vii) To open and operate the Bank Account(s) of the TPF zonal office under these rules.
- (viii) To deposit the surplus money in the Bank.
- (ix) To follow and carry out directives of the Zonal Executive Committee in connection with financial affairs of the TPF .

31. CESSATION/TERMINATION OF THE OFFICE BEARERS AND MEMBERS OF THE ZONAL EXECUTIVE COMMITTEE:

An office bearers AND MEMBERS OF THE ZONAL EXECUTIVE COMMITTEE of the TPF shall cease to hold such office in any one of the following events:

- (i) If he resigns in writing and his resignation is accepted by the Zonal Executive Committee.
- (ii) If he ceases to be a member of the TPF as per Rule 6 of these Rules.
- (iii) If an office bearer and member of Zonal Executive Committee has automatically ceased to be so under any other provisions of these Rules.
- (iv) If the membership is terminated in a general/ special meeting of the TPF.
- (v) If an Office Bearer or the Member of Zonal Executive Committee fails to attend three consecutive Committee Meetings unless he requests for leave of absence before the said meeting takes place and such leave is granted by the Zonal Executive Committee.

32. BRANCH LEVEL SET UP

Branch can be set up with minimum 25 members at any city / area , with permission from Zonal executive committee, However the National Executive Committee/Zonal Executive Committee may merge, create or dissolve any Branch by passing the resolution. The Branch President shall be nominated by National President , on the recommendation of Zonal president .

33 . BRANCH EXECUTIVE COMMITTEE:

and things as it may deem fit for furtherance of the objects of the TPF even if the same are not hereby or by statute expressly directed.

(ii) In the event of any issue arising in the functioning of Branch Executive committee or in the course of conducting any programme assigned by the national executive committee or where any clarification is required on any matter, the concerned Branch Executive Committee shall refer such matter to the Zonal President or Zonal secretary. The Zonal president or the Zonal Secretary shall in the first instance endeavor to resolve the matter at the zonal level. In case the issue cannot be satisfactorily resolved at the Zonal level, the Zonal president shall escalate and refer the matter to the National executive Committee for its advice, clarity and final decision.

(iii) To consider and approve the Annual Report of concerned Branch as presented by the Branch Secretary for placing the same to Zonal office.

(iv) To carry out the directions of the Annual General Meeting, Special General Meetings and Trust Board in respect of the funds properties and investments, income and expenditure of the TPF.

(v) To receive and accept donations, contributions, subscriptions, gifts, bequest and endowments of movable properties and to receive monetary grant and aids from the public, institutions or organisations, corporations, local authorities and Government and other bodies as per the direction and guidelines of National or Zonal President/ National or Zonal Executive Committee.

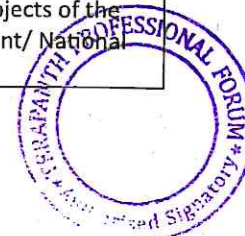
(vi) To raise, establish or set apart funds for specific purposes and to receive and accept donations, contributions, gifts etc of moveable properties and subscription for such purpose as per the direction and guidelines of National Executive Committee.

(vii) To plan, discuss, prepare and approve the Annual, Interim or Periodical Budgets of the concerned Branch.

(viii) To raise, disburse or reimburse the funds according to the budget passed as approved by Branch Executive Committee as per the direction and guidelines of National or Zonal President/ National or Zonal Executive Committee

(ix) To incur any expenses necessary to execute, administer, manage and supervise the activities of the concerned TPF Branch.

(x) To grant donations, charities and gifts in accordance with the objects of the TPF, as per the direction and guidelines of National or Zonal President/ National or Zonal Executive Committee.



All the activities of the TPF AT Branch level shall be planned, executed, administered, managed and controlled by the Branch Executive Committee as per guideline provided by National/Zonal Executive Committee . Branch Executive Committee will be consisting of not less than 11 members including the Branch President.

- (i) The Branch President shall form the Branch Executive Committee as follows:
- (a) All members or office bearers of National Executive Committee or Zonal Executive Committee from respective Branch will be member of the Branch executive Committee .
 - (b) Branch president will nominate member including Honorary member of TPF within respective branch apart from above . The Branch executive committee will be formed with minimum 11 members.

(iii) Any vacancy caused in the Branch Executive Committee shall be filled up by the Branch President within a period of one month.

(iv) The Branch Executive Committee shall hold office for 1 year, however If the same Branch President continue then the Branch President have right to continue the same Branch executive Committee for the further period or nominate a fresh.

(v) The Branch executive committee shall have the following office bearers:

- a. Branch President
- b. Branch Vice Presidents
- c. Branch Secretary
- d. Branch Joint Secretary(s)
- e. Branch Treasurer

(vi) The Branch Executive Committee may nominate any of its members or others to from a sub committee, or sub committees and appoint sanyojaks or such other authorities with such designations and powers as may be considered fit by the Branch Executive Committee. The Branch President and Branch Secretary and Branch Treasurer shall always be the ex-officio members of such committee(s).

(vii) The Branch President shall nominate the office bearers every year amongst the members of the Branch Executive Committee within one month from the date of his nomination as Branch President, However he / she may continue the office bearers till his tenure .

(xi) To cause to be kept proper accounts in the concerned TPF Branch and to discuss and pass the accounts as presented to it by the Branch Secretary or Branch Treasurer before the same are put before Zonal Executive committee.

(xii) To Authorise opening/operate of bank account or accounts in the name of the concerned TPF Branch. Bank account can be operated jointly by any two persons amongst Branch President, Branch Secretary and Branch Treasurer.

(xiii) To arrange for and/or authorise the signing or execution of any agreement, contract, instrument, document or any other paper or writing required to be signed or executed on behalf of the Branch of TPF as directed by the National Executive Committee

(xiv) To delegate powers and functions to the members or others and to form subcommittee(s) in furtherance of the objects of the TPF subject to such rules and regulation as the Branch Executive Committee may decide.

(xv) To decide on all the matters pertaining to or in connection with the administration and functioning of the sub-committee(s) and to take appropriate action on the reports.

(xvi) To define the powers and duties of the Departmental heads/Secretaries/Conveners.

35. BRANCH MEETINGS:

(i) BRANCH ANNUAL MEETING:

The Branch Annual Meeting of the TPF shall be held within two months from the end of the financial year of the TPF at such time as may be determined by the Branch Executive Committee. The meeting shall be held at the office of the concerned TPF Branch or at any other place as may be decided by the Branch Executive Committee. The Branch President/ Branch Secretary shall call the Branch Annual Meeting by issuing a notice at least 21 days before the date of meeting. Such notice shall specify the place, date, time and agenda of the meeting and shall be sent to all the members of the concerned TPF Branch delivered by hand or by E-mail or through electronic Communication. The quorum of the meeting shall be minimum 25 members present in person. However, if there is no quorum the meeting shall be adjourned for 30 minutes. At the adjourned meeting 11 persons shall form the quorum and hold the meeting. If such adjourned meeting cannot also be held for want of quorum, the same shall stand cancelled and fresh notice shall be given for holding the cancelled



(viii) The Branch President, Immediate Branch Past President, Branch Vice-Presidents, Branch Secretary, Branch Joint Secretary and Branch Treasurer shall be the ex-officio Members of the respective Branch Executive Committee.

(ix) If any vacancy is caused in the post of the Branch President, the same shall be filled up by the Zonal President within 15 days from the date of the vacancy as per the rules, Branch Vice President shall discharge the functions of the Branch President till Zonal President nominate Branch President. He shall be designated as "Acting Branch President"

- (x) If any vacancy is caused in the post of other office bearers the same shall be filled up by the Branch President /Acting Branch President from amongst the members within 30 days from the date of such vacancy.
- (xi) If any other vacancy is caused in the Branch Executive Committee the same shall be filled up by the Branch President / Acting Branch President within 30 days from the date of such vacancy from amongst the members as per the rules.
- (xii) The Branch Executive Committee shall meet at least four times in a year and the interval between two meetings shall not exceed four months. Such meetings shall be held at such place as may be decided by the Branch President.
- (xiii) A meeting of the Branch Executive Committee shall be called by the Branch Secretary by giving not less than 7 days notice specifying the place, time and the agenda of the meeting. Such notice shall be given to every member of the Branch Executive Committee. In case of urgency, such meeting may be called by the Branch President or with his consent by the Branch Secretary giving a notice of not less than 48 hours to the members. In any meeting of the Branch executive committee special invites may also be invited as may be decided by the Branch President.
- (xiv) The Branch Executive Committee shall have power to act notwithstanding any vacancy in its members.
- (xv) If any requisition signed by at least 25% of the members of the Branch Executive Committee is received by the Branch Secretary to call a meeting of the Branch Executive Committee to discuss any subject which is in conformity with the objects of the TPF, he shall within 10 days of the receipt of such requisition, issue notice calling

meeting in the manner herein before mentioned. The following business shall be transacted in the Branch Annual Meeting:

- (a) To consider the confirm the minutes of the last Branch Annual Meeting
- (b) To consider and confirm the Branch Annual report and audited accounts of the concerned Branch.
- (c) To appoint Auditor(s) and to fix his/their remuneration
- (d) To consider any other matter which may be allowed by the Branch President.

(ii) BRANCH EXECUTIVE COMMITTEE MEETING:

Such meeting shall be held at least once in every three months at such time as may be determined by the Secretary. The Secretary shall call the meeting by issuing a notice at least 7 days before the date of meeting. Such notice shall specify the place, date, time and agenda of the meeting and shall be sent to all the members of the Executive Committee either delivered by hand or through electronic communication, in case of emergency such meeting may be called by giving 48 hours' notice. The quorum of the meeting shall be a minimum 15 members present in person. However, if there is no quorum the meeting shall be adjourned for at least 30 minutes at the adjourned meeting and seven (7) members shall form the quorum and hold the meeting.

36. BRANCH PRESIDENT:

The Branch President shall be nominated by the National President, in consultation with the Zonal president. **37. RIGHTS AND DUTIES OF THE BRANCH PRESIDENT:**

- (i) To devise means and act for the progress of the TPF and fulfilment of its objects.
- (ii) To nominate members of the Branch Executive Committee and to nominate conveners of the Sub-Committees as he may deem fit in consultation with the branch executive committee.
- (iii) To attend and preside over all the meetings of the concerned TPF Branch.
- (v) To allow or disallow discussion on any subject which is not in the agenda at branch level meetings.
- (vi) In case of a tie in any meeting to give the casting vote at Branch Level.
- (vii) To call the meeting of the Branch Executive Committee to adjourn such meeting, as need may arise.



such meeting within one month from the date of receipt of the notice as per the rules and regulations of the TPF for issue of notice. If the Branch Secretary fails to issue notice within the aforesaid period, the requisitionists may after 10 days from the expiry of the aforesaid period of one month, however within 2 months from date of notice to Branch Secretary, call the meeting in presence of Zonal President or His Nominees appointed for this purpose and no subject other than the subject mentioned in the requisition notice shall be discussed. The quorum of such meeting shall be atleast 15 members of the Branch Executive Committee present in person.

33. POWERS, RIGHTS, DUTIES, RESPONSIBILITIES AND FUNCTIONS OF THE BRANCH EXECUTIVE COMMITTEE:

The Branch Executive Committee shall have general power of supervision and control over all the activities and affairs of the concerned TPF Branch and in particular shall have the following powers, rights, duties, responsibilities and functions:

- (i) To exercise overall control and supervision, as per guidance given by National and or Zonal Executive committee, in connection with all the matters relating to the management and organisation of the TPF, in addition to the powers and authorities given by these presents or otherwise expressly conferred upon it, the Branch executive committee may exercise all such powers and do all such acts and things as it may deem fit for furtherance of the objects of the TPF even if the same are not hereby or by statute expressly directed.
- (ii) To refer any matter to the National and/ or Zonal executive committee of TPF to seek its advice, if necessary.
- (iii) To consider and approve the Annual Report of concerned Branch as presented by the Branch Secretary for placing the same to Zonal office.
- (iv) To carry out the directions of the Annual General Meeting, Special General Meetings, and Trust Board in respect of the funds properties and investments, income and expenditure of the TPF "
- (v) To receive and accept donations, contributions, subscriptions, gifts, bequest and endowments of both movable and immoveable properties and to receive monetary grant and aids from the public,

(viii) To take such action in the interest of the TPF as may be considered expedient or of urgent necessity.

(ix) To attend and preside over all the meetings of the subcommittee(s) as ex-officio member at branch level.

(x) To operate Bank Account of respective Branch office under these Rules.

(xi) To do all such acts deeds and things, as may be authorised by the Branch Executive Committee.

(xii) Not to allow any illegal and wrongful activities in any of the premises of the TPF or in its name and to ensure due effect being given to all the rules and regulations of the TPF.

(xiii) To coordinate, monitor and evaluate the activities of the Branch, of TPF and to resolve all disputes, differences in between members and to take all such steps as may be warranted or required in the interest of the TPF at respective branch level.

(xiv) To do all such things or acts including recalling the services of any Office bearer or member of branch executive committee if thought fit in the greater interest of the TPF.

38. RIGHTS AND DUTIES OF THE BRANCH VICE PRESIDENTS:

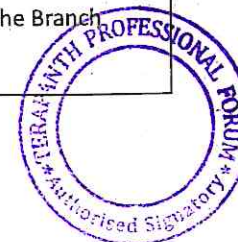
(i) To assist the Branch President in carrying out his duties.

(ii) In the absence of the Branch President to act for him and to perform all the duties and exercise all the powers of the Branch President.

(iii) Subject to the general control and supervision of the Branch President to coordinate, monitor and evaluate the activities of the Branch of TPF and to resolve all disputes, differences in between members of branch and to take all such steps as may be warranted or required in the interest of the TPF at respective Branch .

(iv) If there is any vacancy in the Post of Branch President for any reason whatsoever, in his absence any Vice President so authorised by the Branch Executive Committee shall act as Acting Branch President till a new Branch President as nominated by National president as per rules of the TPF.

(v) To do all such acts, deeds and things as may be authorised by the Branch Executive Committee.



<p>institutions or organisations, corporations, local authorities and Government and other bodies as per the direction and guidelines of National or Zonal President/ National or Zonal Executive Committee.</p> <p>(vi) To raise, establish or set apart funds for specific purposes and to receive and accept donations, contributions, gifts etc both of moveable and immoveable properties and subscription for such purpose as per the direction and guidelines of National or Zonal President/ National or Zonal Executive Committee..</p> <p>(vii) To plan, discuss, approve and prepare the Annual, Interim or Periodical Budgets of the concerned Branch .</p> <p>(viii) To raise, disburse or reimburse the funds according to the budget passed as approved by Branch Executive Committee as per the direction and guidelines of National or Zonal President/ National or Zonal Executive Committee</p> <p>(ix) To incur any expenses necessary to execute, administer, manage and supervise the activities of the concerned TPF Branch.</p> <p>(x) To grant donations, charities and gifts in accordance with the objects of the TPF, as per the direction and guidelines of National or Zonal President/ National or Zonal Executive Committee.</p> <p>(xi) To cause to be kept proper accounts in the concerned TPF Branch and to discuss and pass the accounts as presented to it by the Branch Secretary or Branch Treasurer before the same are put before Zonal Executive committee.</p> <p>(xii) To Authorise opening/operate of bank account or accounts in the name of the concerned TPF Branch. Bank account can be operated jointly by any two persons amongst Branch President, Branch Secretary and Branch Treasurer.</p> <p>(xiii) To arrange for and/or authorise the signing or execution of any agreement, contract, instrument, document or any other paper or writing required to be signed or executed on behalf of the Branch unit of TPF and to make the same effective and binding as if the said agreement, contract, instrument, document or paper or writing were signed by all the members.</p> <p>(xiv) To delegate powers and functions to the members or others and to form sub committee(s) in furtherance of the objects of the TPF</p>	<p>39. RIGHTS AND DUTIES OF THE BRANCH SECRETARY:</p> <p>Subject to overall control and supervision of the Branch President, the following shall be right and duties the Branch Secretary:</p> <p>(i) To supervise, manage, look after and properly execute the affairs of the TPF at Branch level and to take steps for the welfare of the TPF and for the advancement of its objects according to its rules and regulations.</p> <p>(ii) To conduct correspondence on behalf of the respective Branch of TPF and to sign letters and papers on its behalf.</p> <p>(iii) To sign, and issue notices of the Meetings at Branch level.</p> <p>(iv) To preserve the records of the TPF and to keep them under proper custody.</p> <p>(v) To prepare and submit Annual Reports of the Branch and to place them before respective meetings for getting the same passed.</p> <p>(vi) To appoint paid officers and servants and other employees on such terms and conditions as may be thought fit to demand proper security from them if necessary and to dismiss, remove or suspend them at Branch Level.</p> <p>(vii) To exercise general supervision over the employees and staff of the TPF to scrutinise their work at Branch Level.</p> <p>(viii) To send to the Branch Treasurer the surplus funds of the TPF and to requisition funds from the Branch Treasurer, on basis of duly signed request, for expenses of the TPF.</p> <p>(ix) To frame and supervise the Scheme for collection of donations and/or contributions, as well as for disbursement and reimbursement under overall control and supervision of the National Executive Committee.</p> <p>(x) To authorise expenditure from the Fund of the TPF subject to such limits as may be fixed by the Branch President from time to time.</p> <p>(xi) To Institute, conduct, defend, compound or abandon any legal proceedings by or against the TPF or its Officers or otherwise concerning the affairs of the TPF and also to compound any debt and allow time for payment and satisfaction of any debts due and of any claims or demands by or against the TPF and also to refer any claims or demands by or against the TPF to arbitration and to observe and perform the awards, if so authorised by the National Executive committee or the Trust Board in this behalf.</p> <p>(xii) To operate Bank Account(s) under these rules.</p> <p>(xiii) To sign complaints, written statements, petitions etc and to engage solicitors, pleaders other legal practitioners on behalf of the TPF for any purpose and to</p>
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subject to such rules and regulation as the Branch Executive Committee may decide.

- (xv) To decide on all the matters pertaining to or in connection with the administration and functioning of the sub committee(s) and to take appropriate action on the reports.
- (xvi) To define the powers and duties of the Departmental heads/Secretaries/Sanyojaks.

35. MEETINGS:

(i) BRANCH ANNUAL MEETING:

The Branch Annual Meeting of the TPF shall be held within two months from the end of the Financial year of the TPF at such time as may be determined by the Branch Executive Committee. The meeting shall be held at the office of the concerned TPF Branch or at any other place as may be decided by the Branch Executive Committee. The Branch President/ Branch Secretary shall call the Branch Annual Meeting by issuing a notice at least 21 days before the date of meeting. Such notice shall specify the place, date, time and agenda of the meeting and shall be sent to all the members of the concerned TPF Branch under certificate of posting or delivered by hand or by E mail. The quorum of the meeting shall be minimum 25 members present in person. However, if there is no quorum the meeting shall be adjourned for 30 minutes. At the adjourned meeting 11 persons shall form the quorum and hold the meeting. If such adjourned meeting cannot also be held for want of quorum, the same shall stand cancelled and fresh notice shall be given for holding the cancelled meeting in the manner herein before mentioned. The following business shall be transacted in the Branch Annual Meeting:

- (a) To consider and confirm the minutes of the last Branch Annual Meeting
- (b) To consider and confirm the Branch Annual report and audited accounts of the concerned Branch.
- (c) To appoint Auditor(s) and to fix his/their remuneration
- (d) To consider any other matter which may be allowed by the Branch President.

(ii) BRANCH EXECUTIVE COMMITTEE MEETING:

Such meeting shall be held at least once in every three months at such time as may be determined by the Secretary. The Secretary shall call the meeting by issuing a notice at least 7 days before the date of meeting. Such notice shall

give them proper authorities to sign Vakalatnamas in their favour and to revoke the same. If so authorized by the National Executive Committee.

- (xiv) To appear for and on behalf of the TPF and transact all business in Branch Office and to appear in the office of the any public or private office or all other Central or State Government Departments or authorities on behalf of the TPF .
- (xv) To coordinate, monitor and evaluate the activities of the Branch of TPF and to resolve all disputes, differences in between members and to take all such steps as may be warranted or required in the interest of the TPF.
- (xvi) To perform such other duties as may be directed by the Branch Executive Committee or by the Branch President.
- (xvii) To transact all other necessary business.

40. POWERS AND DUTIES OF THE BRANCH TREASURER:

- (i) To take care of the funds of the TPF at Branch level and to see that the accounts are kept and maintained properly.
- (ii) To manage collection, disbursement and reimbursements and keep proper accounts for the same.
- (iii) To draw and receive interest on funds, investments, deposits etc and to grant proper receipts and acknowledgements for money received of respective Branch.
- (iv) To sign on behalf of the TPF on any receipts as may be directed by the Branch Executive Committee.
- (v) To prepare Annual and Periodical Budgets of Branch and place the same before the Branch Executive Committee for Approval.
- (vi) To put up audited accounts for the Branch before the Annual Meeting of respective Branch of the TPF.
- (vii) To open and operate the Bank Account(s) of the TPF Branch office under these rules.
- (viii) To deposit the surplus money in the Bank.
- (ix) To follow and carry out directives of the Branch Executive Committee in connection with financial affairs of the TPF.
- (x) To submit Annual accounts with necessary documents to Zonal Treasurer

41. CESSATION/TERMINATION OF THE OFFICE BEARERS AND MEMBERS OF THE BRANCH EXECUTIVE COMMITTEE:

Any office bearers and members of Branch Executive Committee of the TPF shall cease to hold such office in any one of the following events:



specify the place, date, time and agenda of the meeting and shall be sent to all the members of the Executive Committee either under certificate of posting or delivered by hand in case of emergency such meeting may be called by giving 48 hours notice. The quorum of the meeting shall be minimum 15 members present in person. However, if there is no quorum the meeting shall be adjourned for atleast for one hour minutes at the adjourned meeting and 7 10 members shall form the quorum and hold the meeting.

36. BRANCH PRESIDENT:

The Branch President shall be nominated by National President , on the recommendation of Zonal president . **37. RIGHTS AND DUTIES OF THE BRANCH PRESIDENT:**

- (i) To devise means and act for the progress of the TPF and fulfilment of its objects.
- (ii) To nominate members of the Branch Executive Committee and to nominate Sanyojaks and other authorities with such nomenclatures of the Sub-Committees as he may deem fit in consultation with the branch executive committee.
- (iii) To attend and preside over all the meetings of the concerned TPF Branch.
- (iv) -
- (v) To allow or disallow discussion on any subject which is not in the agenda at branch level meetings .
- (vi) In case of a tie in any meeting to give the casting vote at Branch Level.
- (vii) To call the meeting of the Branch Executive Committee to adjourn such meeting, as need may arise.
- (viii) To take such action in the interest of the TPF as may be considered expedient or of urgent necessity.
- (ix) To attend and preside over all the meetings of the sub committee(s) as ex-officio member at branch level.
- (x) To operate Bank Account of respective Branch office under these Rules.
- (xi) To do all such acts deeds and things, as may be authorised by the Branch Executive Committee.

(i) If he resigns in writing and his resignation is accepted by the Branch Executive Committee.

(ii) If he ceases to be a member of the TPF as per Rule 6 of these Rules.

(iii) If an office bearer and member of Branch Executive Committee has automatically ceased to be so under any other provisions of these Rules.

(iv) If the membership is terminated in a general/ special meeting of the TPF.

(v) If any office bearer or member of the executive committee fails to attend three consecutive committee meetings without having sought and obtained prior leave of absence, he or she shall be deemed to have vacated the office, unless the Branch President for the reasons recorded in writing condones the absence.

42. ACCOUNTS AND RECORDS:

(i) Requisite Books of accounts, records/documents shall be kept by the Treasurer at various level and proper entries made therein of all receipts, payments, transactions, Engagements and properties of the TPF and the said books of accounts, all receipts, papers and writings shall be kept at the office of the TPF at various level and/ or at such place or places as may be determined from time to time by the Executive Committee.

(ii) As soon as possible after the expiry of the accounting year of the TPF an Income and Expenditure Account and Balance Sheet of the TPF shall be prepared and placed before the Executive Committee for approval and shall be sent to the Zonal treasurer or shall be uploaded on the website of the TPF as directed by the National Treasurer.

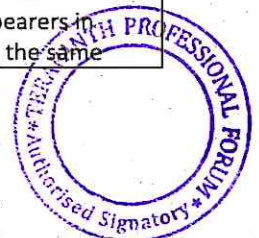
(iii) All money which is not immediately required for the purpose of Current Expenses shall be deposited by the Treasurer with the banker of the TPF.

(iv) The Books of Accounts shall be open to inspection by the members on a written request to the Secretary.

(v) The financial statements of each branch shall be consolidated with the annual accounts of the National Body of TPF and same shall be subjected to audit as part of the unified accounts of TPF

43. ARBITRATION:

If any dispute or difference arises among the members of TPF, or between the members and the office bearers of TPF, in respect of any matter or affair concerning TPF, or in connection with any act or deed of the office bearers in their official capacity, including any dispute relating to membership, the same



- (xii) Not to allow any illegal and wrongful activities in any of the premises of the TPF or in its name and to ensure due effect being given to all the rules and regulations of the TPF.
- (xiii) To coordinate, monitor and evaluate the activities of the Branch, of TPF and to resolve all disputes, differences in between members and to take all such steps as may be warranted or required in the interest of the TPF at respective branch level .
- (xiv) To do all such things or acts including recalling the services of any Office bearer or member of branch executive committee it thought fit in the greater interest of the TPF.

38. RIGHTS AND DUTIES OF THE BRANCH VICE PRESIDENTS:

- (i) To help the Branch President in carrying out his duties.
- (ii) In the absence of the Branch President to act for him and to perform all the duties and exercise all the powers of the Branch President.
- (iii) Subject to the general control and supervision of the Branch President to coordinate, monitor and evaluate the activities of the all Branch or Units of TPF and to resolve all disputes, differences in between such units and branches or between members of such units and branches and to take all such steps as may be warranted or required in the interest of the TPF at respective Branch.
- (iv) If there is any vacancy in the Post of Branch President for any reason whatsoever, in his absence any Vice President so authorised by the Branch Executive Committee shall act as Acting Branch President till a new Branch President as nominated by National president as per rules of the TPF
- (v) To do all such acts, deeds and things as may be authorised by the Branch Executive Committee.

39. RIGHTS AND DUTIES OF THE BRANCH SECRETARY:

Subject to over all control and supervision of the Branch President, the following shall be right and duties the Branch Secretary:

- (i) To supervise, manage, look after and properly execute the affairs of the TPF at Branch level and to take steps for the welfare of the TPF and for the advancement of its objects according to its rules and regulations.

shall be referred by the aggrieved member or members to the Board of Arbitrators for arbitration. The decision of the Board of Arbitrators, taken by a majority, shall be final and binding on all parties to the dispute.

44. BOARD OF ARBITRATION:

- (i) The Board of Arbitrators shall consist of three members, who shall be elected every two years at the Annual General Meeting, in the same manner as the election of the President, Chief Trustee, and other Trustees.
- (ii) The Board of Arbitrators shall complete the arbitration proceedings and deliver their award within three months from the date of reference. The Arbitrators shall exercise summary powers and may, at their discretion, maintain or dispense with records of the proceedings. No advocate or other person shall be permitted to represent any party in the arbitration proceedings, except the claimant/complainant and the respondent themselves.
- (iii) Any vacancy arising in the Board of Arbitrators due to death, resignation, or any other reason whatsoever shall be filled by appointing another member as Arbitrator through a resolution passed by the remaining Arbitrators.
- (iv) A member of the Board of Arbitrators shall not hold any other post in TPF during their tenure as Arbitrator.

45. SUITS:

All legal proceedings, actions, or suits by or against TPF shall be instituted and conducted on its behalf by the President, the Secretary, or any other office bearer duly authorised by the National Executive Committee or the Trust Board

46. SEAL AND EMBLEM:

- (i) The Common Seal of TPF shall be finalised in the first meeting of the Executive Committee held after the registration of TPF.
- (ii) The Common Seal of TPF shall be kept in the safe custody of the Secretary and shall be affixed to all documents requiring the use of the seal, under the authority of the Executive Committee.

47. AMENDMENTS:

- (i) The definitions of the words "Shravak," "Shravika," and "Associate," as provided in the definition clause, shall be permanent and shall not be altered or amended under any circumstances.



<ul style="list-style-type: none"> (ii) To conduct correspondence on behalf of the respective Branch of TPF and to sign letters and papers on its behalf. (iii) To sign, and issue notices of the Meetings at Branch level . (iv) To preserve the records of the TPF and to keep them under proper custody. (v) To prepare and submit Annual Reports and Accounts of the Branch and to place them before respective meetings for getting the same passed. (vi) To Appoint paid officers and servants and other employees on such terms and conditions as may be thought fit to demand proper security from them if necessary and to dismiss, remove or suspend them at Branch Level. (vii) To exercise general supervision over the employees and staff of the TPF to scrutinise their work at Branch Level. (viii) To send to the Branch Treasurer the surplus funds of the TPF and to requisition money from the Branch Treasurer on signed requests for expenses of the TPF . (ix) To frame and supervise the Scheme of collection and/or donations, contributions, disbursements and reimbursements under overall control of the National Executive Committee. (x) To authorise expenditure from the Fund of the TPF subject to such limits as may be fixed by the Branch President from time to time (xi) To Institute, conduct, defend, compound or abandon any legal proceedings by or against the TPF or its Officers or otherwise concerning the affairs of the TPF and also to compound any debt and allow time for payment and satisfaction of any debts due and of any claims or demands by or against the TPF and also to refer any claims or demands by or against the TPF to arbitration and to observe and perform the awards, if so authorised by the National Executive committee or the Trust Board in this behalf (xii) To operate Bank Account(s) under these rules. (xiii) To sign plaints, written statements, petitions etc and to engage solicitors, pleaders other legal practitioners on behalf of the TPF for any purpose and to give them proper authorities to sign Vakalatnamas in their favour and to revoke the same. If so authorize by the National Executive Committee. 	<ul style="list-style-type: none"> (ii) The Memorandum of Association of TPF may be amended or altered only in a Special General Meeting, and strictly in accordance with the applicable provisions of law. Notice of such meeting, together with the proposed amendments or alterations, shall be given at least twenty one (21) days prior to the date of the meeting, both by affixation on the notice board and by individual notice to members through electronic communication. The quorum for such meeting shall be minimum fifty one (51) members, who are personally present. Any amendment or alteration to the Memorandum of Association shall be valid only if approved by not less than three-fourths (3/4) of the members present and voting. (iii) Subject to clause (i) above, the Special General Meeting shall also have the power to amend or alter the Articles of Association, Rules and Regulations of TPF, in accordance with the provisions of law. Notice of such meeting, together with the proposed amendments or alterations, shall be given at least twenty-one (21) days prior to the date of the meeting, both by affixation on the notice board and by individual notice to members through electronic communication. The quorum for such meeting shall be minimum fifty one members (51) who are personally present. Any amendment or alteration to the Rules and Regulations shall be valid only if approved by not less than three-fourths (3/4) of the members present and voting. (iv) In the event that amendments to both the Memorandum of Association and the Articles of Association, Rules & Regulations are proposed in the same Special General Meeting, notice of at least Twenty one(21) days shall be given, and the procedure applicable to amendments of the Memorandum of Association shall apply (v) All amendments or alterations to the Rules and Regulations shall take effect from the date of filing with the Registrar of Societies <p>48. GENERAL RULES In the premises of the TPF, no meeting shall be permitted where the subject of discussion is against Jainism or contrary to the tenets and principles of the Jain Shwetambar Terapanthi Sect.</p> <ul style="list-style-type: none"> (a) No seditious lectures, speeches, or discussions shall be permitted in the premises of the TPF. (b) Whenever the National Executive deems it necessary, the members of the Executive — more particularly the Secretary, Joint Secretary, Treasurer, and Project Chairman — shall be responsible for preparing guidelines, policies, or
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- (xiv) To appear for and on behalf of the TPF and transact all business in Branch Office and to appear in the office of the any public or private office or all other Central or State Government Departments or authorities on behalf of the TPF .
- (xv) To coordinate, monitor and evaluate the activities of the all Branch, State, Branch or Units of TPF and to resolve all disputes, differences in between such units and branches or between members of such units and branches and to take all such steps as may be warranted or required in the interest of the TPF.
- (xvi) To perform such other duties as may be directed by the Branch Executive Committee or by the Branch President.
- (xvii) To transact all other necessary business.

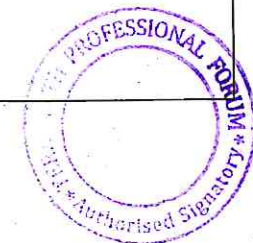
40. POWERS AND DUTIES OF THE BRANCH TREASURER:

- (i) To take care of the funds of the TPF at Branch level and to see that the accounts are kept and maintained properly.
- (ii) To manage collection, disbursement and reimbursements and keep proper accounts for the same.
- (iii) To draw and receive interest on funds, investments, deposits etc and to grant proper receipts and acknowledgements for money received of respective Branch.
- (iv) To sign on behalf of the TPF on any receipts as may be directed by the Branch Executive Committee.
- (v) To prepare Annual and Periodical Budgets of Branch and place the same before the Branch Executive Committee for Approval.
- (vi) To put up audited accounts for the Branch before the Annual Meeting of respective Branch of the TPF.
- (vii) To open and operate the Bank Account(s) of the TPF Branch office under these rules.
- (viii) To deposit the surplus money in the Bank.
- (ix) To follow and carry out directives of the Branch Executive Committee in connection with financial affairs of the TPF.

41. CESSATION/TERMINATION OF THE OFFICE BEARERS AND MEMBERS OF THE BRANCH EXECUTIVE COMMITTEE:

Standard Operating Procedures (SOPs) to regulate the functioning, activities, and conduct within the framework of the TPF.

49. APPLICABILITY OF THE SOCIETIES REGISTRATION ACT All the provisions of the Societies Registration Act 1860 shall apply to the TPF except the rules and regulations provided herein and which are not inconsistent therewith



An office bearers AND MEMBERS OF THE BRANCH EXECUTIVE COMMITTEE of the TPF shall cease to hold such office in any one of the following events:

- (i) If he resigns in writing and his resignation is accepted by the Branch Executive Committee.
- (ii) If he ceases to be a member of the TPF as per Rule 6 of these Rules.
- (iii) If an office bearer and member of Branch Executive Committee has automatically ceased to be so under any other provisions of these Rules.
- (iv) If the membership is terminated in a general/ special meeting of the TPF.
- (v) If an Office Bearer or the Member of Branch Executive Committee fails to attend three consecutive Committee Meetings unless he requests for leave of absence before the said meeting takes place and such leave is granted by the Branch Executive Committee.

42. ACCOUNTS AND RECORDS:

- (i) Requisite Books of accounts, records/documents shall be kept by the Treasurer at various level and proper entries made therein of all receipts, payments, transactions, Engagements and properties of the TPF and the said books of accounts, all receipts, papers and writings shall be kept at the office of the TPF at various level and/ or at such place or places as may be determined from time to time by the Executive Committee.
- (ii) As soon as possible after the expiry of the accounting year of the TPF an Income and Expenditure Account and Balance Sheet of the TPF shall be prepared and placed before the Executive Committee and Trust Board for approval and shall be sent to the Auditors for their Audit and Report thereon.
- (iii) The accounts of the TPF shall audited annually by a Chartered Accountant and any expenditure incurred for the audit of accounts shall be paid by the TPF.
- (iv) All money which is not immediately required for the purpose of Current Expenses shall be deposited by the Treasurer/concerned officer with the bankers of the TPF or invested as per directions of the Trust Board of the TPF.



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| <p>(v) The Books of Accounts shall be opened to inspection by the members on a written request to the Secretary.</p> <p>(vi) The financial transactions transacted by the units and all branches including the State and Branch Branches shall be forwarded to the Registered Office within 30 days from the end of the Financial Year and will be merged in the Annual Accounts of the TPF.</p> | |
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43. ARBITRATION:

If any dispute or difference arises amongst the members of the TPF or its office bearers or between the members of the TPF and its office bearers with regard to any of the matters or affairs whatsoever concerning or relating to the TPF, or in connection with any action or deed of its office bearers in their capacity as such concerning any dispute relating to membership, than the same shall be referred by the member or members aggrieved to the Board of Arbitrators for Arbitration and their majority decision shall be final and binding on all the parties to the disputes.

44. BOARD OF ARBITRATION:

(i) The Board of Arbitrators shall comprise of three persons who shall be elected from the members every two years in the Annual General Meeting in which and in the same manner the Election of the President Chief Trustee and other trustees are held.

(ii) The Board of Arbitrators shall complete the Arbitration proceedings and give their award within 3 months time from the date of reference. The arbitrators shall have summary powers and may or may not keep any records of the proceedings. No advocate or other person except the claimant/complainant/respondent shall be allowed in Arbitration proceedings to represent any of the parties.

Any vacancy caused in the Board of Arbitrators on account of death, resignation Or any other reason whatsoever shall be filled in by opting a member as Arbitrator by a resolution passed by the remaining Arbitrators. A member of the Board of Arbitrators shall not held any other post of the TPF .

45. SUITS:

All legal proceedings, actions and suits by or against the TPF shall be conducted on its behalf by the President or the Secretary or any other office bearer who may be authorised by the Executive Committee or by the Trust Board.

46. SEAL AND EMBLEM:

- (i) The Common Seal of the TPF shall be finalised in the first meeting of the Executive Committee held after the registration of the TPF.
- (ii) The Common Seal of the TPF shall be kept in the safe custody of the Secretary and shall be fixed to all the documents.



47. AMENDMENTS:

- (i) The definition of the word "Shrawak" "Shrawika" and "Associate" as given in the definition clause shall always remain unaltered.
- (ii) The Memorandum of Association of the TPF may be amended or altered only in the Special General Meeting and in accordance with the provisions of law. The notice of such meeting along with the proposed amendments or alterations must be given at least thirty days before the date of the meeting both by affixation on the notice board and by individual notice. The quorum of such meeting shall be 50% of the total members or 75 members whichever is lower and personally present. The Memorandum of Association can be changed only if three fourth of the members present agree to the same.
- (iii) Subject to the provisions of rule (i) of this clause, the Special General Meeting shall have power to amend or alter the rules and regulations of the TPF in accordance with the provisions of law. The notice of such meeting along with the proposed amendments or alterations must be given at least 21 days before the date of the meeting by affixation on the notice board and by individual notice. The quorum of such meeting shall be 50% of the total members or 50 members whichever is lower and personally present. The Rules and Regulations can be amended/ altered only if three fourth of the members present agree to the same.

The Rules and Regulations shall take effect on and from the date of filing of the same with the Registrar of Societies.

48. GENERAL RULES

In the premises of the TPF no meeting shall be allowed in which the subject of discussion is against Jainism or against the tenets or principles of the Jain Swetamber Terapanthi Sect. No seditious lectures shall be allowed in premises of the TPF .

49. APPLICABILITY OF THE SOCIETIES REGISTRATION ACT

All the provisions of the Societies Registration 1961 shall apply to the TPF except the rules and regulations provided herein and which are not inconsistent therewith.



We the several persons whose names and subscribed hereto, certify the above to be the true copy of the Rules &n Regulations of TERAPANTH PROFESSIONAL FORUM

Sd/-
Narendra Kumar
(National President)

Sd/-
Shyamsukha Inder Chand Dudheria
(National General Secretary)

Sd/-
Rakesh Kumar Bardia
(National Treasurer)

